

## **Part 3**

# **DOYLESTOWN TOWNSHIP EMERGENCY OPERATIONS PLAN**

**Last Updated: February 2019**

FUNCTIONAL CHECKLISTS

AND

FORMS

(There are more checklists than currently assigned members of the EOC. The extra checklists are available should an emergency require additional personnel)

*The contents of these Checklists are not subject to Pennsylvania's Right To Know Law.*

## TABLE OF CONTENTS

Table of Contents	ii
#1 ELECTED OFFICIALS (BLANK DECLARATION OF EMERGENCY FORM PAGE 3)	1
#2 EOC MANAGER/EMERGENCY MANAGEMENT COORDINATOR	4
#3 PUBLIC INFORMATION OFFICER/EXTERNAL AFFAIRS (ESF #15)	7
#4 LIAISON OFFICER	15
#5 SAFETY OFFICER	16
#6 OPERATIONS SECTION CHIEF	17
Communications (ESF #2) Branch	18
Firefighting (ESF #4) Branch	20
Public Health and Medical Services (ESF #8) Branch	22
Search and Rescue (ESF #9) Branch	24
Oil and Hazardous Materials (ESF #10) Branch	25
Public Safety and Security (ESF #13) Branch	26
#7 PLANNING SECTION CHIEF	29
Emergency Management (ESF #5) Branch	29
#8 LOGISTICS SECTION CHIEF	31
Transportation (ESF #1) Branch	32
Public Works (ESF #3) Branch	33
Mass Care, Housing and Human Services (ESF #6) Branch	34
Resource Support (ESF #7) Branch	35
Agriculture and Natural Resources (ESF #11) Branch	36
Energy (ESF #12) Branch	37
#9 FINANCE AND ADMINISTRATION SECTION CHIEF	38
Long Term Recovery and Mitigation (ESF #14) Branch	38
BLANK FORMS (ICS Forms)	40
EOC Incident Message Form	41
Message Log	42
Unit (Action) Log (ICS 214)	43
Security Sign In/Out Log	45
Resource Request Form	46
Resource Request Status Log	47
Initial Damage Report	48
Windshield Survey Damage Form 1	49
Municipal Detailed Accumulation Damage Form 2	53
Public Assistance Damage Assessment Field Form 3	57
Residents Damage Assessment Form 4	60
Small Business Administration Damage Assessment Form 5	67
Helicopter Landing Site Preparation	72