

township of

Phone: 215-348-9915 • Fax: 215-348-8729  
 Website: www.doylestownpa.org



doylestown

425 Wells Road • Doylestown, PA 18901

**HIGHWAY OCCUPANCY PERMIT APPLICATION - FOR DOYLESTOWN TOWNSHIP ROADS ONLY  
 (PennDOT HOP REQUIRED FOR STATE ROADS)**

**LOCATION OF PROPOSED WORK**

Street Address	Closest Cross Street	City and State	Zip

Property Owner/Company Responsible: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Applicant/Utility: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contractor: \_\_\_\_\_ State Contractor Lic. No: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**DESCRIPTION OF PROPOSED WORK**


APPROXIMATE DATE WHEN WORK WILL START \_\_\_\_\_

APPROXIMATE DATE OF COMPLETION \_\_\_\_\_

NOTE: Permits are valid for one year from date of issue.

WILL TRAFFIC CONTROL BE REQUIRED PER PennDOT 213?  YES  NO

**NO LANES MAY BE RESTRICTED BETWEEN THE HOURS OF 6:00 AM TO 9:00 AM OR 3:00 PM TO 6:00 PM**

IF YES, INCLUDE 3 COPIES OF TEMPORARY TRAFFIC CONTROL PRINTED FROM PennDOT 213.

Suggested traffic control will be reviewed and approved by Township Traffic Engineer or Police if applicable.

**NOTE: PERMIT WILL BE DENIED IF REQUIRED TRAFFIC CONTROLS ARE NOT INCLUDED.**

DATA APPLICABLE TO THIS APPLICATION

Will the improved surface of the road be opened?  YES  NO

If yes, why is it not possible to bore under the road? \_\_\_\_\_

Approximate area of opening in the improved road surface \_\_\_\_\_ sq. yds.

Length of trench along road \_\_\_\_\_ feet.

Depth of trench below surface \_\_\_\_\_ inches.

Distance from center line of roadway to edge of paving \_\_\_\_\_ feet

**NO CONSTRUCTION TO TAKE PLACE BEFORE FEES PAID AND INSPECTION**



**SPECIFICATIONS TO FOLLOW**

CODE OF THE TOWNSHIP OF DOYLESTOWN, Chapter 151 describes required construction methods and materials are to follow PennDOT Specifications as indicated in Publication 408/2011 as amended.  
 For all other items related to working in the right of way, (for instance, traffic control), also follow the requirements of the COMMONWEALTH OF PENNSYLVANIA DEPT. OF TRANSPORTATION SPECIFICATIONS, Publication 213/2010 “Temporary Traffic Control Guidelines” as amended. Access this information from [www.dot.state.pa.us](http://www.dot.state.pa.us).

**ALL MATERIALS TO BE PennDOT APPROVED. No lanes may be restricted between 6am to 9am or between 3pm to 6pm.**  
**GENERAL INSTRUCTIONS FOR APPLICATION**

- **3 COPIES OF A SITE PLAN ARE REQUIRED**
- Show all dimensions/extent of trenching, or work to be done.
- Include 3 copies of all specifications of materials and methods used.
- Indicate if traffic control measures are required. If required, print off 3 copies of chosen temporary traffic pattern from PennDot 213.
- Any work that enters a State highway will require a State Permit; include 3 copies of a State Permit (PennDot HOP)
- A copy of Contractor’s Liability and Workers Compensation Insurance Certificates. **PERMIT FEES** are charged per Township Fee Schedule (see website) when the permit is approved.

**CALL BEFORE YOU DIG!!!** [www.paonecall.org](http://www.paonecall.org)  
 Or dial **811** to access you local one-call center.

Pennsylvania law requires that you call before excavation.  
 Please provide 10 to 90 days’ notice in the design stage.  
 Please provide 3 to 10 days’ notice before you dig.  
 PA ONE CALL SERIAL NUMBER (ATTACH COPY OF FORM) \_\_\_\_\_

**IF THE AREA OF PROPOSED WORK INCLUDES PRIVATE PROPERTY, THE OWNER(S) ARE ALSO REQUIRED TO SIGN THIS APPLICATION.**

**PLEASE NOTE:** The property owner(s) must sign this application to verify the contractor or tenant has permission from the property owner(s) to do all construction work authorized by the issuance of this permit. A site plan with the appropriate construction documents must accompany this application.

By signing this application, authorization is granted to any municipal representative of Doylestown Township to access the above property as stated within this application at any time, without an administrative warrant, to inspect and verify that any proposed use and/or structure contained within this application and/or that exists on the above property complies with all Doylestown Township ordinances. The application together with the signed site plan and construction documents is made part of this application by the undersigned. Furthermore, it is clearly understood and agreed to by the applicant and property owner that the Township office is not responsible for any property dimensions shown on the site plan and establishment of property lines is the sole responsibility of the property owner and applicant. The applicant and property owner also agree they are responsible for the replacement and repair of any township road to township standards which is damaged during the building of the permitted structure and understands that the information provided on this application by the applicant(s) and property owner(s) is true and correct to the best of their knowledge or belief. I further agree that I have read and understand the requirements of Township Code Chapters 83, 151 and PENNDOT 408 as amended. Traffic control will follow PennDot 213 as amended. All information contained in this application becomes part of the Public Record.

Date: \_\_\_\_\_ Signature of Applicant(s) \_\_\_\_\_  
 Print Applicant(s) Name(s) \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Property Owner(s) \_\_\_\_\_ **(Required)**  
 Print Property Owner(s) Name(s) \_\_\_\_\_ **(Required)**



## **\*DETACH PAGES 3 & 4 AND KEEP FOR YOUR REFERENCE**

*NO LANES MAY BE RESTRICTED BETWEEN THE HOURS OF 6:00 AM TO 9:00 AM OR 3:00 PM TO 6:00 PM*

**BASIC CHECKLIST FOR CONCRETE APRONS, CURBS AND/OR SIDEWALKS. FOLLOW SPECIFICATIONS IN TWP. CODE Chapters 83, 151 AND PennDOT 408.**

- Permit issued after fee is paid.
- All work to conform to Twp. Code Ch. 83 and Ch. 151 and PennDOT 408 standards.
- Material dug out to correct depth – use straight edge or string line to check.
- PennDOT 408 specification 7x8x18 inch curb forms with an 8 inch reveal to be used and pinned correctly. No straight forms to be used.
- Expansion joint material shall be ½ inch wide pre-molded expansion joint material.
- ½ inch expansion joint material must be available for when concrete arrives, all edges to be straight saw cut the full depth of pavement where joint materials are to be placed.
- Minimum 6 inches of PADOT 2A modified stone compacted in place under where concrete is to be poured (apron, curbs or sidewalk).
- #5 rebar must be available and used where depressed curb will be placed.
- Depressed curb to have 2 #5 rebar placed in the curb, 5 inches from the bottom and each bar being placed 1-1/2 inches in from the outside edges (5 inch spacing between the rebar), minimum 11-1/2 inches thickness (depth of depressed curbing).
- Expansion joint material to be placed between curb and driveway apron.
- 6 x 6 inch welded wire mesh to be placed throughout driveway apron, wire mesh to be minimum 10 gauge material placed on chairs in the middle of material depth.
- Concrete in residential driveway apron to be a minimum of 6 inches thick, must use 4000 psi air entrained concrete, this includes the sidewalk area, which is part of the driveway. Non-residential 8” inches thick.
- Concrete sidewalks to be minimum 4 inches thick, must use 4,000 psi air entrained concrete.
- All joints between concrete apron and bituminous pavement shall be sealed with a PennDOT approved crack sealer.
- Concrete curbing joints to be clean cut 2 inches in depth and every 10 linear feet, with an expansion joint every 60 linear feet or less, at structures and at the end of every work day.
- Sidewalk joints to be clean cut 1 inch in depth, every 5 feet with an expansion joint every 30 feet or less, at structures and at the end of each work day.
- Concrete to have a float finish, except where slope is 10% or greater where it shall have a broom finish.
- Only honeycomb areas may be patched using 1 part concrete and 2 parts sand, or its equal.
- **NO MONOLYTHIC POURS PERMITTED.**
- Trench restoration within the Township will require 2A aggregate from 1 foot above pipe to base course.
- Use PennDOT material and application specifications for blacktop. 5 inch base coarse, 2 inch binder course and 1-1/2 inch wearing course.

**CALL 215-348-9915 TO SCHEDULE AN INSPECTION  
24 HOUR NOTICE IS REQUIRED FOR ALL INSPECTIONS**

**NO CONCRETE IS TO BE POURED BEFORE INSPECTION**

