



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: March 10, 2026

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:38 p.m. on Tuesday, March 10, 2026, at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Don Borden, Blythe Kelly, Joe Salvati, Kellie McGowan, Kathy Brown, Paul DiNella, Karen Sweeney - Director of Parks and Recreation Department (via zoom), Cortnie Jones, Parks and Recreation Department, Barbara Lyons, Board of Supervisors Liaison (via zoom)
- Absent:
- Guests: Stephanie Mason
- Visitors: None.

Meeting Notes.

- Motion made by Joe Salvati with a second by Kellie McGowan, to approve the meeting minutes for the Tuesday, February 10, 2026 meeting with one correction. Motion passed unanimously 4-0. Paul DiNella and Kathy Brown abstained.

Correspondence/Attachments.

- Fir Line Property. Stephanie Mason explained the plan and status. No action needed.
- Barn Plaza Theater Resubmission. Stephanie Mason explained the plan and status. No action needed.

Plans.

- 33 Neill Drive Revised Land Development Plans. Stephanie Mason explained the plan and status. No action needed.
- 651 N Shady Retreat Road Redevelopment. Stephanie explained. The Board discussed the plan, including the sidewalk connection from the development across Shady Retreat Road. The Board recommended that the Township require the standard fee in lieu of recreation land.

New Business. None.

Old Business. None.

Subcommittee Reports.

- Wayfinding Signs (PRB Project). Kathy advised of the status of the proposed wayfinding sign. Board discussed presenting the final sign at the April 14, 2026 Board of Supervisors meeting. Don advised of the open item regarding use of QR codes. The Board discussed the signing of the map by the creator. The proposed sign will move forward.

Member Comments.

- Don Borden discussed neighbor discussions of the potential development of park area at Ash Way for passive development. The area is shown on the Park Master Plan. Stephanie noted funding needed but advised that neighbors should be aware that there is potential improvement. Karen confirmed the potential as a future park in the Master Plan. Don asked to add a discussion item for potential use of the property as potential passive open space. Karen confirmed this would be discussion in the future for potential development, but there is no current plan or funding to move it forward as either an active recreation area, passive recreation area, or both. The Board had a further discussion of active versus passive balance. Ms. Lyons advised to give it more consideration and fully discuss before bringing any proposals forward.
- Kathy Brown praised the road staff and park staff and public works and all Township employees for maintaining the park trails throughout the snow. Barbara recommended a memo to the Board to thank the Township staff employees and Blythe will prepare.
- Blythe confirmed that the CRC is reserved for December 12, 2026 for the annual DecemberFest event.
- Paul asked for an update on a new member of the P&R Board. The interviews remain in process and will hopefully continue at an executive session the April Board of Supervisors meeting.

Staff Reports: Cortnie advised:

- Summer program guide is in process.
- Outdoor courts are open and used on a first come, first served basis, subject to availability with scheduled classes.
- Food Truck Fest confirmations are going well
- Staffing for CRC continues with a new employee in training.
- CRC Access code is being finalized
- The Board congratulated Christian on his upcoming wedding.
- Professional development. PRPS conference. Karen Sweeney is receiving the Fred Combs Achievement Award. The Board congratulated Karen on a well-deserved honor, and is appreciative of all of her work for the Township park and recreation department over the years.
- Programs and Operations. Mahjong class is going well and club cards are being issued.
- Morning pickleball and basketball drop-in programs have started (indoor). Stephanie asked about Friday night pickleball program. Friday evening tournaments are also in process. Outdoor courts are currently dawn to dusk.
- **The board congratulated Cortnie for her new position as the new Park and Recreation Director for Doylestown Township.**
- Recruiting for new program specialist is in process.

Visitor Comment. None.

***Adjournment:** Being no further business the meeting was adjourned at 6:18pm on a motion by Don Borden with a second by Kathy Brown. All in Favor, motion passed unanimously 6-0.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____