

**Telecommunications Advisory Board (TAB)
Doylestown Township Building Caucus Room
Meeting Notes: January 12, 2026**

Members Present: Ed Ebenbach, Jean Laustsen, and Art Zapolski

Member on Leave: Damon Bakun

Township Manager: Stephanie Mason

Assistant Township Manager: Andrea Susten

Proceedings:

- **Annual Reorganization:** The monthly meeting was called to order by Chairman Ed Ebenbach at 5:05pm. Ms. Mason was appointed temporary chairman for the purpose of the election of a slate of officers for 2026. Mr. Zapolski nominated Mr. Ebenbach for chairman which was seconded by Ms. Lausten. A vote was taken and Mr. Ebenbach was elected. Mr. Zapolski was nominated for vice chair by Mr. Ebenbach which was seconded by Ms. Lausten. A vote was taken and Mr. Zapolski was elected. By a unanimous vote of the committee, it was decided to keep the present arrangement of rotating the duties of committee secretary every meeting.
- **Approval of Prior Meeting Minutes:** Minutes from the November 10, 2025, meeting drafted by Ms. Jenya Shuportyaka were unanimously approved on a motion from Mr. Zapolski and seconded by Jean Lausten.
- **Resignation of Committee Member:** Ms. Jenya Shuportyaka resigned from TAB in December leaving a vacancy on the committee. The status of the membership of Mr. Bakun was also discussed since he has been on leave for most of 2025.
- **Public Comment:** The meeting was attended by Mr. Nate Mowry a member of the public. Mr. Mowry advised that he is considering joining TAB and wanted to see a meeting firsthand before taking any further action. The committee welcomed him and explained its purpose. Mr. Mowry stated that he had a background in audio/visual and TV including work for the federal government.
- **Unfinished Business:**
 - **Community Rec Center Promotion Project:** The project is now concluded and will be dropped from future agendas. The final video was shown to the Board of Supervisors during their November 18, 2025 public meeting and gave their approval. It was well received on all the social media platforms used by the Township and is being shown in frequent rotation on DTV. Mr. Ebenbach suggested considering a follow up video in the Fall.
 - **Silverman Clinic Video:** Mr. Ebenbach reported that this project is on pause until TAB receives some direction from the clinic on the direction the video is to take.
 - **Bike Safety and Etiquette Video:** Future production was discussed and the opinion of TAB was that this project was a good candidate for filming outdoors on a bike and hike trail during good weather in the Spring or Summer.

- **New Business:**
 - **Suggested Video Projects for 2026:**
 - Ms. Mason recommended a video on the 250th anniversary of US independence focusing on Doylestown to be made in association with the Doylestown Historical Society. Mr. Ebenbach agreed to invite a representative from DHS to attend our next meeting to further discuss this idea.
 - Mr. Zapolski also suggested a video on Doylestown history during the Revolutionary War that focused on the events of 1776 and 1777 when Washington's army bivouacked in the area.
 - A trail video was discussed for the New Britain Road trail recently opened as part of the Township's bike and hike trail network.
 - Summer Concert Promotion: Ms. Lausten will continue producing the series as she has done in previous years. Ms. Lausten will do a generic "master video" that can be used for all the concerts, and the Park and Recreation Department will do weekly updates that features each band.
 - Native Plant Garden Video: Ms. Mergner will ask the EAC if they have any project requests for 2026.
 - Additional ideas will be discussed during future meetings as they are brought to the attention of TAB.
 - **Operating Budget:** Mr. Ebenbach reported that the 2026 Township budget has earmarked \$5,000 for TAB to use for normal operating expenses. He also reported that \$31,500 is sequestered in a separate fund to use for equipment and software upgrades in areas such as the TV control room, main meeting room's audio-visual equipment, supplementing the new recreation center's video and computer capabilities and video streaming from remote locations.
 - **Operations Update:** Mr. Ebenbach was pleased to report that a standard operating document is currently under development for operating the TV control room. This means that operating the control room will be standardized to such a degree that it will be easier for Township staff to master the complexities of successfully operating the system for Township meetings. This will mitigate the problem of only relying on one or two volunteers who are conversant enough to operate the equipment.
 - **Next TAB Meeting:** The group decided to hold the next scheduled TAB meeting on February 9.

The meeting was adjourned at 6:12pm.

Respectfully Submitted
Arthur Zapolski