



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: July 8, 2025

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:42 p.m. on Tuesday, July 8, 2025, at the Doylestown Township Administrative Building, Caucus Room.

- **In attendance:** Blythe Kelly, Brent Ruge, Kathy Brown, Joe Salvati, Karen Sweeney-Director of Parks and Recreation Department (zoom), Barbara Lyons, Board of Supervisors Liaison (zoom).
- **Absent:** Don Borden, Kellie McGowan, Paul DiNella
- **Guests:** Cortnie Jones, Stephanie Mason
- **Visitors:**

Meeting Notes.

- Motion made by Joe Salvati with a second by Kathy Brown, to approve the meeting minutes for the May 13, 2025 meeting. Motion passed unanimously.

Correspondence/Attachments:

- CRC Executive Level Update Slides 5.11.25
- 25 05 22 - Skepton's Two-Week Look Ahead #36
- Memo: P&R Board Plan Review - Barn Plaza Land Development
- Memo: P&R Board Plan Review - 925 Sandy Ridge Road
- P&R Board Recommendation - Golf Outing
- PRB Member Concert Volunteer Sign-Up 6.6.25
- Parks and Project update (Dave Tomko)

New Business.

EAC Birding Project:

Karen: opportunity for free purple martin and chimney swift nesting boxes in the park. The Board approved the project at their meeting. EAC and staff had a site visit to identify appropriate locations for placement. Best locations identified as Central Park near meadow area and disc golf. The bird group will maintain the bird houses and keep up with houses. This is a positive thing for the Township.

Blythe: Made a comment to please include the Parks and Rec in any decisions being made about additions to the park.

Old Business.

- **Event Sign near C&N Amphitheatre.** Blythe thanked Joe for his effort in developing the sign. Looks amazing for all to see at the concerts.
- **Park Improvement Project.** Stephanie: David told Skepton they want the building accessible by Aug 11, 2025. Buildings are coming along, and things are looking great. Bathrooms are coming along as well. The lighting is going well. Courts are coming along. Outside is painted and flooring is being finished.

PRB Member Comments.

- Kathy: Thank you to the park guys for their maintenance and how beautiful things are looking.

- Joe: Thank Brent for taking the minutes.
- Blythe: Giving a presentation for the Park and Rec staff update next week. Send an email out to ask for comments.

Blythe: Thank Dave Tomko for sending the spreadsheet of maintenance and updates to the parks.

Subcommittee Updates.

- **Golf Outing.**

Karen: Past players and sponsors have been being notified. Word is out on the streets about the outing. The flyer looks great.

Barb: Can we send an embedded copy of the flier to make things easier and more appealing to people to see the packet. Make the email short and sweet. Comment: The date and time should be on the initial email.

- **Wayfinding Sign Project.**

Kathy: Information about the signs. It is time to decide to either move forward on the sign or push it off and let it go. We are 14 months past where we started. It's time to make a decision. Let's not want to go from company to company to find a map, let's decide. Options: Drawn Map/Brett Map Central Park/ MapMe.

Joe: Presented option to use Citi Group for Map

Brent: Present Two Options for Board to See: Using Citigraph and Map Me

Director's Report:

corn hole going in Monday after 4th July based on weather Benches to be sponsored there as well as future trees to cover the area. This is just the start.

Protocol for board/committee expenses and what that process will be. Will be shared with the P&R board.

Budget Meetings: BOS appetite for large capital expenditure is down right now. Next few years are anticipated to be limited to essential and mandatory projects.

Rental inquiries: Sports groups, bridal showers, wedding showers, craft shows, Kutz sweetheart dance, special needs groups, daisies of doylestown two major event rentals,

Bucks' alive menu page: Concert page came in second place for traffic for the month of June. This is exciting.

Blythe: Question about the rentals: Are we trying to keep outdoor rentals free? Indoor rental fees? How have we done this in the past? Karen noted there have always been rental fees in place which will continue going forward.

***Adjournment:** Being no further business, the meeting was adjourned at 6:26pm on a motion by Kathy Brown with a second by Joe Salvati. All in Favor, motion passes 4-0.

Respectfully submitted by:

Brent Ruge, Doylestown Township Park and Recreation Board

Approved: _____