

Doylestown Township Human Relations Commission

Minutes

September 11, 2025 5:30PM Conference Room B

Meeting was called to order at 5:35 pm

In attendance: Robert Ordan; Rev. Steve McComas; Jacquelyn Kennedy; Susan Berg; Jennifer V. Herring, Board of Supervisors Liaison; and Andrea Mergner, Asst. Township Manager; Guest: Bobbi M Newton

Public Comments -None

Minutes Approval

The Minutes from the meeting of August 14, 2025 were approved.

Website

Welcoming will be add to our page on the website

Community Outreach

Discussed hosting a community listening session in the Spring, 2026. April 16, 2026 was reserved as a tentative date. Discussed best practices for advertising the listening session.

HRC Intake Form and Process

Discussed the flow of the complaint process and the role of the facilitator as specified in the Ordinance. Also, discussed a draft of the complaint form and what should be posted on the website. Steve will review current verbiage on the website from the perspective of the complainant asking, "What do I do to file a complaint?"

Appointment of facilitator

Robert Ordan agreed to be the HRC facilitator from now until end of CY 2026.

Adjournment

The meeting was adjourned at 7:07pm. Next meeting will be October 9, 2025 at 5:30pm.

Minutes Respectfully submitted by

Rev. Steven McComas

