

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY

Minutes of Meeting

July 17, 2025

A meeting of the Doylestown Township Municipal Authority was held at 3:30 pm on Thursday, July 17, 2025, in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman and Daniel Stairiker, Secretary. Also present at the meeting was Brent Eaton, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer (via Zoom) and Barbara Lyons, Doylestown Township Board of Supervisors Liaison.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30 pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No report was issued at this time.

ACTION ITEMS

MINUTES APPROVAL

Upon a motion by Mr. Stairiker, seconded by Mr. Green and unanimously approved by the Authority, the minutes of the June 19, 2025, public meeting was approved as revised.

AUTHORITY ENGINEER'S REPORT

Contract No. 2024-01 General/Mechanical Construction for Central Wells 5 & 7 Well House Upgrade
Request for Payment Application #5 – Worth and Company, Inc.

Mr. Ciottoni reported on the tabulation of costs associated with this invoice including one daily inspection report to show the current status of construction and stated that he is satisfied with the payment request.

In response to a question from Mr. Van Houten, Mr. Ciottoni stated that he was pleased with the progress of this project thus far. He stated that there are no present issues related to lead times and that the schedule still calls for completion by the end of the

year which means that the project schedule remains well within the PennVEST schedule.

Based on Mr. Ciottoni's recommendation, Mr. Van Houten made a motion to approve the Worth and Company, Inc. 6263 Kellers Church Road, Pipersville, PA 18947 Payment Application #5 in the amount of \$257,786.28 for work completed on Contract No. 2024-01: General/Mechanical Construction for Central Wells 5 & 7 Well House Upgrade. Mr. Stairiker seconded the motion, and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

Authorization to Execute Developer Agreement with Old Easton Realty, LLC, for Beans Hyundai

Mr. Magee recommended approval of a development agreement for the Beans Hyundai dealership located at 3739 N. Easton Road, Doylestown, PA 18902. The subject property is part of a two-lot development in Buckingham Township. The Authority will provide public water to the site. He stated that it is a standard development agreement and includes the granting of an easement to the Authority to facilitate access to and maintenance of a meter pit located in close proximity to N. Easton Road.

Based on Mr. Magee's recommendation, Mr. Van Houten made a motion to authorize the execution of the Development Agreement with Old Easton Realty, LLC, 3960 Airport Blvd, Doylestown, PA 18902 for Beans Hyundai project. Mr. Green seconded the motion, and the motion was unanimously approved by the Authority.

OPERATIONS REPORT

Central Wells 5 & 7 PFAS Treatment Facility: Project Update

Mr. Eaton presented a slideshow to illustrate progress to date on this project. He reported that the contractor has done a good job in maintaining the site in a clean workman-like manner. He has not received any complaints from neighbors.

Additional discussion took place regarding a dead tree on the neighbor's property located in close proximity to the building. After some discussion, Mr. Van Houten suggested that the DTMA visit the neighboring homeowner and offer to pay to have the dead tree removed.

Mr. Eaton reported that he is also working on a postcard to update the residents on the project. He stated that the postcard will be simple and will direct residents to the website.

EXECUTIVE DIRECTOR'S REPORT

PFAS Design of Treatment Facilities

Request for Payment: Gilmore & Associates, Inc. Invoice #PS-INV2507590

Mr. Eaton reported that this payment request represented a June invoice and added that he pursued clarification on the subcontracting charge included in the invoice and was told that these charges represented electrical engineering reviews by ICEE.

Based on Mr. Eaton's recommendation, Mr. Van Houten made a motion to approve the Gilmore & Associates, Inc., 65 E. Butler Avenue, Suite 100, New Britain, PA 18901 Invoice #PS-INV2507590 in the amount of \$24,301.98 for work completed on the PFAS Design of Treatment Facilities. Mr. Green seconded the motion, and the motion was unanimously approved by the Authority.

Central Wells 5 & 7 PFAS Treatment Facility- PennVEST Reimbursements

Mr. Eaton reported on the status of the PennVEST reimbursements to the Authority. He explained that he has been working with the finance department and that submissions have been made for engineering and construction fees totaling just under \$500,000. He stated that the first reimbursement payment from PennVEST has been received and that the Authority was anticipating an approximate "30-day turnaround time" regarding submissions for reimbursement. Mr. Eaton also thanked Messrs. Stairiker and Shaffer for coming into the office to sign off on a check that saved interest costs.

NEW BUSINESS

BILL'S LIST: July 2025

Mr. Stairiker made a motion to approve the July 2025 Bills List for the General Fund Account in the amount of \$61,759.71; Developers Escrow Fund in the amount of \$1,912.50; Capital Improvement Fund in the amount of \$319,413.18; Prepaid ACH Credit Invoices in the amount of \$12,046.63; Prepaid Invoices in the amount of \$74,765.14 and Transfers to the Township in the amount of \$99,215.89. Mr. Green seconded the motion, and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: July 17, 2025

Mr. Green made a motion to approve the July 17, 2025, Treasurer's Report as submitted. Mr. Stairiker seconded the motion, and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

The next DTMA Board of Directors Meeting is scheduled for August 21, 2025, at 3:30pm.

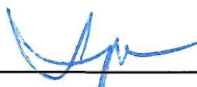
The PMAA Annual Conference is scheduled for September 7-10, 2025, in Bethlehem, Pennsylvania.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:11pm.

Respectfully submitted,

Brent Eaton
Executive Director



9/19/2018

Date