

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
June 19, 2025

A meeting of the Doylestown Township Municipal Authority was held at 3:30 pm on Thursday, June 19, 2025 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman (via Zoom); Daniel Stairiker, Secretary, Robert Shaffer, Treasurer and Matthew Oakes, Assistant Secretary-Treasurer. Also present at the meeting was Brent Eaton, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Doylestown Township Board of Supervisors Liaison.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:31 pm.

**VISITORS/PUBLIC AND BOARD OF DIRECTORS’
COMMENTS**

Christian Fetzer, an Intern with Doylestown Township, was in attendance at the DTMA meeting.

ACTION ITEMS

MINUTES APPROVAL

Upon a motion by Mr. Stairiker, seconded by Mr. Oakes and unanimously approved by the Authority, the minutes of the May 15, 2025 public meeting was approved as revised:

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**Contract No. 2024-01 General/Mechanical Construction for Central Wells 5 & 7
Well House Upgrade
Request for Payment Application #3 – Worth and Company, Inc.**

Mr. Ciottoni also reported on a possible issue stemming from the Bucks County Preservation District and the DEP regarding a stream that is located on a neighboring property. He explained that Gilmore & Associates investigated the stream and reported that it is an ephemeral stream thereby negating the intermittent stream permit and set-back requirements.

REPORTS

AUTHORITY ENGINEER'S REPORT

Contract No. 2024-01 General/Mechanical Construction for Central Wells 5 & 7 Well House Upgrade Request for Payment Application #4 – Worth and Company, Inc.

Mr. Ciottoni reported that the project is approximately 17% completed. In response to a comment from Mr. Green, Mr. Eaton reported that he has a spreadsheet in his office that delineates the status of the payment situation to Gilmore & Associates, Inc.

Based on Mr. Ciottoni's recommendation, Mr. Van Houten made a motion to approve the Worth and Company, Inc. 6263 Kellers Church Road, Pipersville, PA 18947 Payment Application #4 in the amount of \$100,786.32 for work completed on Contract No. 2024-01: General/Mechanical Construction for Central Wells 5 & 7 Well House Upgrade. Mr. Shaffer seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

No report was issued at this time.

OPERATIONS REPORT

Drought Emergency Updates

Mr. Eaton reported that in coordination with the PA DEP and in consideration that the current water levels are now back to pre-drought levels, the current drought emergency mandate has been lifted.

Mrs. Lyons reported that Mr. Eaton did a great job at the recent Board of Supervisors Meeting in discussing this topic and the Authority's 2024 accomplishments.

EXECUTIVE DIRECTOR'S REPORT

PFAS Design of Treatment Facilities Request for Payment: Gilmore & Associates, Inc.

Based on Mr. Eaton's recommendation, Mr. Van Houten made a motion to approve the following Gilmore & Associates, Inc., 65 E. Butler Avenue, Suite 100, New Britain, PA 18901 invoices:

Invoice #PS-INV2506316 in the amount of \$17,797.64
Invoice #PS-INV2506317 in the amount of \$1,378.85
Invoice #PA-INV2506257 in the amount of \$38,769.47

for a total of \$57,945.96 for work completed on the PFAS Design of Treatment Facilities. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Central Wells 5 & 7 PFAS Treatment Facility – Overhead Door Architecture

Mr. Eaton discussed the garage door on the new PFAS Treatment Facility explaining that its design was intended to be compatible with the homes and accessory structures in the residential neighborhood.

PA-DEP PFAS Sampling at Bucks County Fire Training Facility

Mr. Eaton provided a review of the recent Bucks County Fire Facility Service Water sampling identifying PFAS training activities and locations that are now being tracked. He reported that the samples represent surface water only and that the DEP intends to track ground water samples as well. Mr. Eaton explained that this study began last month and is on-going.

NEW BUSINESS

BILL'S LIST: June 2025

Mr. Shaffer made a motion to approve the June 2025 Bills List for the General Fund Account in the amount of \$105,293.18; Developers Escrow Fund in the amount of \$6,862.60; Capital Improvement Fund in the amount of \$170,117.88; Prepaid ACH Credit Invoices in the amount of \$15,893.37; Prepaid Invoices in the amount of \$8,228.44 and Transfers to the Township in the amount of \$101,384.72. Mr. Oakes seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: June 19, 2025

Mr. Shaffer made a motion to approve the June 19, 2025 Treasurer's Report as submitted. Mr. Oakes seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

The next **DTMA Board of Directors Meeting** is scheduled for July 17, 2025 at 3:30pm.


The PMAA Annual Conference is scheduled for September 7-10, 2025 in Bethlehem, Pennsylvania.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 3:52 pm.

Respectfully submitted,

Brent Eaton
Executive Director



7/17/2014

Date