



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: April 8, 2025

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:31 p.m. on Tuesday, April 8, 2025, at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Joe Salvati, Kellie McGowan (via zoom), Brent Ruge, Paul DiNella, Kathy Brown, Karen Sweeney - Director of Parks and Recreation Department, Barbara Lyons, Board of Supervisors Liaison.
- Absent: Don Borden and Blythe Kelly
- Guests: Stephanie Mason, Township Manager and Cortnie Jones, Program Manager
- Visitors: Rob and Claire Robinson

Meeting Notes.

- Motion made by Joe Salvati, with a second by Kathy Brown, to approve the meeting minutes for the March 11, 2025 meeting, with revision to names and golf event timing. Motion passed unanimously.

Correspondence/Attachments.

- Visitor discussion. Rob and Claire Robinson attended to discuss the process of measuring the park trails and determining the distances of each trail. They completed this for Central Park and prepared a map using google for each of the trails at Central Park. They are gifting the map to the Township. They asked for input on additional items for the maps and the stated distances of the trails. Stephanie Mason advised of the Bucks County map of all trails in the County. Joe asked about additional opportunities for signage along the trails. Karen commented on the simplicity and usability of the coloring of each trail. Kathy asked the Board about rounding off the distances and the potential use of the map. Board discussed the vision for the park signage. This sign would be different from the wayfinding sign. Board will consider the use of the sign as an agenda item at the next meeting.

New Business.

- Signage. Discussed signage at C&N amphitheater at the location of the existing posts. Joe offered to design. Sign and work with the Parks and Recreation Department. Joe will bring concept to the Board next month.

Review of Plans.

- N/A

Old Business.

- **Park Improvement Project.** Karen advised of the USTA grant application for \$140k. CRC building construction is on track for summer occupancy. Court construction is pending April 15 is work session followed by Board meeting. Karen thanked the parks and recreation staff; Courtney and Melissa are working on program expansion planning. Christian is developing policies, protocols etc. for the CRC building. Karen advised of the

renting of the space and the process being developed for rental. Karen has already received special event reservation interest including a June 2026 is set for a dual college high school and college graduation event, bridal shower, casino night..

- **Skate Park Coalition Discussion.** Discussion of whether the use fits within the scope of the existing uses in Central Park and the overall park master plan. The scale of the proposal and whether and where the proposed size fits was discussed. Board questioned the business plan and finances in order to commit to a location. Further discussion of the Borough opportunities was also recommended by the board.

PRB Member Comments.

- Kathy Brown thanked the Township staff for the maintenance of the parks this Spring.
- Joe Salvati thanked Kellie McGowan for taking meeting minutes of the joint EAC/Park and Rec meeting in March.

Subcommittee Reports.

- **Golf Outing Committee.** Committee meeting scheduled for 4/10 at 3:30 pm. The deposit confirmed, agreement signed. The Golf Cannon Confirmed (our date was selling out). The committee would like to get registration/sponsor materials out while contractors are still on site

P&R Director's Report:

- **Concert Series.** Karen advised that the pieces are coming together. Finalizing series details & promotional flyer. Parking faces same challenges as 2024 at least initially. An internal staff meeting is scheduled for 4/24 to discuss events and parking. Karen will appreciate any help with fundraising efforts. Karen appreciates PRB assistance and support at the concert events. Karen noted Warwick Farm Brewing would be back and still seeking a local winery and/ wine serving opportunity.
- **Program Updates.** Courtnie advised of the Touch a Truck event specifics, with 41 trucks scheduled. Courtney advised of success of current sign-ups in programming for the summer.

Visitor Comments. None.

***Adjournment:** Being no further business the meeting was adjourned at 6:30pm on a motion by Kathy Brown with a second by Paul DiNella. All in Favor, motion passed unanimously.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____