

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
April 18, 2024

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, April 18, 2024 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman; Robert Shaffer, Treasurer; Daniel Stairiker, Secretary and Matt Oakes, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Brent Eaton, Water Superintendent; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Doylestown Township Board of Supervisors Liaison.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30 pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No visitors attended the DTMA meeting.

ACTION ITEMS

MINUTES APPROVAL

Upon a motion by Mr. Van Houten, seconded by Mr. Green and unanimously approved by the Authority, the minutes of the March 21, 2024 Board of Directors Regular Meeting was approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

1. Contract No. 2022-1: Generator Installations

a. Request for Payment Application #6: Eastern Environmental Contractors

Mr. Ciottoni reviewed the work completed to date on the Central and Neshaminy Manor Pump Stations and stated that the Central Booster is 90% complete and the Neshaminy Manor Pump Station is 75% complete.

Based upon Mr. Ciottoni's recommendation, Mr. Green made a motion to approve Eastern Environmental Contractors, Inc., 6304 5th Street, P.O. Box 278, Green Lane, PA 18054 Payment Application #6 in the amount of \$79,519.50 for work completed on Contract No. 2022-

1: Generator Installations project. Mr. Shaffer seconded the motion and the motion was unanimously approved by the Authority.

2. Contract No. 2023-1 General Construction: Cross Keys Water Facility Upgrade

a. Request for Payment Application #2: GS Developers, Inc.

Mr. Ciottoni reported the contractor has completed minor amounts of work to date and this pay application primarily consists of a stored material payment for the fire pump. He explained that this dollar amount represented 50% of the purchase price of the equipment.

Mr. Shaffer made a motion to approve the GS Developers, Inc., P.O. Box 1868, Doylestown, PA 18901 Payment Application #2 in the amount of \$34,533.00 for work completed on Contract No. 2023-1: General Construction: Cross Keys Water Facility Upgrade. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

1. Autosport Realty, LLC (Sloane Autosport)

a. Request for Authorization to Approve Deed of Dedication and Easement Agreement

Mr. Magee reported that the subject Deed of Dedication and Grant of Easement represented the close out of this project.

Mr. Green made a motion to approve the Deed of Dedication and Grant of Easement with Autosport Realty, LLC. Mr. Shaffer seconded the motion and the motion was unanimously approved by the Authority.

b. Request for Authorization to Release Financial Security and Professional Services Escrow

Mr. Magee reported that the developer has met all the necessary requirements for the financial close out of this project.

Mr. Green made a motion to approve the release of financial security in the amount of \$11,956.00 of PNC Letter of Credit No. 1813458-00-000. The new balance will be \$0.00. In addition, all professional services escrow will be released upon project closeout. Mr. Oakes seconded the motion and the motion was unanimously approved by the Authority.

2. DBD Realty Ltd., LLC. (Silver Maple Farms/Doylestown Executive Quarters)

a. Request for Authorization to Release Financial Security and Professional Services Escrow

Mr. Magee explained that this project was completed several years ago and the developer met all the close out requirements. Thus, all financial security and professional escrow monies can be released upon project closeout.

Mr. Van Houten made a motion to authorize the release of the remaining financial security to DBD Realty, LTD LLC; and furthermore, to authorize the release of the professional services escrow upon the submission of final professional fee requests related to the development. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

OPERATIONS REPORT

Mr. Eaton, DTMA Water Superintendent, reported on the updates to both the Central Booster Station generator project and the Neshaminy Manor Booster Station upgrades.

Mr. Eaton also reported North Wales Water Authority (NWWA) assumed responsibilities as the water supplier for the Carriage Hill development in Plumstead Township pursuant to the settlement agreement entered by DTMA, NWWA, and Plumstead Township.

EXECUTIVE DIRECTOR'S REPORT

1. 2024 EPA PFAS Maximum Contaminant Levels

Mr. Hass reported that the EPA has now enacted the new PFAS maximum contaminant levels which are more stringent than the current PA DEP levels. Water systems will have five years to comply with the new requirements. He added that the DTMA design for the Central Well #5 and Central #7 PFAS Treatment is nearly complete.

2. Neshaminy Manor Water Supply Emergency Interconnection

Mr. Hass reported on a recent meeting with Mr. Bob Bender, North Wales Water Authority (NWWA) Executive Director and Mr. Ben Jones, Executive Director of the Bucks County Water & Sewer Authority (BCWSA). The meeting was to discuss a new emergency water supply agreement for the Neshaminy Manor water system. The agreement is necessary to allow DTMA to purchase water from the NWWA in the event supplemental water is needed to serve Neshaminy Manor. An agreement will be placed before the board for approval.

3. Northern Transmission Water Supply Improvements Project

Mr. Hass reviewed the possible water main transmission routes for this project. Mr. Hass and Mr. Ciottoni recommended an alternate route that was preliminarily proposed. The proposed route is more expensive and needs to be evaluated further.

Following further discussion of the terms of the grant and the importance of this infrastructure investment for the overall DTMA system, Mr. Van Houten made a motion authorizing the DTMA to move forward with the surveying for the Old Iron Hill Road water main extension. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

4. 2023 DTMA Financial Audit

Mr. Hass updated that the audit is ongoing, and the final report will be available at the June DTMA meeting.

NEW BUSINESS

BILL'S LIST: April 2024

Mr. Van Houten made a motion to approve the April 2024 Bills List for the General Fund Account in the amount of \$18,059.54; Developers Escrow Fund in the amount of \$20,479.30; Capital Improvement Fund in the amount of \$131,615.45; Prepaid Invoices in the amount of \$12,885.21; Prepaid ACH Credit Invoices in the amount of \$14,553.16; and Transfers to the Township in the amount of \$94,908.80. Mr. Shaffer seconded the motion and the motion was then unanimously approved by the Authority.

TREASURER'S REPORT: April 18, 2024

Mr. Van Houten made a motion approving acceptance of the April 18, 2024 Treasurer's Report as presented. Mr. Shaffer seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

National Drinking Water Week is May 5 to May 11.

The PMAA Spring Conference is scheduled for Thursday, April 25 at the Pinecrest County Club and all board members are welcome to attend.

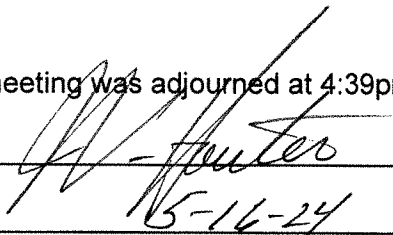
The next **DTMA Board of Directors Meeting** is scheduled for May 16, 2024 at 3:30pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:39pm.

Respectfully submitted,

Keith Hass
Executive Director



5-16-24
Date