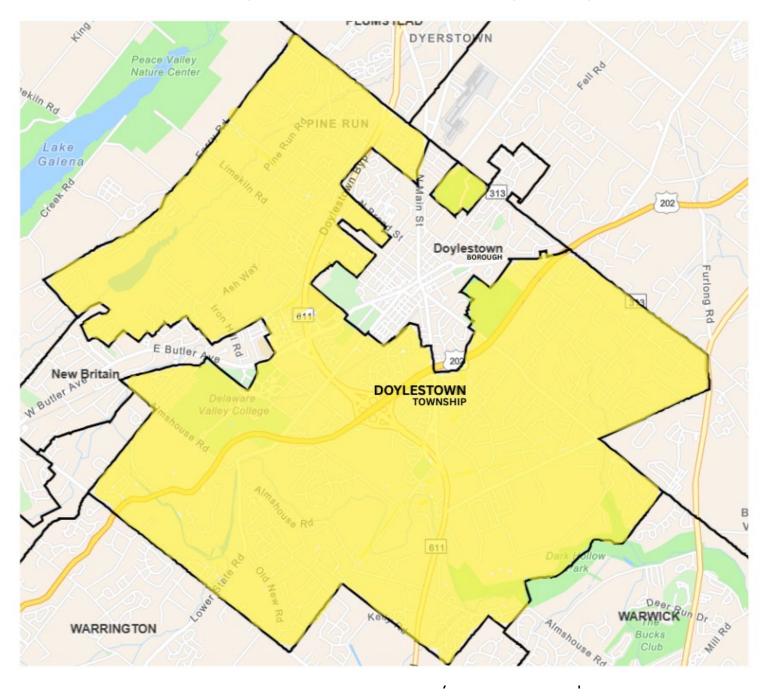


WELCOME TO DOYLESTOWN TOWNSHIP



New Resident Information Packet

Doylestown Township Map



Within the Doylestown community, is both Doylestown Borough and Doylestown
Township. Residency is determined by your tax parcel. Doylestown Township surrounds
Doylestown Borough and borders Chalfont Borough, New Britain Borough, Buckingham,
Plumstead, Warrington and Warwick Townships.

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Dear Resident:

On behalf of the Doylestown Township Board of Supervisors, allow me to welcome you as a new resident to Doylestown Township.

Being new to an area can be difficult. Just finding where places are located and what services are provided can be challenging. Because of this, we have put together this New Resident Packet in hopes of making your transition to our community a smooth one.

Enclosed please find information on our Township Boards and Commissions, voter registration, recycling, water, taxes, and parks and recreation. If you have any questions concerning any of the information provided, please feel free to contact the Township Administration offices, between the hours of 8:30 AM to 4:30 PM Monday through Friday. For information on township events, check out our website at www.doylestownpa.org.

Again, welcome to Doylestown Township. We hope you enjoy living here as much as we do!

Sincerely,

Jennifer Herring

Chairman

Contact Information

Township Phone: 215-348-9915 Township Fax: 215-348-8729 Website: www.doylestownpa.org Email: info@doylestownpa.org

P&R Website: www.doylestownrec.com Follow us on social media: 🚹 💟 🎯 🖸

Police (non-emergency): 215-348-4201	Police Fax: 215-230-0104
Police Website: www.dovlestownpa.org/police	Police (Emergency): 911

Sarah J. Tomlinson (Tax Collector):	215-740-6380
Hours: Tuesday and Thursday 8 am - 12 pm, or by appointment	
Office Address: 138 East Road, Doylestown PA 18901	
Mailing Address: PO Box 704, Doylestown PA 18901	
Doylestown Fire Company #1 (Non-Emergency):	215-348-2656
Doylestown Borough:	215-345-4140
Doylestown Hospital:	215-345-2200
Doylestown Post Office:	267-880-3918
Bucks County Board of Elections:	215-348-6154
Bucks County Courthouse:	215-348-6000
Bucks County Free Library:	215-348-9081
Bucks County Health Dept.:	215-345-3318
Office Address: 1282 Almshouse Rd.	
Bucks County Tourist & Visitors Bureau	215-639-0300
Bucks County Water & Sewer Authority	215-343-2538
Office Address: 1275 Almshouse Rd.	
Central Bucks Chamber of Commerce:	215-348-3913
Central Bucks School District:	267-893-2000
Central Bucks Senior Center:	215-348-0565
FEMA (www.disasterassistance.gov):	1-800-621-3362
Keystone Collection (earned income tax):	724-978-0300
PA Recycling Hotline:	1-800-346-4242
PA Game Commission:	610-926-3136
PECO (Customer Service):	1-800-494-4000
PennDOT - PA Dept. of Transportation (Doylestown Office):	215-345-6060
PennDOT- Customer Complaint Center:	1-800-FixRoad
Septa - Southeastern PA Transit Auth.:	215-580-7800
Bucks County Sheriff:	215-348-6124

Your Elected Officials

The Board of Supervisors consists of elected officials serving six-year terms. The Board performs primarily legislative functions. These include setting policy, enacting ordinances, and resolutions, adopting budgets and levying taxes. The Board also appoints and supervises the Township Manager, who oversees the day-to-day administration of Doylestown.

The Board of Supervisors meets every third Tuesday of every month at 7 PM. All meetings are conducted in the Community Meeting Room in the Township Building located at 425 Wells Road, Doylestown, PA.



Chairman
Jennifer Herring
Email: jherring@doylestownpa.org



Vice-Chairman
Barbara N. Lyons, Esq.
Email: blyons@doylestownpa.org



Member
Dan Wood
Email: dwood@doylestownpa.org



MemberNancy Santacecilia
Email: nsantacecilia@doylestownpa.org



Member
Judy Dixon
Email: jdixon@doylestownpa.org

Your Elected Officials

Governor

Governor Josh Shapiro

Governor's Southeast Office 110 North 8th Street Suite 505 Philadelphia, PA 19102

State Senator

Steven Santarsiero

182 Main Capital Senate Box 203010 Harrisburg, PA 17120 717-787-7305

Doylestown Borough Hall 10 Doyle Street Doylestown, PA 18901

State Representatives

Hon. Shelby Labs

143rd District

1032 North Easton Road Suite C Doylestown, PA 18902 215-489-2126 Fax: 215-345-1361

153B East Wing House Box 202143 Harrisburg, PA 17120-2143 717-787-8556 Fax: 717-782-2969

U.S. Senators

John Fetterman

200 Chestnut Street Suite 600 Philadelphia, PA 19106 215-241-1090

Dave McCormick

200 Market Street Suite 610 Philadelphia, PA 19103 215-405-9660

Congressman

Brian Fitzpatrick

District Office 1717 Langhorne Newtown Road Suite 225 Langhorne, PA 19047 215-579-8102 Fax: 215-579-8109

Washington D.C. Office 271 Cannon House Office Building Washington, DC 20515 202-225-4276

County Commissioners

Robert J. Harvie, Jr., Chairman Diane M. Ellis-Marseglia, LCSW, Vice Chairman Gene DiGirolamo, Secretary

Bucks County Administration Building 55 E. Court Street Doylestown, PA 18901 215-348-6000 Toll Free: 1-888-942-8257



Boards and Commissions

Elected Boards

- Township Board of Supervisors
- Tax Collector
- Board of Auditors

Volunteer Boards and Commissions

- 1. Agricultural Security Advisory Council
- 2. Bike and Hike Committee
- 3. Environmental Advisory Council/Shade Tree Commission
- 4. Finance Committee
- 5. Friends of Kids' Castle
- 6. Historical Architectural Review Board (HARB)
- 7. Human Relations Commission
- Local Traffic Advisory Committee (LTAC)
- Municipal Authority (DTMA)
- 10. Park and Recreation Board
- 11. Pension Advisory Committee
- 12. Planning Commission
- 13. Public Water & Sewer Advisory Board
- 14. Telecommunications Advisory Board (TAB)
- 15. UCC Board of Appeals Veterans Advisory Committee
- 16. Zoning Hearing Board

TRASH COLLECTION & RECYCLING

Doylestown Township residents must contract directly with licensed haulers in Doylestown Township for trash removal.

The following is a list of residential trash haulers licensed with the Township. Their service also includes the collection of recyclables. Please ask if recycling containers are provided, and if not, what types are acceptable.

(Doylestown Township does <u>not</u> provide recycling bins.)

Residential and Commercial

Republic Services 731 E. Reliance Rd. Telford, PA 18969 (215) 723-0400

Waste Management of Indian Valley 300 Progress Drive Telford, PA 18969 (800) 869-5566 (215)453-2420

Whitetail Disposal Inc. 334 Layfield Road Perkiomenville, PA 18074 (610) 754-0103

EnviroGreen, LLC 151 Keith Valley Road Horsham, PA 19044 (215) 343-1662

Commercial Only

George Leck & Sons 237 Jacksonville Rd Warminster, PA 18974 (215) 375-8000

J.P. Mascaro & Sons 109 Wile Road Souderton, PA 18964 (215) 721-1600

Construction Waste Removal

Tinari container Service 1060 Industrial Blvd. Southampton, PA 18966 (215)

NEW RESIDENT REQUIREMENTS

Doylestown Township does NOT currently require a Use & Occupancy permit/inspection for residential resales. This means that our Code Enforcement Department will not inspect your property or charge permit fees if you purchase a new home in Doylestown Township. However, since we do not require these types of inspections, it can become difficult for us to know when ownership changes. This is why it is important that our new residents file a **Deed Registration** and **Move-In Registration** with the Township's Code Enforcement Office.

DEED REGISTRATION



Ordinance 218 requires that a copy of the deed registration be supplied to the Township when a residential or commercial property is sold. A completed **Deed Registration Form** can be returned to the Township along with the \$10 fee. If you submit the Deed and Registration Form with the \$10 fee by mail, enclose a self-addressed envelope if you wish a receipt. Your title company may do this for you at closing, but please feel free to contact the Township Administration Offices to confirm.

MOVE-IN-REGISTRATION

Ordinance 258 requires that all those moving into the Township register using the **Move-in Registration Form.** Landlords are required to register the names and ages of their tenants and provide updates when tenants change. There is no charge to file the Move-in-Permit.



Scan the QR codes with your device and access the forms on our Township website.

DEED REGISTRATION - Township Ordinance# 218 Township Code Chapter 131

Office Hours: Monday through Friday - 8:30 a.m. to 4:30 p.m.

All real estate transfers within Doylestown Township require this form, a copy of the deed & Move-In Permit be filed at the Township Building.

Please complete this form and include a copy of the deed along with a payment for \$10.00 made out to Doylestown Township.

Title Company Agent Name	Check #
Please PRINT the following information:	
Address	Tax Parcel # <u>09-</u>
If residential rental property - number of dwe	elling units
Former Owner	
Present Owner	
Date of Acquiring Title	
Mailing Address of Present Owner:	
Email Address of Present Owner:	
Phone Number of Present Owner:	
Print Name:	
Signature of Owner:	Date:
Copy of Deed Attached: Copy of Move-In	Permit Attached:
***Remember -All new residents of the Tow	nship are required to file a Deed

Registration and Move-In Permit. Forms available at www.doylestownpa.org
Forms for Download under Code Enforcement Applications. Please make

Revised 3/23/2023

sure you are using the current form.

info@doylestownpa.org

MOVE-IN REGISTRATION – Township Ordinance 417, Township Code Chapter 110 New Residents-Please see the NEW RESIDENT PACKET of information on the Township website

PLEASE PRINT

New Resident:		
Name:		Phone:
Email:		
Check which applies:	Owner	Tenant □
If New Resident is not Prope	erty Owner, please	provide Owner's Name and Contact Information:
Property Owner:		Email:
Phone:		Alt. Phone:
Address:		City, State, Zip:
Property you are moving to		Address you are moving from:
Tax Parcel: #09 -		Address:
Address:		City, State, Zip:
City, State, Zip:		
Name:	Emp	oloyer's Name:
Name:	Emp	olover's Name:
	Emp	loyer Address:
Name:	Emp	oloyer's Name:
	Emp	loyer Address:
Name:		oloyer's Name:
	Empl	loyer Address:
Is there an existing Alarm Syste	m in the home? Yes	□ No □
Have you registered your alarn	n with the Police Dep	oartment? Yes □ No □
		ne Doylestown Township Police Department, please go to: Resources tab and find Alarm User Application under Forms.
Print Your Name:		

***Please complete this application in its entirety.

info@doylestownpa.org

By signing my name, I certify that all information contained herein is true and accurately states the names and other information for all occupants residing at the address given, and that supplying false or misleading information could make me liable for a fine of \$600. Each day that the person, firm, corporation, partnership or other entity shall fail to secure said Move-In Registration shall be a separate violation. Ord. 417, §5.

Real Estate Property Taxes: County, Township and School

Doylestown Twp. Tax Collector

Sarah J. Tomlinson, MBA

- The Doylestown Township Tax Collector is an elected official who operates independent of Township Administration.
- The Township Tax Collector collects Real Estate Property County & Township and School taxes.
- The Tax Collector is not responsible for Earned Income Taxes.

Mailing Address:

Sarah J. Tomlinson Doylestown Township Tax Collector P.O. Box 704 Doylestown, PA 18901

Email Address: sarah.tomlinson@ymail.com

Phone Number: 215-740-6380

Office Hours:

Tuesday & Thursday: 8 am - 12 pm By appointment: Call 215-740-6380

For more information, please visit www.doylestowntaxcollector.com

Office Address:

138 East Road Doylestown, PA 18901

Do You Have Public Water?

Doylestown Township Municipal Authority is your local water provider servicing Doylestown Township and parts of New Britain Borough and Plumstead Township. The DTMA Board of Director consists of five volunteer members appointed by the Doylestown Township Board of Supervisors. The DTMA Board is responsible for setting policy, rules, and water rates.

Visit our website to learn more about DTMA, pay your bill on-line, find public water information, and learn about freezing and thawing pipes.

We welcome you to attend a municipal authority board meeting! The Municipal Authority meetings are held at 3:30 pm on the 3rd Thursday, monthly in the Doylestown Township Caucus Meeting Room.





DTMA utilizes a resident notification process to communicate with water users. To ensure we can reach you promptly, kindly complete our **Emergency Contact Form**. Scan the QR code to complete the form electronically or complete the form in this packet and either drop it off at the township building, mail it to 425 Wells Road, Doylestown, PA 18901, or email it as an attachment to DTMA@doylestownpa.org as soon as possible.

To streamline and simplify the payment process, we encourage you to utilize **ACH** (Automated Clearing House) for making payments. ACH transactions offer a secure and efficient way to transfer funds electronically, providing you with a convenient and hassle-free payment experience for no extra cost. Scan the QR code to enroll in ACH Payments today!



If you ever experience any problems with your water service, please contact the Doylestown Township Municipal Authority at (215) 348-9915. If it is after hours, please contact the Radio Room at (215) 348-9915.

Billing Dates	<u>Due Dates</u>			
December 31	January 31			
March 31	April 30			
June 30	July 31			
September 30	October 31			

- For information regarding Public Sewers: Bucks County Water and Sewer Authority- (215) 343-2538
- For information regarding on-lot septic systems: Bucks County Health Department- (215) 345-3318
- Pennsylvania Department of Environmental Protection: Southeast Regional Office- (484) 250-5900

DTMA ALERTS

Providing accurate customer contact information is essential to ensure we can establish and maintain communication.

The Doylestown Township Municipal Authority (DTMA) has a new high speed mass communication and notification system. The implementation of the communication system will improve the speed and efficiency with which the authority can convey important information to the public related to the public water supply.

The messages will go directly to the preferred phone number supplied to us by the customer in both emergency and non-emergency situations. This will give the authority the capability to contact all customers within a short period of time if necessary.

The authority will also have the option of contacting specific groups of customers within a geographic area affected by a localized situation, such as a water main break, temporary service interruption, or traffic detour due to construction or repair work.

Please add Doylestown Township Municipal Authority to the list of entities you provide with updated contact information as it changes. Only with your cooperation can we ensure you are contacted in a timely manner should the need arise. If you have any questions or concerns, please contact Koun Lim by emailing klim@doylestownpa.org or calling 215-348-9915.

Please print and complete the form below, then return it using one of the following methods:

- Mail: Doylestown Township Municipal Authority, 425 Wells Road, Doylestown, PA 18901
- Email: dtma@doylestownpa.org

THE ONLY PURPOSE FOR WHICH THIS INFORMATION WILL BE USED IS TO CONTACT YOU REGARDING AUTHORITY ISSUES. IT WILL NOT BE SHARED WITH ANYONE FOR ANY OTHER PURPOSE.

Doylestown Township Municipal Authority, 425 Wells Road, Doylestown, PA 18901 (Please print clearly)

NAME:	EMAIL:		
ADDRESS:		STATE:	ZIP:
DTMA ACCOUNT #:			
PREFERRED PHONE NUMBER:			
ALTERNATIVE PHONE NUMBER:			
E-BILL: YES NO (Please check one)			

Doylestown Township Municipal Authority

425 Wells Road • Doylestown • Pennsylvania 18901

Authorization Agreement for Direct Payment (ACH Debits)

Name: Doylestown Township Municipal Authority TAX ID: 23-2359307

APPLICANT						
Name	DTMA Account Number					
Street Address	City and State					
		35.				
Zip	Daytime Phone		Cell Ph	ione		
Email	_					
necessary, credit en below and the finan	Doylestown Township Munici tries and adjustments for any icial institution named below nall be a \$35.00 charge for an	y debit entries , to debit and,	in erro /or cred	r to my bank a it the same to	ccoui	nt indicated
BANK INFORMATI	ON					
Account Type: <i>(please c</i>	heck one) Checking A	ccount	Savings	Account		
inancial Institution			Branch			
City	Sta	ate		Zip		
Fransit/ ABA No		Accour	nt Numbe	r		
received written no	remain in full force and effect tification from me of its term nip Municipal Authority and t on it.	ination in sucl	h time a	nd in such ma	nner	as to afford asonable
					1	
	must accompany this applica		t slips ca	nnot be acce	oted.	All fields must
e filled in. Incomp	lete forms will not be accepte	ed.				
Please return to:	Doylestown Township M 425 Wells Road Doylestown, PA 18901	lunicipal Auth	ority			For DTMA use only Input by: Date:
Or email to:	klim@doylestownpa.org	e .				

Helpful Information for Public Sewer

If your property has public sewer, you are receiving your services from

Bucks County Water & Sewer Authority

Location

1275 Almshouse Road, Warrington, PA 18976

Hours of Operation

Monday through Friday 8:00 am - 5:00 pm

Phone Number

Administrative Office: 215-343-2538

Toll Free: 1-800-222-2068

Paying Bills with BCWSA -

Scan the QR code to be directed to the BCWSA website for more information on bill pay options.



- Set up Autopay and pay online
- Pay by phone
- Direct Debit
- Pay by Mail

Additional Information

For additional information regarding your public sewer services please visit the Bucks County Water & Sewer Authority's website https://www.bcwsa.net/

Septage Management Program

Doylestown Township passed Ordinance No. 299 in 2001.

This ordinance requires all residents who currently have on-lot disposal systems (septic systems) to have them inspected by a Doylestown Township approved pumper/hauler/installer every **three years**. And, if you also have a private well for water to have it tested for coliform (E-Coli) every **three years**.

Why You Need Your Septic System Inspected.

Protect your property value: An unkempt septic system can lower your property's value and could potentially cost you in legal liabilities.

Protect our eco-system: Contaminated wastewater poses a threat to our local environment. Malfunctioning septic systems can disperse bacteria and toxins to our natural waterways, which in turn can spread into our towns wildlife, endangering native plants and species.

Protect you and your neighbor's health: Wastewater can contain disease causing bacteria and toxic chemicals. If maintained properly, a septic system will filter and remove most of these dangerous substances. Otherwise, it can leak causing groundwater contamination, spreading disease to yourself and your neighbors in various ways.

What You Need to Know

The program will be administered by mail notice on the basis of permit status.

So, you no longer must keep track of what cycle you are in or when you need inspection. Just keep your eye out for a notification card from the township in your mail.

When your current On-Lot-Disposal Inspection Permit expires, this reminder will notify you that your septic system is due for inspection by the end of the year.

Keep in mind that it is best to have your private well water tested around the same time you are having your septic system inspected, as is also required by Ordinance 299.



Scan the QR code to see the list of approved pumper/ haulers and certified drinking water labs.

Voter Information

Register to vote!

- PA Department of the State <u>https://www.pavoterservices.pa.gov/pages/VoterRegistrationApplication.aspx</u>
- Bucks County Board of Elections https://www.buckscounty.gov/185/Register-to-Vote

Please refer to the voting district map on the Township's website

VOTE

DISTRICT 1

DOYLESTOWN TOWNSHIP ADMINISTRATION BUILDING 425 WELLS ROAD, DOYLESTOWN, PA 18901

DISTRICT 2

PINE RUN COMMUNITY BUILDING 777 FERRY ROAD, DOYLESTOWN, PA 18901

DISTRICT 3 & 4

BUCKS COUNTY PUBLIC SAFETY TRAINING CENTER 1760 S. EASTON ROAD, DOYLESTOWN, PA 18901

DISTRICT 5 & 6

CENTRAL BUCKS COMMUNITY SENIOR CENTER
700 SHADY RETREAT ROAD, DOYLESTOWN, PA 18901

DISTRICT 7

GRUNDY HALL 1290 ALMSHOUSE ROAD, DOYLESTOWN, PA 18901

DISTRICT 8

DOYLESTOWN TOWNSHIP ADMINISTRATION BUILDING 425 WELLS ROAD, DOYLESTOWN, PA 18901

Parks and Recreation

Visit us at www.doylestownrec.com

Doylestown Township prides itself on the diverse activities and facilities its Parks and Recreation Department offers to both residents and visitors.



Central Park (located at 425 Wells Road) spans 140 scenic acres and features nature trails, the Education & Game Groves, soccer fields, tennis courts, picnic areas, bocce ball courts, and the beloved Kids Castle play structure. Two covered pavilions are available for rental—perfect for summer parties, reunions, or casual gatherings. Central Park is also home to the C&N Amphitheater, which hosts the Thompson Performing Arts Series each summer.

New to Central Park:

Exciting additions to Central Park include the Community Recreation Center (CRC), brand-new outdoor sports courts, and a permanent restroom facility conveniently located between Kids Castle and the amphitheater. The CRC will provide year-round indoor recreation with multipurpose rooms, community meeting space, and programs for all ages. Just outside, the new sports courts feature basketball, pickleball, tennis, and bocce—offering expanded outdoor recreation options for park visitors of all interests and abilities.

Beyond Central Park, Doylestown Township's Parks & Recreation system includes:

- Turk Park I Baseball fields and a football field
- Turk Park II Baseball fields, multi-purpose fields, fitness trail, playground, and sand volleyball court
- Dog Park Off-leash Dog Park and multi-purpose fields
- Bridge Point Park Open grounds for passive recreation
- Castle Valley Park Quiet nature trail
- Sauerman Park Baseball field, woodland trail, and picnic area
- **Triangle Park** 3-acre green space featuring a sculpture honoring Township public servants, volunteers, and veterans—a peaceful spot for reflection.

Our department also offers a wide variety of programs for all ages year-round, including fitness, educational classes, summer camps, and even special events for dogs!

Discounted amusement park tickets are available during the summer months, and reduced-price movie tickets are offered year-round.

To learn more about the Parks and Recreation Department—including park descriptions, program guides, ticket discounts, pavilion rentals, and a calendar of events—please visit www.doylestownrec.com.



If you are interested in serving on one of our Boards and Commissions please send a letter of interest and resume to info@doylestownpa.org

Other Important Information

Our **Bike & Hike Community** has over 30 miles of completed hiking trails and is committed to expanding them to weave naturally through our beautiful park systems and neighborhoods.

The **Doylestown DART** is a public transportation program that offers affordable and convenient ways to get around town at just \$1.00 per ride. It is free to ride if you are 65 or older and offers various routes along Route 611, and Route 202 and more! Visit https://www.ridethedart.org/ for more information!

The **Environmental Advisory Council (EAC)** offers resources for conservation, native plant species, invasive insects/plants, and recognizes trees of historic nature through the heritage tree program. Get involved! Visit https://doylestownpa.org/government/boards-commissions/environmental-advisory-council/

Doylestown Township is proud to offer an **adopt-a-road program** to help keep our roads clean from litter and offers community members a way to serve their communities.

Doylestown TV, **DTV**, is a full-service government access channel offered on Comcast channel 22 & Verizon channel 31. DTV offers a full schedule of educational/informational programming and streams our Board of Supervisor meetings live.

For more resources such as township history, permit applications, online water bill payments, septic management, and the Township Newsletters, please visit our website at www.doylestownpa.org.

Check your mail for the **township newsletter** which is delivered to all households in the Township three times per year: Winter/Spring, Summer, and Fall.

Follow us on social media and stay updated on news, upcoming events, and volunteer opportunities! Visit the Information tab on our Township website to learn more.

Stay Connected!

Follow us on social media



Official Facebook

facebook.com/doylestowntwp/



E-News

www.doylestownpa.org - Sign up for E-News



Instagram

instagram.com/doylestowntwp



Twitter

twitter.com/doylestowntwp



YouTube Channel

Subscribe to our channel!



LinkedIn

www.linkedin.com/company/doylestown-township



D T.V. - Government Access Channel

Comcast Channel 22 Verizon Channel 31

