



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: July 11, 2023

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, July 11, 2023 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Kellie McGowan, Blythe Kelly, Brent Ruge, Joe Salvati, Karen Sweeney-Director of Parks and Recreation,
- Absent: Kathy Brown, Paul DiNella, Don Borden, Ryan Manion, BOS liaison
- Guests: Riley McKelvey, P&R Department Program Manager
- Visitors:
 1. Jim Plummer, 18 Pebble Woods Drive, Township resident.

Visitor Comments:

Jim Plummer: Supports the community recreation center 100%. Prior service on Fanny Chapman Board and feels that the recreation center if not just for today, but for the next 50 years. Looks forward to a much-needed building. Experience is limited opportunities for recreational areas with the school districts over time, and limited opportunities for children not involved in organized team sports at the schools.

P&R Board and Karen noted the desire to provide opportunities for all individuals, including older members of the community. Karen stated the goal of the Department to provide a center that best serves the most community members and interests.

Meeting Notes: Motion made by Joe Salvati and second by Brent Ruge to approve the meeting minutes for the June 13, 2023 meeting with no revision. Motion passed unanimously 4-0.

Correspondence: None.

Review of Plans: None.

PRB Discussion:

- **Member comment**
 - Blythe –
 - Discussion of a potential joint meeting with the EAC in the Fall. P&R committee discussed possible agenda items, including: the Ash trees in Neaman Park; coordination of ongoing efforts of the EAC in the Township park system; potential future projects in the Township parks. Further discussion of the role of the Township in coordinating activities amongst the boards and commissions.
 - September meeting will be devoted to capital projects discussion.
 - Discussion of ordering new t-shirts for the P&R Board members; Brent to coordinate.
 - New Sensory Trail equipment has been installed.

- Brent – confirmation of mode of communication for concert cancellation was discussed.
- **Unfinished Business**
 - Golf Outing – Karen updated the Board on the event. The sponsorships are doing very well. A hole-in-one hole contest has been added this year, as well as the golf cannon. Volunteers are still needed to work the event. All encouraged to solicit additional foursomes. Reminder that August 11th is deadline for the donation baskets for the event.
- **Subcommittee Update**
 - Wayfinding signs – Joe advised that the project is on temporary pause after meeting with township planning consultant and need to work through budgetary issues. The subcommittee will continue to meet and coordinate with Karen to develop a plan moving forward. The timeline for completion of the pilot program is not set. Further discussion of an expanded signage program in 2024.
 - DecemberFest – Santa Visit – subcommittee meetings will start in September for the planning of the event.
 - New Business - No August meeting.

Director’s Report:

- **General Information**
 - Karen advised of the opportunity for organized trips through the Department. Two current opportunities are Costa Rica and National Parks & Canyons. The Department receives 10% of the booking fees with a minimum of 10 participants.
 - Riley McKelvey, Assistant Director, has started program development:
 - Pottery workshops – two programs planned.
 - Princess Parties and Face Painting – multiple sessions to be provided.
 - Park and Recreation activities are now being held in the main Township building with the removal of the temporary trailers. Courts have also been closed. The township is also using facilities in other municipalities, including Plumstead Township.

***Adjournment:** Being no further business the meeting was adjourned at 6:pm on a motion by Kellie McGowan and a second by Brent Ruge, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____