

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
May 18, 2023

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, May 18, 2023 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice Chairman (via Zoom); Daniel Stairiker, Secretary (via Zoom); Rod Stone, Treasurer (via Zoom) and Robert Shaffer, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director, Richard D. Magee, Jr., Municipal Authority Solicitor and Alfred S. Ciottoni, Municipal Authority Engineer.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:35 pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

Michael H. McRee, P.E., Senior Project Manager for CKS Engineers attended the meeting.

ACTION ITEMS

MINUTES APPROVAL

April 20, 2023

Upon a motion by Mr. Shafer, seconded by Mr. Green and unanimously approved by the Authority, the minutes of the April 20, 2023 DTMA meeting was approved as submitted.

REPORTS

AUTHORITY ENGINEER'S REPORT

CDM SMITH PFAS STUDY UPDATE – WATER SUPPLY

Mr. Van Houten reported that the members of the DTMA started with a work session meeting at 2pm to evaluate CDM Smith's report and professional service proposals from two engineering firms.

Mr. Hass presented a short video from another municipality borough dealing with the same issue.

Following the video, Mr. Van Houten explained that his goal was to make an award recommendation at today's meeting.

DTMA Design, Bidding and Construction Support Services for PFAS Treatment Facilities Request for Proposals

Based on the DTMA Work Session meeting which took place prior to the public meeting, Mr. Van Houten reported that two engineering firms submitted bids for this project as follows:

Option #1	Gilmore & Associates, Inc.	\$657,592.
Option #2	CKS Engineers, Inc.	\$729,922.

Mr. Van Houten made a motion authorizing execution of the professional service agreement in the total amount of \$657,592 as provided in the Gilmore & Associates, Inc. Technical and Cost Proposals, subject to a thorough vetting of the firm and review of the contract agreement by Messrs. Hass and Magee. This proposal is for the design, bidding, and construction support services for the PFAS treatment facilities. Mr. Shaffer seconded the motion and the motion was individually and unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

No report was issued by the Authority Solicitor at this time.

EXECUTIVE DIRECTOR'S REPORT

DTMA PUBLIC WATER SURVEYS UPDATE- Edison Furlong Road Area

Mr. Hass reported that 180 water surveys were sent but the response was poor with only 25-30 surveys completed with approximately 10 property owners interested in public water.

The consensus of the DTMA was to not pursue public water at this time.

Mr. Stairiker stated that he was in favor of running the water main, but Mr. Van Houten indicated DTMA has a fiduciary responsibility to all its customers. At the suggestion of Mr. Green, the consensus of the board was to direct Mr. Hass to send a courtesy letter to residents outlining the survey statistics and wait to see if anything develops in the future.

EDISON FURLONG ROAD TANK SITE UPDATE

Mr. Hass reported that a developer is considering a nine-home development in this area and plans to place a tank on their drawings to see how a potential tank would fit. If the

DTMA were inclined, an easement or a lot could then be purchased. Mr. Hass stated that he will follow-up with additional information as it develops.

OPERATIONS UPDATE

Mr. Hass reported that the DTMA is currently providing the Bucks County Water and Sewer Authority (BCWSA) approximately 250,000 gallons a day due to a main break sustained at the Neshaminy Manor Complex. BCWSA is currently operating the internal water system at the Neshaminy Manor Complex and has the responsibility to repair the break.

NEW BUSINESS

BILL'S LIST: May, 2023

Mr. Stairiker made a motion to approve the May 2023 Bills List for the General Fund Account in the amount of \$20,479.64; Developers Escrow Fund in the amount of \$1,527.22; Capital Improvement Fund in the amount of \$21,224.08; Prepaid Invoices in the amount of \$36,278.31; Prepaid ACH Credit Invoices in the amount of \$14,698.17; and Transfers to the Township in the amount of \$99,191.82. Mr. Shafer seconded the motion and the motion was then unanimously approved by the Authority.

TREASURER'S REPORT: May, 2023

Mr. Shaffer made a motion approving acceptance of the May 18, 2023 Treasurer's Report as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

The next **DTMA Board of Directors Meeting** is scheduled for June 15, 2023 at 3:30 pm.

National Drinking Water Week is scheduled for May 17 through May 23 with appreciation extended to the DTMA operators and staff.

Mr. Van Houten also thanked Messrs. Ciottoni and Hass for their tremendous work on the PFAS proposal. He also thanked each of the board members for their contributions and consideration throughout the process including today's work session.

EXECUTIVE SESSION


An Executive Session of the DTMA was not entertained at this meeting.

Authority member Rod Stone left the meeting at 4pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:13 pm.

Respectfully submitted,
Keith Hass
Executive Director



6/15/02

Date