

Doylestown Township-Ways and Means Committee

December 7, 2022 @ 7:00 PM

DRAFT Minutes

<b>Resident Members</b>	<b>IN</b>	<b>Township Participants</b>	<b>IN</b>
Brenda Bray - Chair	X	Jennifer Herring- Board of Supervisors - Liaison	X
Mike Paulosky – Vice Chair	X	Stephanie Mason – Township Manager	Absent
Colleen Mullin	X	Ken Wallace – Township Finance Director	Absent
Eric Cornwell	X	Dave Tomko - Township Director of Operations	Absent
Joe Volk	X	Ed Ebenbach – Budget Consultant	X
		Nancy Santacecilia	X

- I. Call to Order Mrs. Bray called the meeting to order at 7:05 pm. A quorum was present, and the following matters were discussed.
- II. Approval of October 26, 2022, minutes Motion by Eric; Second by Joe V; all approved.
- III. Brief Update on Projected 2022 Operating Results-Ed and Ken (Ken absent) – Ed shared that projected results net about \$500k to the better overall. Revenues over budget included EIT, State Aid (Pension and SLF), Permits (Terrain came in), and transfer taxes (albeit slowing).
- IV. Status of 2022 Capital Expenditures and accelerated road maintenance-(Dave absent) Ed noted some push forwards to 2023 from 2022 capital budget since focus was on accelerating the roads program. First round completed; awaiting bills but held in A/P so will be paid in time for closing out 2022. \$40k less in expected cap spending due to Parks master plan budgeted \$90k, came in at \$50k.
- V. Update on PRCC and bidding schedule Plan on 90% by Dec.21 (Architecture, Plumbing, Structural/Engineering). Expect to be ready to go to Bid in February.
- VI. Timeline for issuance of bonds – Given bids out in Feb, expect to borrow in April/May – if bids back and issued around the same timeframe. Most of the borrowing anticipated year 1; some balance year 2.
- VII. 2023 Budget Approval by BOS on December 20
  - a. Any anticipated changes? No other anticipated changes except slide of some Capital projects as discussed

- b. New FTE for Fundraising included? Yes, new person included 30 hours @\$25/hr; part time and limited through June 2024.
- c. Assumptions for salary and health care? Adjustment assumptions in budget expenses for salary COLI – 45 non-union; 3.5% union. Some healthcare expenses assume 3.5% adjustment.
- d. Police negotiations – Expecting contract agreement by January/February.

VIII. **Review of 2022 Goals** – completed

IX. **Setting 2023 Goals** – Round-out committee membership as two members have recently retired. Some direction from BOS and staff – Township has been posting open committee seats for various committees and will continue to vet possible members. Existing members continue to try to recruit potential members. Confirm new committee leadership and goals in January 2023 meeting.

X. **Adjourn** – motion by Joe Volk, Second by Mike Paulosky at 8:07pm

Meeting Dates: 2023 Budget Approval BOS Meeting-December 20; W&M Committee Meeting January 25, 2023