

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
August 18, 2022

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, August 18, 2022 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman and Robert Shaffer, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No report was forthcoming.

ACTION ITEMS

MINUTES APPROVAL

July 21, 2022

Upon a motion by Mr. Green, seconded by Mr. Shaffer and unanimously approved by the Authority, the minutes of the July 21, 2022 DTMA meeting was approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

Five Year Capital Plan Update

Mr. Ciottoni presented a brief review of the DTMA's Five Year Capital Plan highlighting the fact that two of the four projects have been completed.

He reported that the Butler Avenue Water Main Extension project is almost complete pending the provision of close-out documents and the completion of minor punch-list items.

AUTHORITY SOLICITOR'S REPORT

Arbour Square, CSW Arbour Square IV Doylestown, L.P. Authorization of Deed of Dedication and Grant of Easement

Mr. Magee provided a brief overview of the Deed of Dedication and Grant of Easement for Arbour Square.

Based on Mr. Magee's recommendation, Mr. Shaffer made a motion to approve the Deed of Dedication and Grant of Easement for the Arbour Square Water System contingent upon CSW Arbour Square IV Doylestown, L.P., 1300 Virginia Drive, Suite 215, Fort Washington, PA, 19034 providing approved close-out documents including construction as-builts and maintenance bond subject to DTMA staff approval. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE DIRECTOR'S REPORT

PFAS Process Selection and Preliminary Design Update

Mr. Hass reported that the kick-off meeting is scheduled for September 7, and explained that he, the Municipal Authority Engineer, Mr. Ciottoni, and staff management will attend. Vice-Chairman Kevin Green inquired about board members attending, too.

Water Resources Association of the Delaware River Basin Meeting

Mr. Hass reported on a meeting he and Mr. Van Houten attended with the Water Resources Association of the Delaware River Basin, a non-profit group that assists both public and private water utilities.

WRA indicated they are embarking on a project to advance the cause of public water utilities especially related to funding availability and accessibility. Mr. Van Houten discussed DTMA's grant funding application process with and without grant writers for past projects. He stated that the group might want to work on suggesting that the DCED consider making the overall grant application process easier.

NEW BUSINESS

BILL'S LIST: August 2022

Mr. Green made a motion to approve the August 2022 Bills List for the General Fund Account in the amount of \$95,064.28; Developers Escrow Fund in the amount of \$12,099.60; Capital Improvement Fund in the amount of \$10,410.02; Prepaid Invoices in the amount of \$82,083.47; Prepaid ACH Credit Invoices in the amount of

\$133,391.00; and Transfers to the Township in the amount of \$89,358.47. Mr. Shaffer seconded the motion that was then unanimously approved by the Authority.

TREASURER'S REPORT: August 2022

Mr. Shaffer made a motion approving acceptance of the Treasurer's Report for August 18, 2022 as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

New Agenda Item

Upon a motion by Mr. Shaffer, seconded by Mr. Green, the DTMA unanimously approved a motion to amend the August 18, 2022 DTMA agenda to include a new agenda item regarding PA Senate Bill 557.

PA Senate Bill 557

Upon a motion by Mr. Van Houten, seconded by Mr. Green, the DTMA unanimously approved a motion authorizing the Executive Director, Mr. Keith Hass, to write a letter and/or pursue personal contact on behalf of the DTMA to the PA State Senator and State Legislator with regard to its opposition to the new legislation – PA Senate Bill 557.

EXECUTIVE SESSION

Mr. Alfred S. Ciottoni, Municipal Authority Engineer left the meeting as the Municipal Authority adjourned to Executive Session at 4:10 to discuss a Personnel issue.

Mr. Alfred S. Ciottoni, Municipal Authority Engineer rejoined the meeting and Doylestown Township Municipal Authority Solicitor, Mr. Richard Magee, left the meeting as the Authority continued its Executive Session to discuss:

DTMA v. Plumstead Township and the North Wales Water Authority
Bucks County Court of Common Pleas Docket No: 2020-00325

The regular meeting of the DTMA was reconvened at 4:49pm following its Executive Session.

ANNOUNCEMENTS


The next DTMA Board of Directors Meeting is scheduled for September 15, 2022 at 3:30pm.

A DTMA Budget Work Session is scheduled for September 15, 2022 at 2pm. Mr. Van Houten requested that the DTMA members come prepared with questions and concerns to this work session meeting.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:52pm.

Respectfully submitted,
Keith Hass
Executive Director



KH

9/15/2022
Date