

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**December 16, 2010**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, December 16, 2010 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer and Richard A. Bach, Secretary. Also present at the meeting was Alfred S. Ciottoni, Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Authority Solicitor and E. Thomas Scarborough, Jr., Board of Supervisors Liaison to the Authority, Kenneth Wallace, Finance Officer and Koun Adelman, Senior Bookkeeper.

**ACTION ITEMS**

**MINUTES APPROVAL: October 21, 2010**

Mr. Bach made a motion to approve the October 21, 2010 DTMA Minutes as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

**MINUTES APPROVAL: November 18, 2010**

The Doylestown Township Municipal Authority meeting of November 18, 2010 was cancelled due to lack of quorum.

**BILL'S LIST: November, 2010**

Mr. Hege made a motion to approve the Authority's Bills List dated November 18, 2010 and to include the General Fund in the amount of \$98,394.95; the Repair and Replacement Fund in the amount of \$605.59; the Capital Improvement Fund in the amount of \$7,191.10 and the Prepaid Invoices in the amount of \$10,905.39. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

**BILL'S LIST: December, 2010**

Mr. Hege made a motion to approve the Authority's Bills List dated December 16, 2010 and to include the General Fund in the amount of \$79,066.96; the Repair and Replacement Fund in the amount of \$8,651.93; the Capital Improvement Fund in the amount of \$16,422.10 and the Prepaid Invoices in the amount of \$278,984.08. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

## **TREASURER'S REPORT: November, 2010**

Mr. Hege made a motion to approve acceptance of the Authority Treasurer's Report dated November 18, 2010 with correction to the Repair & Replacement starting balance to read \$ 82,014.21 with associated extrapolations as thereafter required. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

## **TREASURER'S REPORT: December, 2010**

Following discussion of an observation made by Mr. Hege, Mr. Hege made a motion to approve acceptance of the Authority Treasurer's Report dated December 16, 2010 with corrections to include the Doylestown Hospital and Colonial Village revenue totals in the Total Column and associated extrapolations as thereafter required.. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

## **REQUEST FOR 2010 AUDIT PROPOSALS**

Mr. Bach made a motion for approval of Major & Mastro, LLC proposal to audit all accounts and to complete the Authority's 2010 Audit Report in the amount of \$7,500.00 Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

## **2011 BUDGET REVIEW & ADOPTION**

Mr. Hege made a motion for adoption of the Doylestown Township Municipal Authority Preliminary/Final Budget for 2011. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

## **CAPITAL PROJECT REVIEW**

## **CROSS KEYS FINAL COSTS**

Mr. Bach made a motion for approval to finalize all costs to date per the Authority's Executive Director's memo of December 14 at \$2,754,658.14 and to prorate cost reimbursement of \$754,658.14 on the basis of the number of EDU's held per commercial property owner. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

## **EDISON TO POOLS CORNER WATER MAIN PROJECT REQUEST FOR PAYMENT #2**

Mr. Bach made a motion for approval of N. Abbonizio Contractors Request for Payment #2 in the amount of \$273,869.28 as recommended by the Authority's

design and surveillance project engineer, Pickering, Corts and Summerson. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

**EDISON TO POOLS CORNER WATER MAIN PROJECT REQUEST FOR PAYMENT #3**

Mr. Hege made a motion for approval of N. Abbonizio Contractors Request for Payment #3 in the amount of \$334,119.07 as recommended by the Authority's design and surveillance project engineer, Pickering, Corts and Summerson. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

**EDISON TO POOLS CORNER WATER MAIN EXTENSION BOOSTER STATION DESIGN & ENGINEERING PROPOSAL**

Mr. Harvey made a motion for approval of SC Engineer's proposal for design and engineering of the Edison to Pools Corner Booster Station in the amount of \$28,000.00. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

**OTHER ITEMS –**

**MISCELLANEOUS**

**Edison to Pools Corner Water Main Project Update:**

Mr. John reported that the piping for this project is just about complete with provisions currently being made to complete temporary trench and road repairs prior to winter setting in.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, January 20, 2011 starting at 4 pm in the Township Building.

**ADJOURNMENT:** There being no further business to discuss, the Municipal Authority meeting adjourned at 4:23 pm.

Respectfully submitted,



Richard E. John  
Executive Director



Jan. 20, 2011

Date