

Doylestown Township - Ways and Means Committee

Meeting Minutes for July 27, 2022

Meetings held 4th Wednesdays at 7PM.

No meeting in November, December meeting is 2nd Wednesday.

Resident Members	IN	Township Participants	IN
Brenda Bray - Chair	X	Jennifer Herring- Board of Supervisors - Liaison	X
Mike Paulosky – Vice Chair	X	Stephanie Mason – Township Manager	X
Colleen Mullin		Ken Wallace – Township Finance Director	X
Joe Delikat	X	Dave Tomko - Township Director of Operations	Zoom
Bob Salanik	X	Ed Ebenbach – Budget Consultant	X
Eric Cornwell	Zoom	Nancy Santacecilia	Zoom
Joe Volk	X		

Ms. Bray called the meeting to order at 7:01 pm. A quorum was present, and the following matters were discussed.

1. Approval of Prior Meeting Minutes

The minutes of the April 27, 2022 and the May 25, 2022, meetings were approved upon a motion by Mike Paulosky and seconded by Joe Delikat.

2. Review of the 2021 audits for the township and DTMA

- Ken Wallace gave a brief presentation of the two audits and highlighted some of the major points of the audit. Ken noted that both audits received a clean opinion from the auditors. The auditors are addressing a few items raised during the discussion with the BOS and the final audit reports should be issued shortly. Ken clarified a few questions regarding the audit results from committee members.

3. 2022 Operational results thru June 29, 2022

- Ed Ebenbach distributed a summary of the revenue and expenses to date for 2022 along with the projected additional revenue and expenditures for the year. These projections came from meetings with the township administration and various department heads. The capital spending will exceed the budgets due to the accelerated road program. Mr. Ebenbach then went through the handout and explained any projected variances from the original budgets. Mr. Ebenbach then reviewed a second handout listing the capital projects and their status to date and projected status through the end of the year. The committee discussed the projects in more detail. A discussion regarding the “Staff Priority” of each project was discussed and it was agreed that a revised structure to these “priorities” should be considered with a definition for each category. Mr. Delikat volunteered to prepare draft for the township staff and committee to review. He will share his thoughts before the next meeting at which time the categories will be discussed.

4. American Rescue Plan Spending

- Stephanie indicated that the first payment was received will be used for the accelerated road program in the amount of approximately \$ 900,000.

5. Contracts for the Accelerated Road Program

- Mr. Tomko indicated that the bid had been awarded in the amount of \$2,417,000 and the preliminary engineering work and contract documents are in process, with the work to be started in September and completed by year end.

6. Police Negotiations

- Stephanie indicated that the parties are currently working on establishing a series of meeting dates.

7. Parks and Recreation Community Center

- Additional Architectural and Engineering fees were authorized by the BOS to review Solar Energy options including the possibility of a 25 years energy purchase agreement.
- Mr. Tomko indicated that the RFQ for owner’s representative for the building were being developed and the process should be concluded in 60 days.

8. 2023 Budget Meeting in September W/M and BOS

- The second round of meetings with the department heads is scheduled for August at which time they will refine the year end projections for 2022 and develop the capital need requests for 2023. This information will then be presented at that September Meeting.

9. Adjournment

- Upon a motion by Joe Delikat and seconded by Bob Salanik, the meeting was adjourned at 8:48 p.m.

10. Next meeting

August 24, 2022

**Respectfully Submitted
Robert Salanik**