

Doylestown Township

Ways & Means Committee

October 24, 2018 @ 7:00 PM

-Minutes-

Resident Members	IN	Township Participants	IN
Brenda Bray Chairman	X	Ken Snyder - Board of Supervisors - Liaison	X
Joe Delikat	X	Stephanie Mason – Township Manager	x
Bob Salanik	x	Ken Wallace – Township Finance Director	
Colleen Mullin	x	Dave Tomko - Township Director of Operations	x
Mike Paulosky		Ed Ebenbach (Consultant to Twp.)	x
Kevin Harrigan		Guest – John Bray, Chairman, Parks and Rec Committee	x

- I. Call to Order
- II. Welcome
- III. Approval of the September 26, 2018 Minutes – Motion Bob Salanik; 2nd Joe Delikat; approved by members present.
- IV. Brief review and discussion of October 2 and October 16 Budget Meetings with BOS – Updates for those unable to attend meetings. Update on some discussion items (tied in with section V of agenda below):
 - a. Changes to additional MMO payments for Pension plans – we will be adding \$100k/year (down from \$275k originally budgeted). This will be balanced by the reduction in discount rate on Pension obligation from 8% to 7.75%, with planned ongoing reduction in discount rate to bring it to more realistic rate that is in-line with market expectations going forward. Net reduction of a commitment of \$300k or so over 4 years, benefiting Township budget, but commitment to continue to work with Pension Advisory Committee on strategic planning to maximize Pension solvency.
 - b. Staff benefits - Currently participating in consortium for access to benefits for staff. There will be savings for the consortium members; Committee requested a rep from Consortium present to committee sometime in first quarter to learn more about how we access benefits for the staff through the Consortium. Ms. Mason is member of

Consortium board and will arrange for a more in-depth discussion, as requested potentially for February committee meeting.

- c. Change in Tax Plan – Original plan was for 2.5 mil increase. Budget process brought reduction to increase of only 2 mils and allows for levelization and allocation to certain operational expenses, resulting in greater transparency and a reduction in the need for General Fund transfers that were previously required to fund ongoing operations (mostly in P&R and anticipated to occur in debt service).
- V. Brief update on 2018 Operations - For those not able to attend 2019 Budget Meetings
 - a. DTMA “balanced out” (township currently involved in processing A/P and A/R, among other accounting functions including some payroll for the Authority and ties out every year at close of annual financial operations).
- VI. 2019 Budget: Further Discussion
 - a. Capital Projects Capacity-2018 Forecast \$1.5 v 2019 Budget \$2.8M – We don’t traditionally hit capital funding every year. With this variance we are continuing to carry under the capital goal (\$800k “light”) but continuing to improve monitoring and reporting. For 2019, \$2.88m includes capital expenditures for (FFE) for building; procurement process currently Purchase Orders, not a bidding scenario. Add review of procurement processes and alternatives to future agenda for committee to explore.
- VII. Community Center-an update from Park & Rec Board Chair John Bray – P&R Committee is exploring all options for improved space for multiple recreational purposes for all types of members and groups within the community. Goal is for space to allow for continuation and even enhancement of current programming for residents. P&R committee has already spent significant time identifying needs for community center. Most recently, the committee has been evaluating various options for location of potential facility. Committee is in early discussion with local resident on possibility of leasing space on land currently under consideration for development and has considered other potential lease locations. Joint P&R and W&M Committee will begin to work together to make reasonable recommendations to the Board of Supervisor for consideration that make fiscal sense for the Township and its residents. Goal is for joint committee to explore all options available to the Township – build or lease; if build, determine optimal site and funding options, with a business plan in mind to assess potential revenues that may recoup some building costs; if lease, identify facility needs and potential long-term lease location options and associated costs.
- VIII. New Business - None
- IX. Adjourn

Next Ways & Means Committee: December 12-7:00 PM