

**Doylestown Township - Ways and Means Committee
Meeting Minutes for January 27, 2016**

Meetings held 4th Wednesdays at 7PM.
No meeting in November, December meeting is 2nd Wednesday.

Resident Members	IN	Township Participants	IN
Ed Ebenbach – Acting Chairman	Y	Ken Snyder - Board of Supervisors - Liaison	Y
Brenda Bray	N	Stephanie Mason – Township Manager	Y
Ed Denton - Secretary	Y	Ken Wallace – Township Finance Director	Y
Joe Delikat	Y	Richard John – Township Operations	Y
Bob Salanik	Y	Rick Colello - Board of Supervisors	Y
		Sean Touhill - Board of Supervisors	Y
Lee Schwarz – Chairman Emeritus	Y		

Mr. Ebenbach called the meeting to order at 6:58 pm. A quorum was present and the following matters were discussed.

Agenda Items/Topics Discussed:

1. Welcome guests:

- Mr. Ebenbach welcomed former member Mr. Schwarz to the meeting and the recently appointed members, Mr. Delikat and M. Salanik.

2. Committed Reorganization:

- The next order of business was to elect Committee Leadership.
- Mr. Ebenbach nominated Ms. Bray for Committee Chair and Mr. Denton seconded. All voted in favor of the motion.
- Mr. Denton nominated Mr. Ebenbach for Committee Vice Chair and Mr. Salanik seconded. All voted in favor of the motion.
- The 2 new Committee Members, Mr. Delikat and Mr. Salanik agreed to serve jointly as Secretary.

3. Approval of Prior Meeting Minutes:

- Mr. Joe Salvati’s last name will be added to the December meeting’s minutes. Mr. Ebenbach motioned to approve minutes with the addition and Mr. Denton seconded. All voted in favor of the motion.

4. 2015 Financials and 2016 Budget update:

- Mr. Wallace opened the discussion by noting that the annual audit starts tomorrow and stated that the Auditors will return in late February for a week.
- The audit and the final 2015 financials are expected to be completed by June.
- Mr. Wallace noted that Department Managers have until January 25th to process prior year invoices and that invoices presented for payment must have a 2015 date. He also stated that the 2016 Budget has been entered into the system.
- Mr. Wallace also noted that the pension audit for 2013 and 2014 began this week.
- Mr. Ebenbach told the Committee that the final 2016 Budget in the Ways & Meeting Committee ‘usual format’ is expected to be available at the next meeting in February and noted that the Revenue sheet will be slightly adjusted.

6. Review of the 2016 Budgeting process/future improvements:

- Mr. Ebenbach opened the discussion by handing out a chart outlining the 2016 budget process.
- The Committee then had an extensive discussion on what went right and what went wrong with the 2016 Budgeting process as well as discussing new ideas on ways to further improve the process.
- Ms. Mason recorded the input on flip charts.

7. **2016 Goals and Objectives**

- Mr. Ebenbach opened discussion on ideas for Committee Goals and Objectives.
- Suggestions included:
 - Financing ideas on how to fund building renovations and the bridge replacement project.
 - Providing guidance on how to finance the Pebble Ridge Sewer project.

8. **Prep for upcoming Boards and Commissions presentation**

- Mr. Ebenbach reviewed last year's presentation and asked for input on content.

8. **Adjournment:**

- Mr. Ebenbach motioned that the meeting be adjourned, Mr. Denton seconded. The meeting was adjourned at 8:53 pm.

Respectfully submitted,

Edward Denton