

Doylestown Township
Ways and Means Committee – Meeting Minutes
June 24, 2015

Resident Members	IN	Township Participants	IN
Lee Schwarz – Chairman	X	Ken Snyder - Board of Supervisors Liaison	X
Ed Ebenbach – Vice Chairman	X	Stephanie Mason – Township Manager	
Ed Denton		Ken Wallace – Township Finance Director	X
Brenda Bray	X	Richard John – Township Operations	X
Emad Abdelnaby – Secretary	X		

Mr. Schwarz called the meeting to order at 6:59pm. A quorum was present and the following matters were discussed:

1. At the invitation of Mr. Schwarz, Mr. Ebenbach made a motion to approve the minutes of the previous meeting. Ms. Bray seconded the motion and a unanimous vote was obtained to approve the May 27th meeting minutes.
2. Mr. Schwarz initiated a review of the June 4th Budget Session meeting, including:
 - Increased budget required to maintain roads, bridges, curbs and culverts (increase from \$500k to \$800k annually)
 - Annual commitments for Bike & Hike (\$200k required annually for matching grants)
 - Optimal operation of the Police Department including 21 officers on staff and the replacement of 2 vehicles per year
 - Confirmation of 1.5% increase projected for EIT based on Ken Wallace’s calculations and corroboration with the school board and Keystone Collections
3. Mr. Schwarz led a discussion of the architectural proposals recently presented for the proposed renovation / reconstruction of the Township Building.
 - Two base concepts were presented equal to 52K sq ft and 58K sq ft totaling \$8.6M and \$10.5M in construction costs, respectively.
 - Mr. Snyder shared his inquiry from the architectural review meeting regarding the ‘minimum needed’ to upgrade the current building. A reply of \$2M in necessary upgrades was given during the meeting.
 - Mr. Ebenbach made the suggestion of providing video tours of the Township Building facilities to the public during 2H15 in order to increase understanding of the options being discussed.
 - Mr. Wallace mentioned that were the building project to advance, various options for funding the cost would then be explored.
 - Both Mr. Wallace and Ms. Bray agreed to assume the follow-up action of exploring financing scenarios for \$6M, \$8M and \$10M in construction costs.
4. Mr. Wallace provided a Finance update and informed the Committee that a nominal adjustment to the final 2014 Budget was made following the recent completion of the finance audit.
5. Misters Ebenbach and Wallace led a review of the 2015 YTD budget
6. Misters Schwarz and Ebenbach informed the Committee that meetings with each of the Township Department Managers are scheduled for July and August to discuss the 2015 budget.
7. Additional meetings will be schedule soon after to initiate discussion regarding the 2016 budget.
8. The Committee agreed to reschedule the planned July meeting to Thursday, July 23, at 7pm in the Township Building.
9. Mr. Schwarz reminded the Committee of the upcoming Township Newsletter and space for a Ways & Means Committee article. He also volunteered to craft the upcoming article and share it with Committee members.
10. Mr. Abdelnaby made a motion to adjourn the meeting. Mr Ebenbach seconded the motion and the meeting was adjourned at 8:50pm.