



Doylestown Township

Pension Advisory Committee Meeting

~ Minutes ~

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215-348-9915

Monday, February 14, 2022

4:30 PM

Community Meeting Room

In attendance:

Chairman Ed Denton; Vice Chairman Sinclair Salisbury; Bob Salanik; Thomas Burke; Colleen Mullin, Bill Mokriski; Ken Wallace and Stephanie Mason

WELCOME

Chairman Ed Denton welcomed everyone to the meeting.

APPROVAL OF PRIOR MEETING MINUTES – January 10, 2022

On page 3, add “current IPS” to Mr. Burke’s statement. Also, on page 2, delete the paragraph regarding the equity range.

On Motion Mr. Salanik, seconded by Mr. Burke the minutes were approved with changes as noted. The motion passed unanimously.

OLD BUSINESS

Status update on Vanguard Transition

Ms. Mason explained a situation with one of the pensioners, and the difficulties of logging in and the length of time the retiree had to spend on the phone waiting for customer service. Staff reached out to our contact, and they were able to resolve it. Other than that, the transitions are moving along smoothly.

Finalize 2022 Objectives

Mr. Denton handed out a Draft dated 2/3/22. In order of priority: items 1 – 6 for the Committee to discuss.

It was discussed that the actuary and would be providing information and that representatives from Vanguard would come the March and August meeting, but at this time we would be just looking for the End of Year Reports from DK Brede, which we do not need DK Brede to come to the meeting but just provide us the report and we will discuss it at the March meeting, but we expect Vanguard to attend the August meeting.

Item number 4 of the objectives – work with Mr. Kennedy, the Township’s actuary to provide better understanding of Pension Forecast and creating a draft.

Item number 6 – The Committee discussed deleting Investment Options but wanted to look at the documents, since everyone on the Committee has a background in the pension area, they can provide advice.

They would like to obtain additional information on the DC plan, and the fees being paid.

It was agreed that they would continue to look at the Defined Contribution (DC) Plan but stay away from the 457 Deferred Compensation Plan. Further gathering information for MMOs for both the DC and DB plans.

Ms. Mullin indicated that she could assist on benchmarking municipal plans especially on the DC side.

Mr. Mokriski has questions about the DB plans and DC plans and Roth 401Ks and Roth IRAs. If those can be provided. A brief discussion ensued.

Update IPS

Mr. Burke discussed the update to the IPS that needs to occur to be more in compliance with the Vanguard structure. He indicated that overall, the template provided by Vanguard is similar and he didn't see anything lacking in our existing IPS structure. He agrees that our IPS is not broken so we don't have to fix it. Everyone concurred. He did indicate that there were some changes in our IPS under page 3, that would need to be tweaked regarding the range for equity and fixed income and adding a sentence to the 1st paragraph under the Asset Allocation.

On the attachment on page 3, he has outlined the changes that are necessary in green.

The Committee discussed the information that Mr. Burke provided.

Mr. Burke will make the corrections per discussion and IPS approval will need to go to the Board of Supervisors in March.

There was discussion as to whether the PAC wanted the advisor to go up to 80% in equity and whether it should allow the advisor to go beyond 50% to 55%. It was agreed that everyone thought it should be broad and keep within the 5% rebalancing so allow it to be 55% - 70%.

After further discussion, the conclusion is for Fixed Rebalance @ 5%, Equity @ 60-70%, Total and Fixed Income in Cash @ 30-40% total.

Regarding the IPS Overall, on MOTION of Mr. Salanik, seconded by Ms. Mullin, we will obtain the changes as discussed from Mr. Burke and submit the revised IPS to the Board of Supervisors. Motion carried unanimously.

Mr. Wallace indicated that we should have the financial statements updated from Thomas Anderson's office shortly and he will share them upon receipt. He indicated that the DC plan is growing to about 18 members.

ADJOURNMENT

Being no further business, the meeting adjourned at 5:42pm.

Respectfully submitted by

Stephanie J. Mason

