



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: January 11, 2022

A regularly scheduled public meeting of the Doylestown Township Park and Recreation Board was called to order at 5:35p.m. on Tuesday, January 11, 2022 via zoom and at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Paul DiNella, Kellie McGowan, Kathy Brown, Brent Ruge, Bob Shaffer, Blythe Kelly and Kevin Kane
- Absent: None.
- Guests: Karen Sweeney, Park and Recreation Director, Ryan Manion, BOS liaison, Stephanie Mason, Township Manager, Joe Salvati, Kids Castle

Board Reorganization

Motion of Blythe Kelly, second by Kevin Kane to re-appoint Kathy Brown as chair of the Board. Motion passed unanimously.

Motion of Kellie McGowan, second by Blythe Kelly to re-appoint Paul DiNella as vice-chair of the Board. Motion passed unanimously.

Motion of Paul DiNella, second by Blythe Kelly to re-appoint Kellie McGowan as secretary of the Board. Motion passed unanimously.

Meeting Minutes of December 14, 2021

Motion of Blythe Kelly second by Paul DiNella, to approve. Minutes approved 6-1 (Kellie McGowan abstains).

Meeting Minutes if November 20, 2021 meeting at Sauerman Park

Motion of Blythe Kelly second by Kevin Kane to approve. Minutes approved 6-1 (Kellie McGowan abstains).

Review of Plans – None.

New Business

Community Center Report

Report was reviewed and progress on the development discussed.

Letter from Ms. Collette Hering requesting name for prior supervisor Diane Hering.

Park and Rec Board recommendation to provide naming opportunity was accepted by the Board of Supervisors. Township letter sent to Ms. Hering and the Township staff will follow up to finalize the process.

Quarterly Financials

Financial Reports were reviewed. Board discussed revenue for the P&R Department, including revenue generated by the beer garden at the Performing Arts events.

The Board discussed the line item of a Five Thousand Dollar (\$5,000) budget for P&R Board events or initiatives.

Karen Sweeney advised that the 2021 books will be closed out on or about January 12, 2022 or January 13, 2022. Need to reconcile final items, including donations for Decemberfest.

The Board further discussed Decemberfest donations, revenue and opportunities for 2022.

Goals for 2022

Board discussed a focus on day to day operations of the P&R department, existing programming and planned events, and how the Board can support the current platform.

Board determined to create a subcommittee for the Decemberfest event in 2022. Subcommittee will be led by Kevin Kane and Kellie McGowan.

Board continued the discussion of improvements to Sauerman park, and strategies for approach to improvements. Including limitations of the park that exist today.

Sauerman Park Update

Stephanie Mason provided an update on the Bucks County Water & Sewer Authority. Township granted an easement to the Authority for the installation of additional infrastructure.

***Adjournment:** Being no further business the meeting was adjourned at 6:15pm on a motion by Kevin Kane and a second by Bob Shaffer, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____