



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: Wednesday, October 12, 2021

A special meeting of the Doylestown Township Park and Recreation Board was called to order at 5:35p.m. on Tuesday, October 12, 2021, at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Kellie McGowan, Kathy Brown, Brent Ruge, Bob Shaffer, Blythe Kelly and Kevin Kane
- Absent: Paul DiNella
- Guests: Ryan Manion, BOS liaison, Stephanie Mason, Township Manager

Meeting Minutes of September 29, 2021

Kathy requested update last sentence to reflect the Park Maintenance is included in the P&R budget in addition to operation. Minutes will be updated to reflect the revision.

Motion of Kellie McGowan second by Bob Shaffer, to approve. Minutes approved 4-1 (Blythe Kelly abstains).

Review of Plans – Doylestown Health Children’s Village rebuild

Review of the proposed project. No recommendation.

New Business

Financial Reports - Discussion of Budget Planning/Capital Expenditures

Kathy discussed presentation by Ed Ebenbach of Township budget process for capital expenditures and Ken Wallace. Confirmed that the P&R Board is getting quarterly statements for review.

Review of September 2021 reports. Question raised relating to transfer of funds from general fund to P&R fund. Stephanie Mason advised of basis for transfers, which could be for numerous reasons relating to P&R expenditures already in the budget.

Fund 23 includes the golf outing, which net income to P&R fund.

Community Center Presentation

Board of Supervisors determined the proposed building plan to move forward in the process. P&R Board is in support of concept and happy to be moving forward with the process.

Letter from Ms. Collette Hering requesting name for prior supervisor Diane Hering.

Discussion of prior naming honors, and the process. Discussion of evaluation criteria applicable to naming honors, and in this case Ms. Hering was the first female Supervisor to serve in the Township. Discussion of finding a connection in the Township to Ms. Hering’s years of service. Discussion of Sauerman Park opportunities with the removal of existing signage and given the timing of the park creation. Recommend follow up discussion with Ms. Hering and possible invitation to a future P&R board meeting.

Long Term Needs and Projects

Discussion of long term needs or projects that could be the subject of fundraising activities. P&R Board previously prepared a matrix of potential improvements to each of the Township parks. Blythe discussed the top priorities and short term goals for each park. Eliminate signage items, in deference to the larger signage project for the P&R department.

Discussion of improvements needed to Sauerman Park to update the existing facilities, including possible gaga pit. Upgrade to the park features, including elimination of the former volleyball area. Bob recommended updating the Sauerman Park assessment. Prior efforts to obtain grants to improve the pond have been unsuccessful; significant work needed. P&R would like to determine the viability of rentals or increased usage of the baseball field if improved.

Discussion of improvement to the Turk Park trail system, specifically the oval trail encircling the athletic fields. Consider expanding to lengthen the trail.

P&R Board members will take photos and re-evaluate needs of Sauerman Park.

Fundraising

Holiday event – run/race event combined with the Central Park Santa event.

December available date of December 11, 2021.

Discussion of registration and numbers needed for the event. Need to consider sponsors and a sponsorship schedule.

Kathy will confirm the date and event specifics with the organizer.

P&R Board members will handle various aspects of the event. Kevin will handle the Santa event and provide a list of needed vendors. Blythe will coordinate Santa.

P&R Board will arrange for special event permit.

***Adjournment:** Being no further business the meeting was adjourned at 6:46pm on a motion by Kevin Kane and a second by Bob Shaffer, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____