



## DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: Tuesday, September 8, 2020

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A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:31 p.m. on Tuesday, September 8, 2020 at the Doylestown Township Building.

- In attendance: John Bray, Paul DiNella, Kathy Brown, Kellie McGowan, Kevin Kane, Mary Ann Bowman
- Absent: Blythe Kelly
- Guests: Joe Salvatti, Matthew McDevitt, Boy Scouts of America and his mother
- Township representatives: Karen Sweeney-Director of Parks and Recreation, Stephanie Mason, Township Manager, Nancy Santacecilia – for Ryan Manion BOS Liaison, Dave Tomko-Director of Operations

**No public comment.**

### **Continued Presentation of Matthew McDevitt, Boy Scouts of America, Eagle Scout candidate**

- Eagle Scout candidate Matthew McDevitt of Boy Scout Troop 139 of Warminster is proposing the installation of a 9-hole disc (Frisbee) golf course in Central Park as part of an Eagle Scout project.
- Matt referenced the relocated disc golf holes, with holes 4, 5 and 6 shifted to the right of the field in proximity to the walking path. This places the holes primarily over mowed grass areas and not meadow areas, and on the higher elevation.
- The Township will maintain the course after installation
- Installation and specs depend upon money raised
- Has a plan to raise money to afford the higher quality installation
- Also viewed Neamand Park as an alternative location; unsuitable due to grasses and wet areas; insufficient facilities and location.
- John Bray and Kathy Brown agree that Neamand is inappropriate.
- The park and rec board was appreciative of the revised plan taking into consideration the concerns of the board.
- After consideration of the presentation, the committee directed McDevitt to continue discussions with the Park and Rec director.
- Motion made by Kellie McGowan and second by Kevin Kane to recommend and support the implementation of the project with Township staff.
- Karen Sweeney expressed praise and appreciation for the project.

### **Meeting Notes August 11, 2020**

The meeting notes were unanimously approved on a motion by John Bray and a second by Mary Ann Bowman.

*Discussion: None.*

### **Correspondence:**

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- Ways and Means committee submission of cap ex form for kids castle bathrooms for the 2021 budget.
  - Discussion:
    - Mary Ann Bowman – ways and means did an end run on this
    - Paul Dinella – unprecedented to do this cap ex unilaterally; the bathrooms never came up as a priority in front of this board
    - Kevin Kane – we talked about the bathrooms but never got to the point of formulating a specific recommendation
    - Kellie McGowan – overall assessment was undertaken and we are at a point where what we have does an overall assessment in connection with the Comp Plan
    - John Bray – the bathroom was on the master plan since the update 11 years ago; faced with a deadline and Ways and Means decided that this was something for the budget for 2021
    - Paul – Ways and Means did not consult with the Park and Rec Board; we could/should assess the specific proposal with our analysis
    - Kathy Brown – we are working on an assessment of all parks that is working its way into a Comp Plan and we can move forward with this assessment.
    - John Bray – proposal is \$250,000 concrete structure with four (4) stalls and four (4) individual toilets and access spaces. Through CoStar program.
    - Paul Dinella – what funds are intended to be used?
    - John Bray – funds have been earmarked; the Performing Arts Fund and the accumulation of money – Park and Rec Capital Fund
    - Kathy Brown – our goals are reflected in our assessment
  - **Motion** made by Kellie McGowan, second by Mary Ann Bowman, that given the status of the comprehensive evaluation of the park system and integration into the comprehensive plan, the board is not prepared to recommend allocation of the monies from the park and rec fund to one priority improvement (specifically the CP bathrooms) in the 2021 budget. Motion passed 5-1. John Bray voted nay.

**Plans:** None.

**Ongoing Business:**

- **Social Media and Marketing.** Proposal for social media was prepared as a favor. Company will come in to do a presentation. Paul explained that we have 4 choices for management of social media, in light of fact we need a greater presence: Employee of township; Volunteer; hire consultant; Committee member. The Township has a staff member who can post the material on the Township social media sites. Karen notes that we need more continuity and better exposure. We have the content, we need the resources to get the information out. Karen also discussed live FaceBook postings. Nancy recommends a calendar of events. Paul looking at a segregated page. Paul suggests we have a consultant “get us started”. Joe recommends that the Board have a professional make a presentation to provide the Board with an idea for a park and rec campaign. Park and Rec will move forward with a presentation of a campaign for the next meeting and also have the Township Special Events Coordinator at the meeting.
- **Park Assessment.** No discussion.
- **Comprehensive Plan Update.** No discussion.

**New Business:**

- **Looking to the future.**
  - The Christmas event is still subject to discussion. We can use Karen's sponsor connections if we use Central Park.
  - Also a live music event. Park and Rec board members feel events can be accomplished in a socially distant and responsible manner.
  - Prior to COVID the Township Park and rec department was planning a Fall Fest.
  - Karen is researching other events such as cornhole tournaments and pickle ball tournaments.

**Director's Report:**

- Fido Float is this weekend
- \$18,000 net for the golf outing.

Update on the community building:

Dave advised that the RFP went out to public bid. Committee recommended and the Board approved SKND Architects, Allentown. They are working with Ballard King on the feasibility study. SKND provided a contract for Township solicitor review. Timeline on the feasibility study isn't known. Construction management proposals are being considered but not moving ahead yet. Landscape architect, zoning and planning consultants/professionals to be approved.

**\*Adjournment:** Being no further business the meeting was adjourned at 6:48pm on a motion by John Bray and a second by Paul Dinella, with all in favor.

Respectfully submitted by:  
Kellie McGowan  
Doylestown Park and Recreation Board

Approved: \_\_\_\_\_