



## DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: Tuesday, September 13th, 2016

---

The regular meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, September 13th, 2016 at the Doylestown Township Administrative office.

- In attendance: John Bray, Jan Suessenguth, Blythe Kelly, Paul DiNella, Robert Salanik, Vijay Balaji-Youth Member, & Karen Sweeney, Director of Parks and Recreation
- Absent: Barbara Kesselring, Susan Reichwein & Shawn Touhill-BOS Liaison
- Guests: Joe Salvati, Kids Castle

### Meeting Notes – August, 2016

The meeting notes were unanimously approved on a motion by Mr. Salanik and a second by Mr. DiNella

Mr. Salvati has requested that the P&R Board meeting notes from August be corrected. Mr. Salvati indicates that the notes should state that the Friends of Kids Castle expect to hear about the DCNR matching grant by the previously written date.

**Visitors:** None

### Correspondence:

\*This Board reviewed a thank you letter from Doylestown Presbyterian Church

### Updates:

The Performing Arts Concert Series: Ms. Sweeney expresses to the Board that she would like to feature a Fall movie at the Amphitheater. However, we would need to raise \$875 to sponsor the event.

Sensory Enrichment Trail: Ms. Sweeney informs the Board that Sensory Trail Dedication is scheduled for October 13<sup>th</sup>, 2016. She encourages that the Board members be in attendance. She will attempt to do a press release prior to the opening. The Board concurs that we will further work on new ideas to promote this Trail. The Board also recommends that there will be no fee for the Sensory Trail. This was unanimously approved on a motion by Mr. DiNella and a second by Mr. Salanik.

Kids Castle: Mr. Salvati informs this Board that Kids Castle will be instituting "Circle of Friends". This is a monthly giving/ donation program where donors can contribute on an ongoing basis.

Building/ Activity Center Update: Ms. Sweeney has informed the Board that the revised drawing has been received from the architect. This revision flips the kitchen and creates a concession area. Ms. Sweeney indicates that the plans are still moving forward.

### Other Business:

Comp Plan: As per Ms. Sweeney and Mr. Bray, the proposed update is on the budget. Update cost is \$15,000.

Proposed Accomplishments: Mr. Bray, along with the P&R Board, lists these items which we have determined to be most important for the upcoming year.

\*Further pursue social media options to promote park activities.

\*Further pursue ways to promote concerts (advertising and promoting)

\*Further promote the Sensory Trail using video & photos in media promotions and advertising. Also, we will look for additional sponsors to expand this area with additional pods, benches, etc. Mr. Bray suggests that portable toilets be added to this area as well.

\*Add Amphitheater landscaping as well as a green room with ventilation and or cooling.

Contact Del Val College to see if they are interested in landscaping the Amphitheater as a school project.

\***Adjournment:** Being no further business the meeting was adjourned at 6:35 pm on a motion by Ms. Kelly, seconded by Ms. Suessenguth

Respectfully submitted by:

Blythe Kelly

Doylestown Park and Recreation Board

Approved: \_\_\_\_\_