



## DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: Tuesday, December 8th, 2015

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The regular meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, December 8<sup>th</sup>, 2015 at the Doylestown Township Administrative office.

- In attendance: John Bray, Jan Suessenguth, Blythe Kelly, Paul DiNella, Robert Salanik, Susan Reichwein, Emily Rehmet, Karen Sweeney, Director of Parks and Recreation, and Shawn Touhill, BOS Liaison
- Guests: Stephanie Mason, Township Director and Joe Salvati

### Meeting Notes – October 13<sup>th</sup>, 2015

The meeting notes were unanimously approved on a motion by Ms. Suessenguth and a second by Mr. Salanik

#### Visitors:

Zane & John, students of CB East, were in attendance to observe.

#### Correspondence:

651 Shady Retreat Road-The plans were reviewed. A request for a for a fee in lieu of recreation was unanimously approved on a motion by Ms. Suessenguth and a second by Mr. Salanik

#### Ongoing / Old Business

##### Covenant Bank Amphitheater:

The sign has been installed. Ms. Sweeney informed the P&R Board that vandalism had occurred at the amphitheater. Graffiti had been spray painted on the front concrete pad. Discussion ensued that we should consider surveillance cameras.

The Board recommends the list of Amphitheater improvements from sponsored funds:

- \*Security cameras, landscaping, a simple PA system, movie screen and projector, additional lighting, an American Flag, outfitting of the Green Room, and 50-100 folding chairs.

Ms. Sweeney indicates that the sign kiosk has been ordered at a 30% discount.

The Board will later evaluate the sign verbiage.

Ms. Sweeney also indicates that we will work together with the Thompson Organization to determine the name and logo of the concert series. Mr. Bray suggests that we explore sponsorship plaques and engraved bricks, as well as landscape sponsors for the Amphitheater. Ms. Sweeney will look into the cost and weather feasibility of the suggested plaques.

##### Kids Castle:

Per Mr. Salvati, The Friends of Kids Castle received donations on "Giving Tuesday". This is a global day dedicated to giving back. On Tuesday, December 1<sup>st</sup>, charities, businesses, families and students unite to celebrate generosity and to give.

A \$6,000 sponsorship donation was received for a new swing set. With this \$6,000 donation, the fundraising plan goal that was previously presented to the BOS was exceeded,

### Sensory Enrichment Trail:

Ms. Sweeney indicates that pod construction has begun. However, installation of the poured in place foundations on the pods has been delayed as there is a shortage of buffing material.

### Dog Park:

Ms. Sweeney has informed the P&R Board surveillance cameras will be installed at the dog park due to break ins by non-members. These cameras are being donated by a dog park member.

New shade structures have been installed.

Captain Joseph Herbert, of Feeney's Nursey, has donated 4 trees.

### Tennis Courts:

USTA Blended Lines: Ms. Sweeney has informed the P&R Board that she has worked with the USTA through the BCTA for blended lines on the tennis courts in Central Park. These lines provide instructional benefit for young tennis players. A \$1,400 grant was received for the blended line painting. Painting is complete on courts #4 & #5.

Mr. Bray makes a recommendation to paint pickle ball lines on tennis courts #1, #2, & #3. This action was unanimously approved on a motion by Ms. Reichwein and a second by Mr. DiNella.

### **Other Business:**

Performing Arts: Ms. Sweeney is planning the concert series schedule.

"Real Diamond", a Neil Diamond tribute band, has been booked at a reduced rate of \$4,000; which includes production and sounds costs.

Additional acts have been invited to join the concert series and include: River of Dreams, the Quakertown Band, and the Spring Jazz Festival.

A movie night is also being considered.

BCRC Park cleanup month is April 2016. This is a "love your parks" month.

Ms. Sweeney indicates that the BCRC as well as the Boy Scouts have expressed interest in cleaning our parks.

We are considering participating in this event.

Family Fun & Fitness Day: Ms. Sweeney informs the board that this is a new spring event.

A Run For Life will take place and she is anticipating that 900 children will participate. There will also be many family activities.

Directors Report: Ms. Sweeney informs the board that upon further review, it is determined that flying objects will not be permitted in the parks. Permits will be issued for drones for instructional purposes only. We will further discuss drone permits for functional use.

All trails are non-motorized; no skateboards, swag ways or hover boards are permitted.

Pedestrians will have the right of way on these trails, followed by bicycles, then horses.

Mr. Bray suggests that next month's P&R Board's discussions should include the following:

- \*Prioritize the list of Amphitheater improvements.
- \*Determine the allocation of sponsorship money and Performing Arts funds.
- \*Make a recommendation to the BOS for Performing Arts Funds.
- \*Revisit our comp plan and determine the order of importance of park improvements and costs

Ms. Sweeney indicates that the capital fund raising balance, from prior events, is \$26,237.

Ms. Sweeney seeks approval from the P&R Board, as well as the EAC, for a new meadow in Central Park and the creation of a Monarch Butterfly Waystation. A request was unanimously approved on a motion by Mr. DiNella and a second by Mr. Salanik

Election of new P&R Board Officers: A request for no changes of officers was unanimously approved on a motion by Mr. Salanik and a second by Mr. DiNella.

Ms. Mason informed the board that the owners of a 5.7 acre parcel located at the corner of Pebble Hill Road and Edison Furlong Road wants to donate 2.5 acres of that land to the township for a park. It was decided that this request was not feasible due to access and size.

**Adjournment:** Being no further business the meeting was adjourned at 6:50 pm on a motion by Ms. Suessenguth, seconded by Mr. Salanik.

Respectfully submitted by:  
Blythe Kelly  
Doylestown Park and Recreation Board

Approved: \_\_\_\_\_