

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
June 16, 2022

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, June 16, 2022 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman; Rod Stone, Treasurer; Daniel Stairiker, Secretary and Robert Shaffer, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

ACTION ITEMS

MINUTES APPROVAL

May 19, 2022

Upon a motion by Mr. Green, seconded by Mr. Stairiker and unanimously approved by the Authority, the minutes of the May 19, 2022 DTMA meeting was approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

Review and Recommendation of PFAS Treatment and Design Consultant

Mr. Ciottoni presented and reviewed cost proposals submitted by three consulting firms regarding the development of PFAS treatment planning and protocols for consideration by DTMA, including the following:

- Summary and overview of the three proposals including scope of work, schedules, fees, and costs
- CDM Smith, Inc. Cost Proposal and Technical Proposal dated May 2022

Mr. Ciottoni and Mr. Hass recommended engaging CDM Smith, Inc. for the Process Selection and Preliminary Design for PFAS Treatment based on several factors: CDM Smith's local team presence, previous PFAS design experience, treatment design approach, cost, and proposed project schedule.

Mr. Van Houten requested that the public coordination/outreach portion of the proposal be removed at least temporarily.

Mr. Van Houten made a motion to engage CDM Smith, Inc. for professional services and work as described in the CDM Smith, Inc. submission titled "Process Selection and Preliminary Design for the PFAS Treatment dated May 2022" subject to DTMA review and acceptance of a contract not to exceed cost of \$229,220.00 and excluding Task 5.2 (Pilot Testing of Media) and Task 7 (Coordination with Public). Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

N/A

EXECUTIVE DIRECTOR'S REPORT

EPA SMALL BUSINESS PFAS PANEL OUTREACH MEETING #2 UPDATE

Mr. Keith Hass reported on his participation in the second meeting of the EPA Small Business PFAS Panel Outreach held on June 7. Mr. Hass reviewed the feedback the EPA requested from the small water utilities. DTMA provided comments on the proposed sampling plan methodology, cost, and public notification requirements.

DTMA BOARD MEMBER LIABILITY INSURANCE FOLLOW-UP

Based upon a question previously posed, Mr. Keith Hass affirmed the fact that the DTMA board members and staff have aggregate liability insurance coverage of up to \$10 million.

DTMA PUBLIC WATER SURVEYS – THE WOODS OF PEBBLE HILL NEIGHBORHOODS

Mr. Hass indicated the Township was considering paving in the Woods of Pebble Hill vicinity. DTMA does not have public water in those streets and suggested a survey, if the timing allows, to determine the level of interest in public water. The consensus of the DTMA was to charge Messrs. Ciottoni and Hass to compile a quick cost estimate and prepare a survey interest letter. At the request of Mr. Green, Mr. Hass agreed to have the DTMA Chairman, Mr. Van Houten review the letter prior to its mailing.

PENNDOT ROUNDABOUT WATER MAIN RELOCATION – COST SHARING AGREEMENT

Mr. Hass reported that DTMA is partnering with PennDOT on relocating three existing DTMA water mains within the proposed Easton Road Roundabouts. The DTMA water mains need to be relocated due to road grade changes and other utilities proposed. PennDOT's utility relocation program offers a 75%/25% cost share. PennDOT covers 75% of the relocation costs and requires 25% from DTMA. He estimated total relocation costs at \$150,000 (\$37,500 DTMA costs) and indicated PennDOT requires a resolution of this cost agreement.

Mr. Van Houten made a motion approving Resolution No. 2022-1 which stipulates a 75%/25% cost sharing agreement between PennDOT and DTMA with PennDOT agreeing to pay for 75% of the water main relocation costs for the construction of the two (2) new roundabouts located at Easton Road and Sauerman Road and New Britain Road. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

NEW BUSINESS

BILL'S LIST: June 2022

Mr. Stairiker made a motion to approve the June 2022 Bills List for the General Fund Account in the amount of \$22,285.16; Developers Escrow Fund in the amount of \$149.50; Capital Improvement Fund in the amount of \$1,088.75; Prepaid Invoices in the amount of \$28,147.04; Prepaid ACH Credit Invoices in the amount of \$10,521.13; and Transfers to the Township in the amount of \$95,243.34. Mr. Stone seconded the motion that was then unanimously approved by the Authority.

TREASURER'S REPORT: June 16, 2022

Mr. Green made a motion approving acceptance of the Treasurer's Report for June 16, 2022 as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

Doylestown Township Municipal Authority Solicitor, Mr. Richard Magee, as well as Mr. Alfred S. Ciottoni, Municipal Authority Engineer and Mrs. Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority left the meeting as the Municipal Authority adjourned to Executive Session at 4:32pm to discuss the following:

DTMA v. Plumstead Township and the North Wales Water Authority
Bucks County Court of Common Pleas Docket No: 2020-00325

The regular meeting of the DTMA was reconvened at 5:14pm following its Executive Session.


ANNOUNCEMENTS

The next DTMA Board of Directors Meeting is scheduled for July 21, 2022 at 3:30pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 5:15pm.

Respectfully submitted,
Keith Hass *KH*
Executive Director



7/21/2022

Date