

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
July 15, 2021

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, July 15, 2021 in the Township Building with the following members in attendance: Joseph Van Houten, Acting Chairman; Rod Stone, Treasurer; Kevin Green, Secretary and Daniel Stairiker, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The Vice-Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm because of the resignation of former Chairman Richard Bach.

The Authority Solicitor, Richard Magee, recommended that Mr. Van Houten proceed, at this time, as Acting Chairman for this meeting and that an item be placed on the August agenda to vote for the new Chairman and Board officers of the Authority.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

N/A

ACTION ITEMS

MINUTES APPROVAL: June 17, 2021

Upon a motion by Mr. Stairiker, seconded by Mr. Green and unanimously approved by the Authority. The minutes of the June 17, 2021 DTMA meeting was approved as submitted.

AUTHORITY ENGINEER'S REPORT

BUTLER AVENUE WATER MAIN EXTENSION (New Britain Borough/Del Val University)

Mr. Ciottoni provided a construction update on this project reporting that work had begun on Monday, July 12 with the installation of 1,000 ft of piping to Delaware Valley University. He stated that the project is moving along and that he is confident that they will meet the August 15 Delaware Valley University deadline.

Mr. Hass reported that he and Mr. Magee are working with the property owner of the 7-Eleven on easement and cost reimbursement agreements.

EXECUTIVE DIRECTOR'S REPORT

AUTHORIZATION TO EXECUTE 2021-2022 DELAWARE VALLEY UNIVERSITY CONTRACT WATER OPERATIONS AGREEMENT

Mr. Hass reported on his receipt of the annual agreement that allows the DTMA to continue operating the Delaware Valley University water system. Mr. Magee stated that the agreement appears to be identical to the previous contracts. Mr. Stairiker made a motion to grant conditional approval, subject to approval by the Solicitor and DTMA staff management, to execute the Delaware Valley University Water Operations Agreement. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

DUANE ROAD PUBLIC WATER SURVEY RESULTS

Mr. Hass reported that the results of the Duane Road Public Water Survey were as follows:

- 1 Yes
- 8 No
- 19 No response

Mr. Hass plans to communicate via letter to the one positive resident and thanked the Board for their efforts to consider the installation of public water along Duane Road.

NEW BUSINESS

BILL'S LIST: July 2021

Mr. Green made a motion to approve the July 2021 Bills List for the General Fund Account in the amount of \$68,446.70; Developers Escrow Fund in the amount of \$15,629.21; Capital Improvement Fund in the amount of \$37,055.66; Prepaid Invoices in the amount of \$2,972.90; Prepaid ACH Credit Invoices in the amount of \$10,365.44; and Transfers to the Township in the amount of \$91,181.19. Mr. Stairiker seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: July 15, 2021

Mr. Stairiker made a motion approving acceptance of the July 15, 2021 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 3:49 pm to discuss litigation against Plumstead Township and the NWWA, Bucks County Court of Common Pleas Docket No.: 2020-00325. Doylestown Township Municipal Authority Solicitor, Mr. Richard Magee, left the meeting at this time and did not participate in the Executive Session of the meeting.

The regular meeting of the DTMA was reconvened at 4:33pm following its Executive Session and the following business was discussed.

ANNOUNCEMENTS

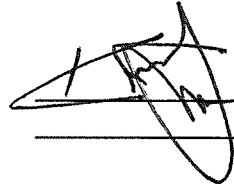
The next DTMA Board of Directors Meeting is scheduled for August 19, 2021 at 3:30 pm.

The PMAA Annual Conference and Trade Show is scheduled for August 29-September 1. Mr. Hass may attend and encouraged interested Board members to join him adding that the new Sunshine Laws will be among the interesting topics that will be presented at this live conference.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:35pm.

Respectfully submitted,
Keith Hass
Executive Director



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Date