

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
August 13, 2020

A meeting of the Doylestown Township Municipal Authority was held at 3:30 p.m. on Thursday, August 13, 2020 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: July 16, 2020

Upon a motion by Mr. Van Houten, seconded by Mr. Stairiker and unanimously approved by the Authority, the minutes of the July 16, 2020 DTMA meeting was approved as submitted.

BILL'S LIST: August 2020

Mr. Van Houten made a motion to approve the August 2020 Bills List for the General Fund Account in the amount of \$21,347.99; Developers Escrow Fund in the amount of \$40.00; Capital Improvement Fund in the amount of \$00.00; Prepaid Invoices in the amount of \$10,029.94; Prepaid ACH Credit Invoices in the amount of \$9,308.31; a transfer from the Developer's Escrow to Toll Brothers in the amount of \$40,974.00 and transfers to the Township in the amount of \$90,207.08. Mr. Stone seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: August 13, 2020

Mr. Van Houten made a motion approving acceptance of the August 13, 2020 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

DTMA RECORDS DESTRUCTION

After some discussion among the Board with the Authority Solicitor, Mr. Richard Magee, the consensus of the Authority was to table action on this issue pending further research by Mr. Magee.

NEW BUSINESS

DTMA Draft Water Master Plan

The Authority Engineer, Mr. Alfred Ciottoni presented an overview of the draft DTMA Water Master Plan which reviews all aspects of the water system in order to determine future capital project planning. He provided a review of the following Executive Summary topics:

- Water Use
- Water Supply
- Storage Facilities
- Distribution System
- Recommended Capital Improvements Program

and explained that the draft Water Master Plan for Capital Improvements involves three different priorities. Mr. Bach thanked Mr. Ciottoni for his tremendous work on this Preliminary Water Master Plan. Mr. Ciottoni recommended a thorough review of the body of the report for specific details and stated that additional questions could be entertained at next month's meeting with the eventual goal to adopt the plan. Mr. Hass stated that the current plan is a framework to build the DTMA system and should be used as a guide for the DTMA Board of Directors to budget future capital expenditures. Mr. Ciottoni reported that priorities 1, 2 and 3 could be reviewed at the next meeting of the DTMA.

OLD BUSINESS

Central Water System Water Main Extension Update (Pebble Ridge/Woodridge Area)

Mr. Hass provided a brief report regarding the recent preconstruction meeting that he and Mr. Ciottoni attended with PACT One, LLC. DTMA, BCWSA, and Doylestown Township are all coordinating construction plans in the Pebble Ridge/Woodridge neighborhoods. Mr. Hass stated that water mains are slated to be installed the third week in September.

EXECUTIVE DIRECTOR'S REPORT

Tropical Storm Impact on DTMA Operations

Due to the efforts of the Doylestown Township Municipal Authority, all customers maintained water service during the recent violent tropical storm that knocked out power to 2/3 of the Authority's water system. The Authority's generators and backup supplies ensured continuous water service. The DTMA Chairman noted

for the record that this storm represented the second major water issue in the last 60 days. He thanked and commended Mr. Hass and his staff for, once again, rising above and beyond the call of duty and having everything back in place within only 36-48 hours. Mr. Van Houten noted that the emergency generators which the DTMA is planning to purchase in the near future will allow the DTMA to be self-sufficient in the event of a future emergency situation.

New Britain Borough

Mr. Hass reviewed his recent dialogue with New Britain Borough representatives regarding the development of a regional water system plan to extend the DTMA system further into New Britain Borough. Mr. Hass explained that the PA H2O Water Supply Grant Phase 1 grant application decision is expected in late August/early September. This grant would assist extending public water from Shady Retreat Road to Delaware Valley University. In addition, Borough representatives expressed interest in extending public water from Shady Retreat Road to Sandy Ridge Road.

Neshaminy Manor Water System

Mr. Hass reported that DTMA is preparing to supply additional water if needed.

Buckingham Township

Mr. Hass reported that Buckingham Township officials contacted the DTMA in regards to the private property agreement that was generated as a result of the Furlong Area Water System.

Water System Operations Update

Mr. Hass referenced a separate document provided in the meeting packet designed to review current DTMA capital projects and plans.

ANNOUNCEMENTS

The next DTMA Board Meeting is scheduled for September 17, 2020 at 3:30 pm.

PMAA Annual Conference (Virtual) is scheduled for August 31 to September 2.

Mr. Hass requested notification if any Board member is interested in attending this year's virtual PMAA Annual Conference scheduled for August 31 to September 2.

PMAA Board Member Training is scheduled for September 24, 2020.

The Board Chairman, Mr. Richard Bach, noted the excellent job on the DTMA update that was included in the Township Newsletter.

ANNOUNCEMENTS

The next DTMA Board Meeting is September 17, 2020 at 3:30 pm.

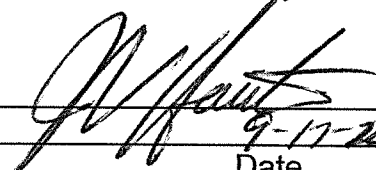
EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 4:34 pm for the purpose of discussing litigation for Docket Case No. 2020-00325-37 against Plumstead Township and North Wales Water Authority regarding the existing Bulk Water Agreement between the DTMA and Plumstead Township, and Plumstead Township's recent action of entering an agreement with the North Wales Water Authority. Mr. Richard Magee, Municipal Authority Solicitor, did not participate in the Executive Session.

ADJOURNMENT

The regular meeting of the DTMA was reconvened following its Executive Session but with no further business to come before the Authority, the meeting was adjourned at 4:35 pm.

Respectfully submitted,
Keith Hass *Keith*
Executive Director



9-17-20
Date