

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
April 16, 2020

A meeting of the Doylestown Township Municipal Authority was held at 3:30 p.m. on Thursday, April 16, 2020 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; Stephanie Mason, Township Manager and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

At the request of the DTMA Chairman, Mr. Richard Bach, Mr. Hass presented a brief overview of the status of DTMA Operations as it related to the following topics:

- Water supply and safety
- Maintenance during pandemic
- DTMA Staff/ Water Operators
- Customer Service Policies

ACTION ITEMS

MINUTES APPROVAL: March 19, 2020

Upon a motion by Mr. Bach, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the March 19, 2020 DTMA meeting were approved as submitted.

BILL'S LIST: March 2020

Mr. Stone made a motion to approve the March 2020 Bills List for the General Fund Account in the amount of \$15,878.52; Developers Escrow Fund in the amount of \$1,039.50; Capital Improvement Fund in the amount of 2,318.50; Prepaid Invoices in the amount of \$8,411.00; Prepaid ACH Credit Invoices in the amount of \$10,498.95; and Transfers to the Township in the amount of \$89,473.91. Mr. Green seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: April 16, 2020

Mr. Bach made a motion to approve acceptance of the April 16, 2020 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION TO EXECUTE ARBOUR SQUARE (TABOR PHASE 2) DEVELOPMENT AGREEMENT

Mr. Hass referenced his summary of this project along with the map provided in the DTMA members' packets. Mr. Magee reported a draft of the Development Agreement is included in the Board Packet and the DTMA standard terms apply. Mr. Magee recommended approval of this Development Agreement as presented.

Accordingly, Mr. Green made a motion to approve the execution of the Arbour Square (Tabor Phase 2) Water Supply Development Agreement with CSW Arbour Square IV Doylestown, L.P. subject to the approval of the DTMA Solicitor. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

NEW BUSINESS

Wawa Convenience Store Water Service Agreement (717 North Easton Road, Buckingham Township, PA)

Mr. Hass provided background information regarding this project explaining that staff has been working with Wawa in an effort to finalize bringing public water service to the facility. Mr. Magee explained that while no action was needed today regarding this project, he did want to make the members of the DTMA aware of their efforts to protect the Authority's position as it relates to the extension of water service to this property. Mr. Magee highlighted the required conditions for the service connection as presented in his letter dated April 7, 2020, including the capital contribution for improvements to the Cross Keys Water System. Mr. Magee reported the developer's attorney confirmed agreement with these conditions by telephone today.

Mr. Bach congratulated Mr. Hass and the DTMA professionals for a job well done. In response to Mr. Green's question about the prospect of any other business in that area, Mr. Hass confirmed staff has been working with the Biotechnology Center to bring DTMA water to their facility.

OLD BUSINESS

Central Water Systems Water Main Extension (Pebbleridge/Woodridge) Update

Mr. Ciottoni reminded the Board the bids were opened for the Central Water Systems Water Main Extension project on March 17. Mr. Ciottoni recommended last meeting a deferral of the contract award pending receipt of permits for the project and clarifications to finalization of the Doylestown Walk Development Agreement.

Mr. Ciottoni explained that while the current bid under consideration would expire just prior to the next DTMA meeting, the contractor is open to a 60-day extension which would effectively keep the bid current until mid-July. At the recommendation of Mr. Ciottoni, the consensus of the Board was to take no action on the current bid.

DEP Easton Road PFC HSCA Site Update

Mr. Van Houten reported that the DEP made a decision for the eight PFC contaminated homes in Doylestown Township by offering to put a \$5,000.00 well filtration system in each home versus a possible extension of DTMA public water. In response to Mr. Bach's question, Mr. Hass reported that bottled water has been provided to these eight households for the past two years but that said bottled water provision would cease once the filters are installed. Mr. Hass stated DTMA would investigate the feasibility to provide water service to homes in the vicinity of the contamination via long services.

ANNOUNCEMENTS

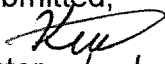
The next DTMA Board Meeting is May 21, 2020 at 3:30 pm.

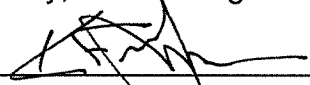
EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 4:18 pm. Executive Director Keith Hass provided an update regarding the pending litigation involving Doylestown Township Municipal Authority vs. Plumstead Township and North Wales Water Authority (Bucks County Court of Common Pleas, Docket No. 2020-00325). Mr. Richard Magee, Municipal Authority Solicitor, did not participate in the Executive Session.

ADJOURNMENT

The regular meeting of the DTMA was reconvened following its Executive Session but with no further business to come before the Authority, the meeting was adjourned at 4:30 pm.

Respectfully submitted,
Keith Hass 
Executive Director 5/22/20



22 MAY 2020

Date