

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
August 16, 2018

A meeting of the Doylestown Township Municipal Authority was held at 3:30 p.m. on Thursday, August 16, 2018 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman and Joseph C. Van Houten, Secretary. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: July 19, 2018

Upon a motion by Mr. Van Houten, seconded by Mr. Hege, and unanimously approved by the Authority the minutes of the July 19, 2018 DTMA meeting was approved as submitted:

BILL'S LIST: August 16, 2018

Mr. Van Houten made a motion to approve the August 16, 2018 Bills List for the General Fund Account in the amount of \$11,167.92; Developers Escrow Fund in the amount of \$954.00; Capital Improvement Fund in the amount of \$42,375.03; Prepaid Invoices in the amount of \$5,392.90; Prepaid ACH Credit Invoices in the amount of \$9,460.40 and Transfers to the Township in the amount of \$83,235.85. Mr. Hege seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: August 16, 2018

The Chairman, Mr. Bach, requested that plans be made to begin work on the DTMA Preliminary Budget for 2019; Messrs. Hege and Van Houten agreed to follow-up on Mr. Bach's request with Mr. Hass and Mr. Kenneth Wallace, Finance Director. Mr. Van Houten made a motion to approve acceptance of the August 16, 2018 Treasurer's Report as presented. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

APPLICATION FOR PAYMENT #4 PACT ONE, LLC.

Mr. Ciottoni referenced his letter of August 13 relative to the Furlong Area Water System and reported that the project is 85% complete at this time with the following items to be completed:

- Abandonment of private wells
- Restoration of paved and unpaved areas; restoration work actually has begun

At the recommendation of Mr. Ciottoni, Mr. Van Houten made a motion to approve PACT One, LLC Payment Request #4 in the amount of \$108,294.30 for work completed on Contract 2018-1: Furlong Area Water System. Mr. Hege seconded the motion which was unanimously approved by the Authority.

NEW BUSINESS

INTER-MUNICIPAL WATER SUPPLY AGREEMENT – Furlong Water Systems

Mr. Magee made reference to previous discussions regarding the DTMA's decision to develop a Memorandum of Understanding with Buckingham Township for an Inter-municipal Water Supply Agreement. Mr. Magee reported that a draft agreement had been created and referenced said document in the DTMA meeting packet of August 16, 2018. He then reviewed the significant points of the draft agreement before entertaining questions and comments on the proposed agreement. Mr. Magee then recommended conditional approval of this draft agreement with the modifications and amendments as outlined in order for the professional staff to move forward with it.

Mr. Van Houten made a motion to approve finalization of the Inter-municipal Agreement between the DTMA and Buckingham Township as per the draft amendments presented at today's meeting and subject to the terms added by the Municipal Authority Solicitor. Mr. Hege seconded the motion which was then unanimously approved by the Authority.

WATER MAIN EXTENSION and SERVICE UPDATES

Mr. Hass referenced a separate sheet provided in the meeting packet designed to review current DTMA capital projects and plans. He then provided an update on the projects included in the report as follows:

The Pavilion at Furlong: Mr. Hass reported that there was no significant update on this project since the Developer (Souderton Associates, Inc.) received approval to install off-site public water and sewer to the Pavilion at the December Doylestown Township Board of Supervisors meeting.

Knoell Property: Mr. Hass reported that the Developer requested zoning changes to the property with anticipated utility construction now potentially scheduled to be finalized in the fall of 2018.

Metro Storage: Mr. Hass reported that the installation of the water main commenced in April with the Neshaminy Creek water main crossing successfully completed in June with the water main testing currently underway. He added that the contractor for this project has done a great job.

The Tabor Village: Mr. Hass reported that the Development Agreement, approved at the Authority's last meeting, was executed and that construction is on-going to serve three existing renovated buildings.

Town's Edge: Mr. Hass reported that construction was completed in April with twelve condominiums to be served via a 4" main from Lower State Road. He added that a partial construction escrow release was approved at the DTMA's May 17 meeting and that meters are currently being installed with no occupation at this point in time.

Quinlan Tract: Mr. Hass reported this Development Agreement was executed and the water main construction was underway to serve eight single family homes by tapping into the existing main. Mr. Hass also reported that completion of the project is on schedule to be completed this month.

Callan Property: Mr. Hass reported that this two-home subdivision with an existing home adjacent to Warden Road and SR 611 is currently proposed to be served by private wells. He added that the Township and the DTMA met with a representative of the Developer of the adjacent Tabor property in September to discuss possible collaboration options to potentially install public water to both properties.

Hidden Meadows: Mr. Hass reported that the maintenance period punch list work is underway and should be completed shortly.

PA Biotechnology Center: Mr. Hass reported that the engineering plan was reviewed with a projected water demand review ongoing as work continues to bring public water to this entity as soon as possible pending the Bucks County Water & Sewer Authority and DTMA approvals.

OLD BUSINESS

PEBBLE RIDGE/WOODRIDGE

Mr. Bach reported that he met with two residents of this area, namely Mrs. Peters and Mr. Boucher.

Mr. Bach suggested the two residents can be helpful trying to bring public water to this area of the Township by advocating for their neighbors to connect. A website updated by DTMA could keep residents informed of the latest updates.

Mr. Hass proposed that a second follow-up letter be prepared in order to move forward in procuring the necessary commitments from the Stony Lane and Westaway residents only.

EASTON ROAD PFC HSCA SITE (See DTMA meeting below.)

Mr. Hass announced his intention to attend a meeting with the PA Department of Environmental Protection regarding the Easton Road PFC HSCA site on Monday, August 20 at 10am. The meeting will summarize the data collected by DEP to date, and DEP's current and possible future response.

ANNOUNCEMENTS

The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, September 27 2018 starting at 3:30 pm.

The DTMA is scheduled to meet with Major & Mastro for 2017 Audit Exit Interview on Wednesday, August 29 at 10am at the Township Trailers.

The DTMA is scheduled to meet with the PA Department of Environmental Protection regarding the Easton Road PFC HSCA site on Monday, August 20 at 10am in Norristown.

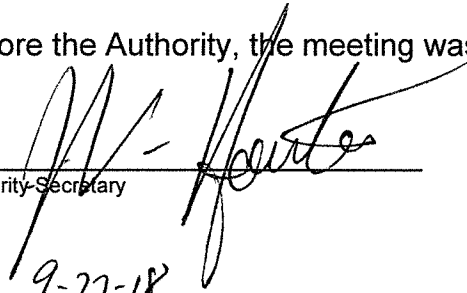
ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 5:12 pm.

Respectfully submitted,



Keith Hass
Executive Director



Authority-Secretary
9-27-18

Date Approved by Authority