

# DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY

## Minutes of Meeting

May 16, 2013

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, May 16, 2013 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Richard A. Bach, Secretary; Edward Harvey, Treasurer; and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

### ACTION ITEMS

#### MINUTES APPROVAL: April 18, 2013

Mr. Bach made a motion to approve acceptance of the April 18, 2013 meeting minutes as presented. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

#### BILL'S LIST: May 16, 2013

Mr. Hege made a motion to approve the April, 2013 Bills List for the General Fund in the amount of \$ 84,240.61; the Developer's Escrow in the amount of \$338.50; the Repair and Replacement Fund in the amount of \$8,544.31; and the Prepaid Invoices in the amount of \$12,128.43. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

#### TREASURER'S REPORT: May 16, 2013

Mr. Bach made a motion to approve acceptance of the May 16, 2013 Treasurer's Report as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

#### AS BUILT PLAN ACCEPTANCE: BEANS FAMILY DEALERSHIP

Mr. LaRosa made a motion for approval of acceptance of the As Built Water Utility Plans for the Beans Family Dealership dated January 18, 2013, last revised April 22, 2013, per SC Engineers recommendation letter dated May 1, 2013. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

**ESCROW RELEASE: EXECUTIVE QUARTERS/SILVER MAPLE FARMS**

Mr. LaRosa made a motion for approval to release \$78,930.00 (leaving a balance of \$30,400.00) to DBD Realty, LTD., LLC pursuant to their request of April 15, 2013 and Pickering, Corts & Summerson e-mail dated April 18, 2013 referencing the work completed verses work and escrow remaining. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

**ESCROW RELEASE: TURK ROAD PUMPING STATION, ELECTRICAL and MECHANICAL**

Mr. Ciottoni reported that the Turk Road Pumping Station is currently operational. Mr. Hege made a motion for approval to release \$48,830.00 (leaving a remaining balance of \$12,470.00) to BSI Electric pursuant to SC Engineer's letter of recommendation dated May 9, 2013 as well as approval to release \$3,612.66 (leaving a balance of \$13,750.00) to Eastern Environmental Contractors pursuant to SC Engineers letter of recommendation dated May 1, 2013. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**ESCROW FUNDS: CLOSEOUT OF MULTIPLE ACCOUNTS**

Mr. John reviewed a statement listing multiple accounts recommended for closeout. Mr. LaRosa made a motion for approval to close out seventeen inactive escrow accounts and to release associated funds from those accounts totaling \$32,254.78 as listed by the Finance Director's account ledger dated May 9, 2013. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

**ESCROW FUNDS: CLOSEOUT OF TWO ACCOUNTS AND WAIVER OF CAPTURE OF ASSOCIATED FUNDS**

Mr. Hege made a motion for approval to close out two inactive escrow accounts and to waive capture of monies owed in the total amount of \$70.20 as listed by the Finance Director's account ledger dated May 9, 2013. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**NORTHWEST WELLHOUSE # 1: PERMIT AND STATION UPGRADE**

Following some discussion by the Municipal Authority regarding options to increase water supply especially during the peak use in summer months, the consensus of the Authority was to table further discussion of the topic pending further research and analysis regards recapturing upgrade costs verses purchase of water from the North Penn Authority by Messrs. Ciottoni and John.

## **FEASIBILITY STUDY UPDATE: LEAD & COPPER**

Mr. Ciottoni reviewed a letter to the Doylestown Township Municipal Authority received on May 10, 2013 from the DEP. The consensus of the Authority was to charge Mr. Ciottoni to provide further clarification regarding this issue and the findings of the DEP.

## **OTHER ITEMS –**

### **PROJECT STATUS:**

Bailey's Square – Planning activity has picked up via Carroll Engineers.

Carriage Hill – Construction of housing units now at 125 units and the Authority has collected \$ 245,021 in tap in fees. Additional 27 of 31 units have received permits however fees were waived to satisfy upgrade costs at NBS.

Doylestown Greene – Upon final court ruling on development approval, this project regarding 24 townhouses could see action late this year.

North Booster Station – Punch List being worked on and staff is gathering proposals for painting and drive way extension and landscaping. Obsolete fire pump has been delivered to the Fire Training School.

Pavilion at Furlong – Proposed new plan may come before the Board of Supervisors in June.

Shelbourne Healthcare – Has final land approval subject to satisfying several land development conditions which are being presented to the Township for final acceptance at this time. A water utility easement is required to complete water main work along 611 frontage and Authority Engineer will be reviewing Shelbourne design changes which are referenced in ASC's second review letter dated January 18, 2013. DTMA Solicitor will be confirming all easements are in place and recorded per ASC review letter of 1/18/13.

Silver Maple Farms/Executive Quarters – Water mains all in and water services to buildings remains to be completed.

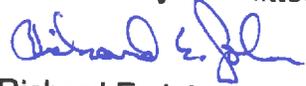
Turk Road Pumping Station – Station now active as are fire hydrants. Staff fine tuning pressure issues. Staff gathering cost proposals for painting, driveway and landscape work.

Turk Road System – Following discussion related to inquiries being received regarding hooking into the Turk Road system, the consensus of the Authority was to assess the typical tap-in fee to interested residents.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, June 20, 2013 starting at 4 pm.

**ADJOURNMENT:** There being no further business to come before the Authority, the meeting was adjourned at 5:07 pm.

Respectfully submitted,



Richard E. John  
Executive Director



6/20/2013

Date