

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
February 21, 2013

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, February 21, 2013 in the Township Building with the following members in attendance: Ronald C. May, Chairman; Edward Harvey, Treasurer and Richard A. Bach, Secretary. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: December 20, 2012 and January 17, 2013

Mr. Bach made a motion to approve acceptance of the December 20, 2012 and January 17, 2013 meeting minutes as presented. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: February, 2013

Mr. Bach made a motion to approve the February, 2013 Bills List for the General Fund Account in the amount of \$90,786.04; the Developers Escrow Fund in the amount of \$5,825.20; the Debt Service Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$5,439.02; the Capital Improvement Fund in the amount of \$19,699.66 and the Prepaid Invoices in the amount of \$166,949.59. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: February, 2013

Mr. Bach made a motion to approve acceptance of the February 21, 2013 Treasurer's Report as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

TURK ROAD PUMPING STATION – Payment Requests #2 and #3

Mr. Bach made a motion to approve Eastern Environmental Contractors, Inc. Payment Requests #2 and #3 in the amount of \$62,775.00 and \$34,902.50, respectively for mechanical work completed at the Turk Road Pumping Station as recommended by SCE in a letter dated January 17, 2013 and February 12, 2013, respectively. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

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CHANGE ORDER – Turk Road Pumping Station Bypass Piping

Mr. Bach made a motion to approve Change Order #2 in the amount of \$28,126.56 payable to Eastern Environmental Contractors Inc., for installation of 130' of bypass water main with two 8" tapping valves and other appurtenances to maintain low water pressure to Edison Village from the Turk Road High Pressure water main. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

NORTHERN BOOSTER STATION – Request for Payment #2 Yates Electrical Service

Mr. Harvey made a motion to approve Yates Electrical Service Inc., Request for Payment #2 for work completed installing a generator in the amount of \$15,279.00 as recommended by SCE in a letter dated February 20, 2013. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

VEHICLE PURCHASE: 2013 Truck w/Utility Body

Mr. Harvey made a motion to approve the purchase of a new 2013 Chevy truck with utility body through the COSTARS bid program in the amount of \$45,559.33. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

PULTE REQUEST FINAL ESCROW RELEASE – Old School Estates/Doylestown Station, Doylestown Station Phase III & River Bend

Mr. Bach made a motion to approve the closure of Pulte Homes, Delaware Valley Division, Escrow Account for Old School Estates/Doylestown Station #261.043 in the amount of \$7,168.63; Doylestown Station, Phase III Escrow Account #261.104 in the amount of \$6,029.88; and, Escrow Account for River Bend #261.108 in the amount of \$2,258.51 and to release said funds as confirmed by DTMA to Pulte Homes, c/o Scott Brown, Controller, located at 1100 Northbrook Drive, Trevoise, PA 19053. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

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DECLARATION of OBSOLESCENCE – NBS Fire Pump

Following discussion of declaring the North Booster Station Fire Pump obsolete, Mr. Bach made a motion to authorize the donation of the NBS Fire Pump to the Bucks County Fire Training Safety Center. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

OTHER ITEMS -

BOARDS AND COMMISSIONS MEETING – FEBRUARY 5, 2013

Mr. Bach reviewed his presentation he made on behalf of the Doylestown Township Municipal Authority at the Board and Commissions meeting on February 5, 2013.

PROJECT STATUS:

2013 Projects -

CARRIAGE HILL (Swamp Road, Plumstead Township) – The bulk water connection is operational and capable of supplying sufficient water to service 463 residential units. To date, developers have paid \$237,920.00 in tap in fees for the 122 existing units. An additional 31 units have been deemed approved with the tap in fees reimbursing the developer in the amount of \$73,377 to help defray the cost for upgrades not required via the development agreement for the North Booster Station.

CROSS KEYS PROJECT – The Authority sent out a cost reimbursement letter to commercial property owners within the Cross Keys Water Service District and most payments for Year 1 and 2 have been received. For property owners failing to make payment in a timely fashion the solicitor was directed to make contact with them.

NORTH BOOSTER STATION UPGRADES – Work continues with the new generator now installed. Delivery of the fire pump is expected any day.

PAVILION AT FURLONG (York & Rogers Roads) – No further action at this time.

TURK ROAD BOOSTER STATION PROJECT – CBSD approved the plans and the work schedule which coincides with school holidays. All exterior water main work is completed.

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PLUMSTEAD SUBDIVISION – Bailey’s Square located at the intersection of Swamp & Ferry Roads has requested and received a letter of intent for the DTMA to provide water service to serve the commercial shopping center. Except for razing the existing building there has been no action at the site.

SILVER MAPLE FARM/EXECUTIVE QUARTERS (Lower State Road at 202 Parkway) – Water Utility is under design and former warehouse units have been demolished. The developer is preparing for site work and the D & E Agreements have been executed and funds escrowed.

STATEMENT OF FINANCIAL INTERESTS FOR 2013

Authority members were reminded to complete the Statement of Financial form and return it to Mr. John or to the Township Manager.

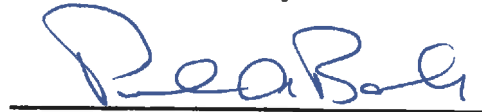
ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, March 21, 2013 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, Mr. Harvey made a motion to adjourn the meeting at 4:35 pm. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

Respectfully submitted,



Richard E. John
Executive Director



3/22/2013

Date