

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
April 19, 2012

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, April 19, 2012 in the Township Building with the following members in attendance: Ronald C. May, Chairman; Richard A. Bach, Secretary and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was Alfred S. Ciottoni, Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Authority Solicitor and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: March 15, 2012

Mr. Bach made a motion to approve the March 19, 2012 DTMA Minutes as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: April, 2012

Mr. LaRosa made a motion to approve the April, 2012 Bills List for the General Fund Account in the amount of \$85,483.23; the Developers Escrow Fund in the amount of \$142.00; the Repair and Replacement Fund in the amount of \$4,539.72; the Capitol Improvement Fund in the amount of \$716.00 and the Prepaid Invoices in the amount of \$9,521.55. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: April, 2012

Mr. LaRosa made a motion to approve acceptance of the April, 2012 Treasurer's Report as submitted. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

MUNICIPAL RECORDS RETENTION DISPOSAL

Mr. Bach made a motion to approve disposal by shredding, certain DTMA financial file records dated prior to 2005 in accordance with the Commonwealth of Pennsylvania's Municipal Records Retention Act. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY/TOWNSHIP SOFTWARE PURCHASE FOR FINANCIAL SYSTEM UPGRADE AND TO INCLUDE LICENSING, TRAINING AND MAINTENANCE

Mr. Bach made a motion to approve reimbursement to Doylestown Township in an amount up to half of the total cost (proposed to be \$50,000) for the purchase of financial software and to include supply, delivery, setup with integration of the existing system, and staff training. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

Mr. LaRosa made a motion to approve annual reimbursement to Doylestown Township an amount equal to fifty percent of the Annual Software License Agreement and for on-site support service in an amount less than \$2,000. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

SYCAMORE EDGE HYDROGEOLOGICAL STUDY

Mr. LaRosa made a motion to approve Del Val Consultants complete a hydrogeological study on the Sycamore Edge/Eastburn site in a not-to-exceed amount of \$50,000 in order to identify well location(s) for use as public well(s). Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

CARRIAGE HILL/BOOSTER STATION UPGRADE

Mr. John provided an update relative to the Carriage Hill/Booster Station Upgrade and discussion among the members of the Doylestown Township Municipal Board followed. He stated for the record, initial bid proposals started at a low of \$300,000 and went as high as \$750,000. He noted all bids were well above the developers escrowed proposed cost of \$ 25,000.

OTHER ITEMS -

PROJECT STATUS: Doylestown Township

Edison to Pools Corner Water Main Extension Project – Upon receipt of DEP Permits (180 day review period), the bidding process will begin for the booster station.

Pavilion at Furlong (York & Rogers Roads) – No further action at this time. The revised preliminary land development plan has been submitted for the LI portion of the site and includes construction of a 54,000 sf warehouse, 8,400 sf day care center, parking and loading facilities; onsite sewer, storm water and an underground pressurized water storage tank to service the on site water system.

Silver Maple Farm/Executive Quarters (Lower State Road at 202 Parkway) – The Water Utility is under design. Former warehouse units have been demolished. The developer is preparing for site work.

Sycamore Edge (Eastburn Site/Short Road) – This development received Board of Supervisors Preliminary/Final Land Approval subject to satisfying certain final items. Two of those items require (1) the land owner/developer to provide a site for an Authority owned well house which will be subject to developers review and mutual architectural approval and 2) allow the Authority access to the pre-developed site for the purpose of digging two to three test wells thus allowing for collection of hydro data and selection of a well site for a public well use.

Thompson Toyota located on Swamp Road at Campbell Avenue will renovate and add additions to existing dealerships for Toyota and its used cars. New onsite 8" DIP mains will be installed along with 2" and 3" water service lines. Thompson will be seeking a Preliminary/Final Land Development plan at the May 15, 2012 Board of Supervisors meeting.

PROJECT STATUS: Plumstead Township

Bailey's Square (Intersection of Swamp & Ferry Roads) has requested and received a letter of intent from the DTMA to provide water service to serve the commercial shopping center. No plans have been received to date.

Carriage Hill (Swamp Road, Plumstead Township) – On-site water distribution system is charged and pressurized. Sample homes opened in mid-March and several homes were slated for settlement at the end of March. Carriage Hill JV, LLC received plans for booster station upgrades. Three proposals received as of 04/11/12 and another is expected shortly. The proposals received as of 04/11/12 and another is expected shortly. Proposals range from a low of \$300,000 to a high of \$750,000. No decision has been made regarding the proposals.

Fred Beans Family Dealership located on N. Easton Road between a former car dealership (15,695 sf) and Grease Monkey. An additional dealership building will be added to the site (18,040 sf) which is located on 9.076 acres aka tax parcel #: 34-11-135-2. The site will require a new water service for both buildings and will interconnect both abutting water mains with an onsite 8" DIP water main with three onsite fire hydrants.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, May 17, 2012 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 4:30 pm.

Respectfully submitted,



Richard E. John
Executive Director



Date