

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
October 20, 2011

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, October 20, 2011 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege; Vice-Chairman; Ed Harvey, Treasurer; Richard A. Bach, Secretary and Frank LaRosa, Assistant Treasurer/Secretary. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor; E. Thomas Scarborough, Jr., Board of Supervisors Liaison to the Doylestown Township Municipal Authority; Kenneth Wallace, Finance Officer and Koun Adelman, Senior Bookkeeper.

ACTION ITEMS

MINUTES APPROVAL: September 15, 2011

Mr. Bach made a motion to approve the September 15, 2011 DTMA Minutes as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: October, 2011

Mr. LaRosa made a motion to approve acceptance of the October, 2011 Treasurer's Report as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: October, 2011

Mr. LaRosa made a motion to approve the October, 2011 Bills List for the General Fund in the amount of \$99,146.78; the Developers Escrow Fund in the amount of \$12,040.50; the Repair and Replacement Fund in the amount of \$7,648.16; the Capital Improvement Fund in the amount of \$16,897.76 and the Prepaid Invoices in the amount of \$3,638.96. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

2012 PRELIMINARY BUDGET REVIEW

The 2012 DTMA Preliminary Budget was presented for review and comment. Consideration of adoption was tabled to the November meeting.

OTHER ITEMS: 2011 Projects -

202 Parkway Area/Wells Road Bridge Crossing – Wells Road re-opened on October 5, 2011. The Wells Road water main is also operational again.

Cross Keys Project – The staff is preparing a cost reimbursement letter. Additional wells continue to be sealed by DEP as property owners finalize connection to the water system.

Edison to Pools Corner Water Main Extension Project – The required H2OPA grant expense audit is under way by Major & Mastro for the water main extension. The pump station electrical design is complete and bid specs are being prepared. A draft of a lease for the booster station site has been prepared and sent to the appropriate property owner for review and comment.

Carriage Hill (Swamp Road, Plumstead Township) Offsite Water Main – The offsite water main connection has been completed and pressure tested from the New Britain Shopping Center connection to a point of connection with the onsite meter pit. Final review of the meter pit design is completed. Installation of the main extension from the North Booster Station to the meter pit is pending.

Silver Maple Farm/Executive Quarters (Lower State Road at 202 Parkway) – This Water Utility is under design.

Pavilion at Furlong (York & Rogers Roads) – SC Engineers completed their first review of the water utility plan designed to service a 60,000 sq. ft. warehouse and an 8,400 sq. ft. day care center. It appears that it will be a self contained onsite system.

Road Restoration – The DTMA will provide funding reimbursement for the half lane over lay Fall, 2011 for right of ways impacted by Cross Keys and Edison Furlong projects anticipated to be about \$90,000.00.

Miscellaneous Operational Items

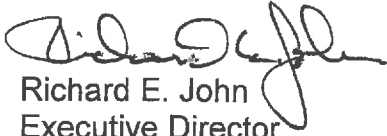
Water Use Cost Analysis – Costs were revisited using 2010, 4th Quarter and 2011, 1st, 2nd and 3rd quarter expenses. The need for an increase remains pretty much as originally computed several months ago.

The staff is finalizing the fire protection survey as it relates to the new fire hydrant flows and pressures in Cross Keys. Completion of this will allow the fire underwriters to rate the insurance cost in the Cross Keys area.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, November 17, 2011 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 4:27 pm.

Respectfully submitted,


Richard E. John
Executive Director



SECRETARY

Nov 17, 2011

Date