

# DOYLESTOWN TOWNSHIP DOG PARK ADVISORY BOARD

Meeting Notes: Monday, September 12, 2016



---

## In attendance:

David Hansen (Chairman), Deb McComas (Vice-chairman), Kathy Brown, Janet Stavrides, Katelyn Steck, Andrew Miller, Barbara Lyons (BOS liaison) and Karen Sweeney

Meeting Minutes: Unanimously Approved

## Correspondence:

- Letter received with a complaint regarding rules and guidelines for the Fido Float event.
  - Letter was addressed to Doylestown Township and therefore any response will be coming from them and not this committee.

## Camera Issues:

- Paul Stavrides: Meeting guest and volunteer camera tech
  - Hacking activity: Gate system is always operating through scan and requests were mysteriously coming in from all different parts of the world; indicating a hack. Paul was able to track down the issue and repair the hack.
  - Karen thanked Paul as the camera has assisted with verification and identification.
  - Discussion surrounded the positioning of the camera. Paul indicated that the system supports additional cameras in the future.
  - Paul proposed the option of a contract if there are additional services needed.
  - **Discussion on the positioning of the camera and the upgrade of equipment of was tabled for future meeting.**

## Member Inquiries

- Incident: Reported incident on Large Dog section of park. Altercation between two dogs that ended up in a verbal exchange with the pet owners. Report was filed by one party and no communication has been received from the 2nd party involved.
- Report that a dog member has been diagnosed with Kennel Cough. Dog will remain away from the park for a few weeks.

## Other Business - Misc. Discussion:

- Animal Life Line 5k: October 9, 2016
  - Sponsorship opportunity starting at \$100 for 6ft table. - Sponsorship donated from Barb.
  - Donation Jar
  - Doggie Biscuit Jar
  - Kathy and Deb will be at the booth - will coordinate the need of other volunteers as necessary.
- New Board Members:
  - It is recommended by the board that two candidates may be considered for members.
    - Carmen Ruffino & Alex Kim: Presented their reasons for wanting to join to the board.
    - Carmen & Alex are to write a letter of intent to the township and proceed from there.
- DDP Magnets:
  - Katelyn brought up discussion on car magnets and design.
  - Katelyn presented possible design ideas and costs.
  - Discussion was around the design, desirability and price.
  - Katelyn offered invest in the upfront cost of \$287.50 and her money to be reimbursed after enough proceeds have been collected.
  - Board would like to see proofs of options for design
  - **Motion to pursue was made and the topic is tabled for next meeting with more information on proofs.**

## DOYLESTOWN TOWNSHIP DOG PARK ADVISORY BOARD

Meeting Notes: Monday, September 12, 2016



- 
- Board of Supervisors – Presentation (February 2017):
    - Discussion around creative ways to present the DDP activities to the Board of Advisors.
      - Discussion included the option of video presentation.
    - **Discussion tabled for a future meeting.**
  - Anniversaries
    - Board was asked to think of ways to honor the 5th anniversary of DDP and the 90th Fannie Chapman in 2017.
  - Orientation & Registration:
    - Upon the news that Jan and David plan to retire, the orientation and registration process needs to be passed on to other members of the board.
    - Discussion about the need to formalize the process so that other board members may become involved in the events.
    - Discussion about a potential video made of David greeting the members of the orientation, David and Jan teaching the board the process.
    - Board members agreed to shadow at the upcoming schedule orientations.
    - 9/17, 10/12, 12/3 and 1/11
  - Barkminster:
    - Proposed dates of May 20, 2017
      - Vendors need to be notified and planning should begin soon.
  - Fido Float:
    - Discussion of event is tabled for future meeting. Members asked to think of ways to improve and things that went very well

Submitted by Carmen Ruffino