

DOYLESTOWN TOWNSHIP BOARD OF AUDITORS
Minutes of Meeting

Date: January 7, 2020

Location: Doylestown Township Municipal Building Annex
425 Wells Road, Doylestown, PA 18901

In attendance: Kelly Galardi, Stan Durey, Robert T. Repko,
Township Manager Stephanie Mason

Stephanie Mason, Township manager, called the meeting to order at 4:36 p.m.

REORGANIZATION:

- A motion was made by Robert Repko, seconded by Kelly Galardi, to nominate Stan Durey for 2020 Chairperson. Motion passed 2-0.
- A motion was made by Kelly Galardi, and seconded by Robert Repko, to nominate Kelly Galardi for 2020 Vice-Chairperson. Motion passed 2-0.
- A motion was made by Kelly Galardi, seconded by Robert Repko, to nominate Robert Repko for 2020 Secretary. Motion passed 2-0.

APPROVE MINUTES:

- A motion was made by Robert Repko and seconded by Stan Durey to approve the minutes from the 2019 Board of Auditors meeting with one correction: all reference to audit report was amended to reflect the audit report being from 2017 rather than 2018. Motion passed 2-0, with Kelly Galardi abstaining.

SURETY BOND:

- A motion as made by Kelly Galardi, seconded by Robert Repko, to approve the recommendation of the Board of Supervisors for the amount of the annual surety bond for the Township Treasurer be set at \$3 million dollars. Motion passed 3-0.

SUPERVISOR EMPLOYEE SALARY:

- As reported by Township Manager Stephanie Mason, no Township Supervisor was recommended at the January, 2020 Reorganization Meeting to be hired as a Township employee for 2020. Therefore, no action by the Auditors was needed.

PRIOR FISCAL YEAR AUDIT REPORT:

- As reported by Township manager Stephanie Mason, the Township Supervisors will continue the practice of hiring a C.P.A. firm (Major & Mastro, LLC) to complete the annual Township audit. Therefore, no action by the Auditors is needed. Township Manager Stephanie Mason reported that the 2018 audit produced a “clean” report. The Auditors requested that the 2018 Audit Report be emailed to them.

Meeting Adjourned at 4:58 p.m.

Minutes prepared by Robert T. Repko
cc: Kelly Galardi, Stan Durey, Stephanie Mason