



Board of Supervisors

Regular Meeting

Minutes

425 Wells Road
Doylestown, PA 18901
215-348-9915

<http://doylestownpa.org>

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Tuesday, June 21, 2022

7:00 PM

Community Meeting Room

5:00 p.m. Budget Work Session

7:00 p.m. Regular Meeting

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Jen Herring, Nancy Santacecilia, and Dan Wood.

Absent Members of the Board included Vice Chairperson Ryan Manion.

Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey Garton, Chief of Police Dean Logan, and Township Engineer Sean Torpey.

Ms. Lyons reported the Board held a budget work session and executive session on matters of personnel, litigation, and real estate before the meeting.

Pledge the Flag

Public Comment Agenda Items Only - No Comment

ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, July 19, 2022 at 7:00PM.
- B. The next Budget Work Session is scheduled for Tuesday, September 20, 2022 at 5PM.
- C. Township Offices will be closed on Monday, July 4th for Independence Day.
- D. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM and the 1st and 4th Tuesdays of the month 9AM – 2PM. Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- E. 2022 Thompson Performing Arts Series continues at the C & N Amphitheater in Central Park on Wednesday, June 22nd Boat House Row (Yacht Rock). For a complete list of dates and performers for 2022, please visit www.doylestownpa.org
- F. Doylestown Twp. Parks & Recreation – Upcoming Events:
Aug. 22nd – Annual Golf Outing
Sept. 10th – Fido Float at Fanny
Sept. 24th – Fall Food Truck Fest
For information on all P&R events go to www.doylestownrec.org
- G. Got Pot Holes??? For State Roads call 1-800-FIXROAD – For Township Roads call 215-348-9915. A list of all state roads can be found on our website www.doylestownpa.org
- H. Join us for National Night Out – Tuesday, August 2nd – Central Park 4PM to 8PM

MINUTES APPROVAL: Regular Meeting – May 3, 2022

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the May 3, 2022 Board of Supervisors meeting minutes. MOTION passed 4-0.

CORRESPONDENCES

A. Request Waiver of Permit Fees

1. Special Event Application Fee – Tile Works
2. Special Event Application Fee – Tile Works

Ms. Mason explained the two waiver requests for the Tile Works. Chief Logan stated the permit should be per event and noted that only events above 250 people need a special event permit. The board agreed to table the discussion. Ms. Herring suggested an annual limit for nonprofits be reviewed with the applicant as well.

Mr. Wood MOTIONED; seconded by Ms. Herring to table the discussion. MOTION passed 4-0.

B. Memo from PMMA REGION ONE

Ms. Lyons reviewed the memo from PMMA for the Board's consideration. Mr. Garton advised that there may be more influence if municipalities within the County got together and shared concerns with the BCWSA and County. He stated he would provide a list of all municipalities served. Mr. Wood stated they have a good relationship but is concerned with the resident's expenses if a change occurs. The board agreed to have Ms. Mason reach out to other communities for their consensus.

C. Volunteer Resignations

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to accept the resignations of Ms. Bortner from the EAC and Mr. Reppa from the Planning Commission with regret. MOTION passed 4-0.

V. REPORTS

A. Solicitor

No Comment

B. Township Engineer

No Comment

C. Police Chief

Chief Logan reminded residents to be aware of sharing the road with pedestrians and bicycles now that the weather is nice and to be mindful of others.

D. Dir. of Operations

1. 2022-23 Paving Materials Bid – REVISED

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the purchase of roadway materials from Plumstead Materials, Doylestown, PA in accordance with Bucks County Consortium 2022-23 Crushed Stone Aggregate and Paving Materials bids. MOTION passed 4-0.

2. Doylestown Maintenance Salt Storage Status Update

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to award Karp Structures Purchase (Co-Stars) in the amount of \$53, 858.00. MOTION passed 4-0.

E. Township Manager

1. Accelerated Road Program – Continued Discussion from Budget Work Session

Ms. Mason reiterated the discussion at the budget work session and Mr. Tomko reviewed the program itself. Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the accelerated road program. MOTION passed 4-0.

2. TASA Award

Ms. Mason noted the Township received the TASA grant for \$1.4 million to pair with the million-dollar PennDot grant awarded previously for the Shady Retreat Road Safe Routes to School Bike/Hike Trail.

3. ICMA 108th Annual Conference

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve funding for Ms. Mason to attend the ICMA Annual Conference. MOTION passed 4-0.

4. Feasibility Study Parks & Recreation Community Center - MKSD

Ms. Mason stated the study has been finalized and received by the board including the solar study. Ms. Santacecilia noted a specific correction and stated the study does not reflect her answer correctly. No other members had a concern with their responses from early 2021. Ms. Lyons suggested adding a footnote. The board acknowledged receipt of the document with the footnote and suggested sharing it with Boards/Commissions and putting it on the website.

E. Supervisors

Ms. Santacecilia thanked the Police for a quick response. She also asked for more transparency at the budget work session meetings. She thanked the park and rec board for the summer series and is looking forward to the golf outing.

Mr. Wood noted the bike and hike meeting discussed the new bike path aesthetic near Steeplechase Drive and stated they want to explore adding trail on the opposite side heading into the Borough in place of the existing sidewalk. He stated the water and sewer committee meetings have been halted with an expected presentation in the fall of the revised 537 Sewage Facilities Plan.

Ms. Herring thanked the staff for all their hard work. She clarified transparency in meetings noting budget work sessions are not usually televised as staff resources are limited, stating minutes are published on the website is the best way to stay up to date on progress regarding the budget if one cannot attend in person.

Ms. Lyons congratulated Ms. Mason's son on his acceptance into a PhD program at Drexel University.

VI. UNFINISHED BUSINESS**VII. NEW BUSINESS**

A. Resolutions & Proclamation

1. Doylestown Hospital – Issuance of Bonds

Mr. Garton noted the approval is for the public interest. Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Doylestown Hospital issuance of bonds. MOTION passed 4-0.

2. Proclamation Honoring the 25th Anniversary of CB Cares Educational Foundation

Ms. Lyons read the proclamation as many CB Cares Board members were in attendance. Ms. Herring MOTIONED; seconded by Mr. Wood to approve the proclamation honoring the 25th anniversary of CB Cares Educational Foundation. MOTION passed 4-0.

The CB Cares Board members thanked the Board of Supervisors.

3. Resolution declaring June Pride Month in Support of the LGBTQ+ Community

Ms. Herring read the resolution. Ms. Herring MOTIONED; seconded by Mr. Wood to approve the resolution declaring June Pride Month. MOTION passed 4-0.

4. Resolution to Adopt Initiatives to be Recognized as a Pennsylvania Audubon Council Bird Town

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the resolution to adopt initiatives to be recognized as a Pennsylvania Audubon Council Bird Town. MOTION passed 4-0.

5. Proclamation Park and Recreation Professionals Day

Mr. Wood MOTIONED; seconded by Ms. Santacecilia to approve the proclamation for Park and Recreation Professionals Day. MOTION passed 4-0.

B. Land Development

1. Terrain at Delaware Valley University – Act 537 Sewage Plan
Location: 2100 Lower State Road - TP #09-007-038

Mr. Santacecilia MOTIONED; seconded by Mr. Wood to approve the Act 537 Sewage Plan resolution. MOTION passed 4-0.

2. Penn Color, Inc
Location: 400 OLD Dublin Pike – TP #'s 09-004-050, 09-004-049, 09-004-048-002,
09-04-84 & 09-048-024

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the development agreement for Penn Color, Inc. upon receipt. MOTION passed 4-0.

3. Mckenna Property – Waiver of Land Development
Location: 1840 South Easton Road – TP# 09-017-060

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the waiver request for Land Development for the Mckenna property. MOTION passed 4-0.

4. Benson Property – Waiver of Land Development
Location: 1965 Turk Road – TP# 09-017-042

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the waiver request for Land Development for the Benson property. MOTION passed 4-0.

- C. Pebble Ridge Woodridge Sewer Project
a. Payment Application #37 for BCWSA
Mr. Wood MOTIONED; seconded by Ms. Herring to approve payment #37 for BCWSA. MOTION passed 4-0.

- D. Doylestown Township 457 Plan – Englebert Financial Advisory, LLC

Ms. Lyons indicated that she had some concerns with the agreement. Chief Logan indicated that the police officers in the plan want to change the advisor. Mr. Garton said that there are no Township funds within the plan. Ms. Mason stated only the advisor will change. Ms. Herring MOTIONED; seconded by Mr. Wood to approve the Doylestown Township 457 plan. MOTION passed 4-0.

- E. Zoning Hearing Board Applications
See attached:

1. Hooder – 1133 Ferry Road – Requests a Variance & Special Exception
See attached:

Ms. Mason suggested leaving the matters to the Zoning Hearing Board. The Board agreed.

2. Goodman Properties (Giant Foods) Volta – 1661 S Easton Road – Appeals from a Determination of the Zoning Officer & Requests a Variance

The board agreed with the suggested limitations and sending a letter to the ZHB and allowing them to address the application.

- F. Bills Lists
1. June 21, 2022

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Bills List in the amount of \$1,922,896.30. MOTION passed 4-0.

- G. Treasurers Reports
1. June 21, 2022

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Treasurer's Report. MOTION passed 4-0.

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IX. Public Comment – All Items

Mr. Cosdon, 171 Wooded Dr, stated the management of the mobile home park has replaced some of the older homes with new manufactured ones causing issues such as flooding and runoff. He asked the board of their awareness and asked them to review the storm water runoff issues.

Ms. Mason stated the code enforcement director has been on the property and spoke with management on the issues, requesting more information. Mr. Torpey, Township Engineer noted a new process for permitting the homes is also in place. Ms. Lyons stated the conversation is ongoing and asked the resident to keep in touch.

Ms. Davies, Doylestown Hunt, thanked the bike and hike committee as the residents were concerned about the “big dig” for the new path. She appreciated the meeting and residents being heard with concerns. Ms. Mason stated the next phase will connect with other trails south along 611 and continue to work with the Borough. Mr. Wood stated there are various options being explored to replace the sidewalk with blacktop so it would match the trail southbound from Steeplechase. Ms. Davies was glad to hear consideration was being given to match both sides.

Mr. Albert, borough resident, thanked the board for the CB Cares proclamation.

Mr. Cox, Pineview drive, stated he is purchasing a home in the mobile home park and stated many issues occurred and thanked the Township staff for the assistance on resolving issues.

He also brought up the new Wawa being built on the other side of town in Buckingham and asked if the Township can assist with concerns for small businesses that might be impacted by the larger retail facility.

Mr. House, Oxford Lane, stated he spoke in December opposing the Lower State Road development. He reviewed the timeline of meetings. He thanked the Township for including residents and hearing their concerns. He noted they want to continue to be involved. Mr. Garton agreed.

Ms. Rossi, Briarwood Court, stated there is a petition for the road to be paved and asked for more detail on when paving will occur. Ms. Mason noted the Township has added funds to complete additional roads this year and the bid will be out Friday. Stating the road is within the 2022 paving program. Mr. Tomko stated once the bid is awarded the schedule will be out.

Mr. Danilo, also of Briarwood Court, asked the board to review the road personally as it really needs to be repaved. Ms. Mason stated the road is part of a bid going out on Friday. Paving is anticipated later in 2022.

X. ADJOURNMENT

The meeting was adjourned at 8:07 pm by Ms. Lyons.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephanie J. Mason".

Stephanie J. Mason, Secretary