



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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Twitter: @DoylestownTwp
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215-348-9915

~ Minutes ~

Tuesday, October 19, 2021

7:00 PM

Community Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, Jennifer Herring, and Dan Wood.

Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey Garton, Chief of Police Dean Logan, and Township Engineer Sean Torpey.

Absent member of the board included - Nancy Santacecilia.

Ms. Lyons reported the board held a budget work session and an executive session regarding personnel matters for budget analyst services and for specific non-uniformed compensation and held interviews for pension advisors before this meeting.

A. Pledge to the flag

B. Visitors/Public Comments

II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, November 16, 2021 at 7:00PM.

B. The Doylestown Township Administration Offices will be closed on Tuesday, November 2, 2021, due to General Election Day and Thursday, November 11, 2021, in observance of Veterans' Day.

C. Daylight Savings Time ends on Sunday, November 7, 2021. Remember to turn your clocks BACK one hour. This is a very good time to replace batteries on all your smoke and CO2 detectors.

D. Leaf and Yard Waste Recycling – 1st and 4th Tuesday from 9AM-2PM as well as the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

E. 2021 Bucks County Household Hazardous Waste Collection Events:

F. Give the Gift of Life – American Red Cross Blood Drives - Activity Center Trailer

III. MINUTES APPROVAL:

Mr. Wood noted correction, under section 5, to note it is regarding the 537 Plan. Ms. Herring MOTIONED; seconded by Mr. Wood to approve the **September 21, 2021 minutes** with correction. MOTION passed 4-0.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the **September 21, 2021 budget work session minutes**. MOTION passed 4-0.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the **September 28, 2021 special meeting minutes**. MOTION passed 4-0.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the **October 5, 2021 special meeting minutes**. MOTION passed 3-0. Ms. Manion abstained.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the **October 5, 2021 budget work session minutes**. MOTION passed 3-0. Ms. Manion abstained.

IV. CORRESPONDENCES:**A. Request Waiver of Rental Fees – A. Zapolski**

Ms. Herring noted a refund is not typically granted after the event, but an exception should be made as the request was submitted at the time of application.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the rental fee refund. MOTION passed 4-0.

B. Opioid and Heroin Crisis – Class Action

Mr. Garton explained that there are no cons to participate.

Ms. Herring MOTIONED; seconded by Ms. Manion to participate in the class action for the opioid and heroin crisis. MOTION passed 4-0.

V. REPORTS**A. Solicitor - Bond Refinancing**

Mr. Garton stated he solicited quotes from certified bond counsel to serve during the bond refinance. He noted he received five responses. Ms. Manion asked Mr. Garton for a recommendation. Mr. Garton noted he has worked with everyone presented. Ms. Herring asked for additional time to research.

Ms. Herring MOTIONED; seconded by Mr. Wood to table the vote. MOTION passed 4-0.

B. Police Chief - None**C. Township Engineer - None**

D. Dir. of Operations

1. 2021-2022 Road Salt Bid

Ms. Manion MOTIONED; seconded by Ms. Herring to acknowledge the Township's participation in the statewide contract for Road Salt for the August 2021 through July 2022 season and purchase from Cargill, Inc. in the amount of \$62.31 per ton. MOTION passed 4-0.

2. Kids Castle Repairs and Additional Work

Ms. Manion MOTIONED; seconded by Mr. Wood to approve Recreation Resources USA change Order No. 1 for additional PIP surfacing for the 2021 Kids Castle Project in the amount of \$3,850.00. MOTION passed 4-0.

Ms. Herring inquired when this would occur. Mr. Tomko noted it is temperature sensitive and the install will be in one day.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve Recreation Resources USA quotation of the PIP surfacing repair and the PIP Surfacing Seal Coat \$19,395.00. MOTION passed 4-0. Mr.

Mr. Wood inquired how long this will last. Mr. Tomko noted it occurs approximately every three years.

3. Public Works Radios

Mr. Tomko noted that during bad storms cell phones are not a reliable source of communication. Chief Logan stated it is a public safety issue and noted there is an additional cost to connect the system to the patrol cars and it may be discussed in the future.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the purchase of the radio system and portables from Wireless Communications in the amount of \$44,467.60. MOTION passed 4-0.

4. Park/Recreation Community Center – Site Engineering and Landscape Proposals

Ms. Herring suggested an RFP process. Mr. Tomko noted that time would be lost. Mr. Wood agreed with Ms. Herring.

Ms. Herring MOTIONED; seconded by Ms. Lyons to table the vote. MOTION passed 3-1. Nay vote by Ms. Lyons.

E. Manager - NoneF. Supervisors - Doylestown Twp. Native Plant Garden - Garden of Distinction – D. Wood

Mr. Wood explained the EAC has won another award for Garden of Distinction for the Native Plant Demonstration Garden. They are also now working on cleaning up the pond area. Ms. Lyons acknowledged the EAC for the award.

Ms. Herring stated she attended PSATS and noted that 2026 will be the 250th anniversary of USA and encouraged visiting America250.pa.org. She noted a proposal will be presented soon.

VI. PUBLIC HEARING

A. Proposed Ordinances

1. Proposed Amendment to Ordinance No. 392 – Fireworks (Diwali)

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the amendment to ordinance No. 392. MOTION passed 4-0.

2. Proposed Ordinance – Warrantless Arrests

Ms. Herring MOTIONED; seconded by Mr. Wood to adopt the warrantless arrest ordinance. MOTION passed 4-0.

VII. UNFINISHED BUSINESS: None

VIII. NEW BUSINESS

A. DTMA Furlong Project - Reimbursement Agreement

Mr. Hass explained the reimbursement would finalize the cautionary agreement. He noted the grant and remaining cost was divided and a resolution to the final cost has been determined.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the reimbursement agreement. MOTION passed 4-0.

B. Enforcement Notice Appeal – 71 Buttonwood Lane

Mr. Garton explained enforcement notices were sent to the owner. The owner appealed but could not attend this meeting. Ms. Raskin, 68 buttonwood lane, stated the property has been unoccupied for 12 years and noted sporadic and unfinished projects to the home. She noted a tarp covers the roof from tornado damage. The owner of 63 buttonwood lane agreed with the concerns and noted the owner is uncooperative. Mr. Garton suggested the board file an action in equity. Ms. Manion agreed with the residents.

Ms. Manion MOTIONED; seconded by Ms. Herring to deny the enforcement notice appeal at 71 Buttonwood Lane. MOTION passed 4-0. Ms. Manion MOTIONED; seconded by Ms. Herring to approve an action and equity to be filed. MOTION passed 4-0.

Mr. Salisbury thanked the Board.

C. Request to Hook Up to Public Sewers – 60 Pine Valley Road

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the hookup for 60 Pine Valley Road. MOTION passed 4-0.

- D. Bucks County 2021 Hazard Mitigation Plan
Ms. Herring MOTIONED; seconded by Mr. Wood to approve Resolution #2340. MOTION passed 4-0.
- E. Governmental Entity Certificate of Resolution – TD Bank
Ms. Manion MOTIONED; seconded by Ms. Herring to approve the governmental entity certificate of resolution to TD Bank. MOTION passed 4-0.
- F. Pension Advisor Appointment
Ms. Manion MOTIONED; seconded by Ms. Herring to elect Mr. Vanguard as a pension advisor. MOTION passed 4-0.

Ms. Lyons noted Ms. Santacecilia expressed to her that she was in favor of the selection of Vanguard.
- G. Pebble Ridge/Woodridge Sewer Project – BCWSA Payment Request No. 29
Ms. Herring MOTIONED; seconded by Mr. Wood to approve payment #29 to BCWSA. MOTION passed 4-0.
- H. Request to Send Equipment to Auction
Ms. Manion MOTIONED; seconded by Ms. Herring to approve sending equipment to auction. MOTION passed 4-0.
- I. ZHB Application – 34 Linda Lane – Requests a Variance
Ms. Mason suggested leaving the matter to the Zoning Hearing Board. The Board agreed.
- J. Treasurers Report – October 19, 2021
Ms. Herring MOTIONED; seconded by Ms. Manion to approve the Treasurers Report. MOTION passed 4-0.
- K. Bills List – October 19, 2021
Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Bills List in the amount of \$1,266,405.01. MOTION passed 4-0.
- IX. ANNOUNCEMENTS**
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X. ADJOURNMENT

The meeting was adjourned at 7:48pm by Ms. Lyons.

Respectfully submitted by

Stephanie J. Mason
Secretary