



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, September 15, 2020

5:00 PM

Community Meeting Room

I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, with Supervisors; Jennifer V. Herring, Nancy Santacecilia and Dan Wood.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan, and Township Engineer Geoffrey J. Attanasio.

Ms. Lyons explained the Board of Supervisors met before the meeting to hold a budget work session, held an interview in regards to the Planning Commission, and held an executive session to discuss real estate and personnel matters.

- A. Pledge to the flag
- B. Visitors/Public Comments

II. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 6, 2020 at 5:00PM, preceded by a Budget Work Session at 3:00PM
- B. New deadline to complete the 2020 Census is Sept. 30, 2020! To respond to the census, visit
- C. Fall Movie in the Park - "Hocus Pocus" Sat. Oct 10, 2020 - C&N Amphitheater in Central Park starting at sunset. FREE. In keeping with established COVID guidelines, attendance at the movie will be limited to 200 participants and social distance seating and masks will be required as specified. For further information and/or questions contact the Parks and Recreation Department.
- D. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- E. Regal/United Artists/Edwards Movie Theater Tickets are Available at the Administration Building. Tickets can be used anytime – they do not expire.

III. MINUTES APPROVAL: Regular Meeting – August 18, 2020

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the meeting minutes. MOTION passed 5-0.

IV. CORRESPONDENCE: NA**V. REPORTS****A. Solicitor****B. Police Chief**

Chief Logan presented a draft proposal to terminate and reestablish the Traffic Advisory Committee. He noted Mr. Garton reviewed the resolution and asked the board to adopt the resolution with one spelling correction.

Ms. Lyons inquired the commission permissions versus the committee's abilities.

Mr. Wood inquired if board members would need to be re inducted. Chief Logan suggested to complete at the January reorganization meeting. Ms. Herring inquired if the current board members agreed to disband.

Chief Logan stated it was not taken to a vote, but was discussed.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the proposal to terminate the Traffic Advisory Committee and establish the Doylestown Township Local Traffic Advisory Committee. MOTION passed 5-0.

C. Township Engineer**D. Director of Operations**

Mr. Tomko explained that in 2013 an agreement with PennDOT was created to maintain Poole's Corner park and ride lot. He explained that the Township volunteers and Borough volunteers held a tree planting on September 12, 2020. He asked the board to amend the sidewalk agreement and the Township would be responsible for the maintenance.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the amended sidewalk agreement. MOTION passed 5-0.

E. Manager**F. Supervisors**

Mr. Wood noted the EAC's plant garden won the PA Horticultural Society award of distinction for the third year. He also stated the PWSAB is looking for a new member.

Ms. Herring noted the Board interviewed candidates and for the vacancy on the Planning Commission.

Ms. Herring MOTIONED to appoint Jill McCauley to the Planning Commission; seconded by Ms. Manion. MOTION passed 5-0.

Ms. Santacecilia noted the Dog Park Committee held Fido Floats and thanked the Park and Rec Department as well as Fanny Chapman. She also noted TAB is assisting other committees help with displaying their work throughout the year. She presented a current event reel for the Step into September for the Bike and Hike system. She also stated there are current openings on the Tab committee.

VI. UNFINISHED BUSINESS - NA

VII. PUBLIC HEARING - NA

VIII. NEW BUSINESS

A. Land Developments

1. *Oscar Hammerstein II Museum – Review Extension*

Mr. Garton explained the three month extension request from Mr. VanLuvanee on behalf of the Oscar Hammerstein Museum.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the extension to December 31, 2020. MOTION passed 5-0.

2. *Tabor Farms - PennDOT Traffic Signal Application*

Ms. Mason explained the traffic signal application regarding the signal, PennDOT requires a resolution and submission.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the PennDOT Traffic Signal Request. MOTION passed 4-0-1. Ms. Lyons abstained from voting.

B. Public Sewer Request to Connect – 87 Shady Grove Circle

Ms. Mason explained there is an existing sewer line in the roadway and the owners noted malfunction of their system.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the public sewer connection for 87 Shady Grove Circle. MOTION passed 5-0.

C. Pebble Ridge Woodridge Sewer Project – BCWSA Payment Request No. 16

Ms. Mason noted the subcommittee recommended the request.

Mr. Wood MOTIONED; seconded by Ms. Santacecilia to approve the BCWSA payment request #16. MOTION passed 5-0.

D. Bucks County Historical Society – Bike/Hike Easement Agreements

Mr. Garton explained the agreement with the Historical Society noted an easement will be provided and the Township will maintain.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the easement agreement. MOTION passed 5-0.

E. Zoning Hearing Board Applications1. Dusault – 117 Wagon Wheel La. – Requests Special Exception and Variance

2. Myers - 47 Pine Valley Rd. – Requests Special Exception and Variance

Ms. Mason recommended leaving both requests to the zoning hearing board.

F. Treasurers Report – September 15, 2020

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Treasurers Report. MOTION passed 5-0.

G. Bills List – September 15, 2020

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Bills List. MOTION passed 5-0.

IX. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 6, 2020 at 5:00PM, preceded by a Budget Work Session at 3:00PM
- B. New deadline to complete the 2020 Census is Sept. 30, 2020! To respond to the census, visit
- C. Fall Movie in the Park - "Hocus Pocus" Sat. Oct 10, 2020 - C&N Amphitheater in Central Park starting at sunset. FREE. In keeping with established COVID guidelines, attendance at the movie will be limited to 200 participants and social distance seating and masks will be required as specified. For further information and/or questions contact the Parks and Recreation Department.
- D. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- E. Regal/United Artists/Edwards Movie Theater Tickets are Available at the Administration Building. Tickets can be used anytime – they do not expire.

X. ADJOURNMENT

The meeting was adjourned at 5:21pm by Ms. Lyons.

Respectfully submitted by

Stephanie J. Mason, Secretary