



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
Twitter: @DoylestownTwp  
[www.facebook.com/doylestowntwp](https://www.facebook.com/doylestowntwp)  
215-348-9915

~ Minutes ~

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Tuesday, November 20, 2018

7:00 PM

Meeting / Activity Trailer

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

#### A. Pledge to the flag

#### B. Presentations

The Board met in Executive Session, prior to the meeting to discuss matters of real estate prospects and reviewed professional engineering service proposals. Consideration of three engineers were made and interviews are scheduled for Tuesday, December 4, 2018 at 2:00pm.

#### 1. Pennsylvania Horticultural Society "Garden of Distinction" Award – J. Mitchell, EAC Chairman

Environmental Advisory Council Chairperson; Jeannine Mitchell reported; within five years, the native plant demonstration garden received a Garden of Distinction award from the Pennsylvania Horticultural Society. Ms. Mitchell presented the certificate to the Board. The award was presented due to the garden's motivation to improve the quality of life and creation of a sense of community in the category of public space planting. Ms. Mitchell concluded; the Council will continue to apply for awards and grants to grow and improve the garden. She also requested to place the sign in the garden once the weather improves in March.

Mr. Snyder questioned; how is the garden considered for the award. Ms. Mitchell answered; the Pennsylvania Horticultural Society begins their judging in July.

#### 2. Bicentennial Tree Planting Recognition – A. Woodbury, Bicentennial/EAC

Bicentennial Committee member; Anne Woodbury reported; during the Bicentennial Celebration, a garden party was held for the dedication of the native plant demonstration garden in May. The event was well attended with approximately over 100 people

attending. Ms. Woodbury recognized and thanked all businesses who donated towards the event, such as Schumacher & Associates.

The 200 years 200 trees project unfortunately did not make their goal to plant 200 trees. Only 110 sponsorships were received. However, Bucks Beautiful partnered with the Environmental Advisory Council through their Replant Bucks program where 1,000 plantings will be completed throughout the year to assist in mitigating the lost from Ash trees. Treatment for Ash trees is expensive. Additionally, 100 red maples were planted through the assistance of Denise Zizack of Master Gardener. The trees were planted along Turk Park 3 near the dog park. Doylestown Rotary sponsored 27 trees and purchased a park bench. The Council received 83 other sponsorships towards the 210 tree total.

Ms. Woodbury thanked the Environmental Advisory Council, Marty Brooks, Park & Recreation Director; Karen Sweeney, Township Planning Consultant; Judy Stern Goldstein, Stephanie Mason, Margaret Trageser, Dave Tomko, Andrea Sustain, Barbara Lyons, Ken Snyder and Jennifer Herring. Ms. Woodbury gave a special recognition to Roads Department staff; Chris Mason, Butch Froehlich and Greg Jandrisitz for their support and assistance.

C. Visitors/Public Comments

II. **ANNOUNCEMENTS**

The Central Bucks EMS Annual Fund Drive is ongoing and notifications and donation opportunities will be provided through the mail. Donations are also accepted via the townships website at [www.doylestownpa.org](http://www.doylestownpa.org).

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 4, 2018 at 4:00PM.
- B. Doylestown Township Municipal Building will be closed on Thursday and Friday, November 22 & 23, 2018 in observance of Thanksgiving.
- C. Doylestown Township Leaf and Yard Waste Recycling – The drop off site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK.
- D. Township Bicentennial Official Franking and Time Capsule Placement – Tuesday, December 18, 2018 @ 3:00pm – 425 Wells Road. The Township will be accepting donation of non-perishable food items that will be donated to a local food bank.
- E. You can purchase Discount Movie Tickets from our Administration Offices

- F. Doylestown Township Parks and Recreation is once again partnering with Premier World Discovery to offer 2 amazing trips in 2019:
  - 1. California Rail Discovery – April 3, 2019 - 7-day trip
  - 2. Rome and the Country Roads of Tuscany – November, 2019 – 9-day trip
  
- G. GIFT GIVING IDEAS – Contact the Administration offices for more information
  - 1. Movie Tickets
  - 2. Bicentennial Gifts –Bricks, Mercer Tiles and Clothing
  - 3. Park and Recreation Gift Certificates – Programs
  - 4. Park Benches
  - 5. Mural Print
  - 6. “Dogs Around Doylestown” Poster

**III. MINUTES APPROVAL** –Budget Work Session: 10/16/18 & Regular Meeting: 10/16/18

Ms. Herring made a MOTION; seconded by Mr. Snyder the October 16, 2018 Doylestown Township Budget Work Session minutes be approved.

MOTION was ADOPTED 5 to 0.

Mr. Snyder made a MOTION; seconded by Ms. Herring the October 16, 2018 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

**IV. REPORTS**

A. Solicitor

- 1. Authorization to Advertise Amendments to Subdivision Land Development Ordinance

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors authorize advertisement of an amendment to the Subdivision Land Development Ordinance (SALDO) in order to remove all reference signs from the Subdivision Land Development Ordinance as they were encompassed in the zoning ordinance with comments.

Mr. Colello commented; an extra effort needs to be taken to view all materials before presenting. He noted several grammatical errors, such as under Section 3 of the SALDO.

MOTION was ADOPTED 5 to 0 noting corrections as presented by Mr. Colello.

- 2. Fireworks Ordinance

Mr. Colello noted an error under Section B4, where it should note any third violation, instead of first.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors adopt the Fireworks Ordinance with corrections as noted by Mr. Colello.

MOTION was ADOPTED by 5 to 0.

B. Police Chief

Chief Logan reported; the Traffic Commission last met on October 23, 2018 and voted to reduce speed limits to 25 miles per hour along Spring Valley Road, East Road, Park Drive and Campbell Drive. All roads are located in residential roadways and numerous complaints were received over the years. The Traffic Advisory Commission endorsed the reduction.

On November 16, 2018, letters were forwarded to residents along the adjacent neighborhoods for notification. The department will first complete an education phase before enforcement will begin by placing speed flashing boxes. Should the speeding persist, warnings will be issued before submitting citations.

The Police Chiefs and Central Bucks School District met with Administration of three high school and on occasion, middle schools. During the meetings in September and October, discussion on the request for school resource officers continued. The implementation of the school resource officers is currently being considered and determining the best way to move forward in placing uniform personal in educational buildings. A threat assessment has been completed, including Kutz Elementary. However, a written report has yet been submitted to the police department. The department has been granted access throughout the entire school district. This will enable Doylestown Township Police department to enter all Central Bucks schools, such as Warrington. It will also allow other police departments to enter Doylestown schools in an event of an emergency.

Doylestown Township took an active role in allowing the department be more involved in security threat assessments. One officer is currently certified as a training instructor under the Alert, Lockdown, Inform, Counter and Evacuate (ALICE) program. The ALICE program is a national recognized shooter drill. Additionally, in March of 2019, another officer will take part in the School Shield Security Assessor Training. This will enable an officer to enter a building to assess a threat.

The next meeting is scheduled during the second week of December.

Ms. Manion questioned if the students have completed the ALICE training. Chief Logan answered; the faculty has completed training, but possible the student have completed as well. Ms. Herring informed; the Central Bucks Schools go through three training per year.

C. Township Engineer

Mr. Canales reported; a request to remove excess top soil from the Stone Barn Manor developer was received. Mr. Canales recommends if approval is granted, to include a condition of the right of first refusal. This will enable the development to first check with the Township, before the soil is removed. Upon Ms. Lyons question, Mr. Tomko recommended to have additional soil placed in a stock pile. Ms. Mason added that Bike & Hike Committee mentioned soil is needed near the pump tract.

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors grant permission to allow Stone Manor Development to move unwanted topsoil under the Land Development Ordinance, Section 153-29.D.2 to site contractor; Hartman Landscape, Inc at 3801 Stump Road with the condition that Doylestown Township have the Right of Refusal of the topsoil.

MOTION CARRIED 5 to 0.

D. Dir. of Operations1. CS Davidson Proposal - CS Datum Asset Management Subscription

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the proposal submitted by CS Davidson, Inc. in York, PA to provide the township with a subscription for CS Datum asset management program at the yearly amount of \$2,400.00.

MOTION was ADOPTED 5 to 0.

2. Automated Red Light Enforcement Program Project Funding Agreement

Mr. Tomko reported the ARLE Grant was applied for in 2015 to install two flashing warning devices at two existing crosswalks. The first location is at Easton Road near Kutz Elementary and second at Lower State Road and Wells Road. However, PennDot funded the flashing warning device at Lower State Road and Wells Road and re-scoped the township's project. This allowed the township to install a flashing device at Almshouse Road, between Turks fields one and two. Mr. Tomko requested approval to proceed with the project as presented. The project is 100% refundable, including engineering, construction, inspection and design.

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors authorize by resolution the Automated Red Light Enforcement Program Project Funding Agreement between the Commonwealth of Pennsylvania acting through the Department of Transportation (Penn Dot) to install flashing warning devices at the intersections at Easton Road and Almshouse Road.

MOTION was ADOPTED 5 to 0.

3. 2017 ARLE - Rectangular Rapid Flashing Beacon installation

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisor approve Pennoni & Associates, Inc. November 15, 2018 proposal to prepare the design of a permit and construction plan along with a tabulation sheet in the amount of \$30,178.75 for Flashing Warning devices along the existing pedestrian crossing at Easton Road (SR 1001) at Turk Road crosswalk and Almshouse Road (SR 2089) at Turk Park crosswalk with comments.

Mr. Colello suggested to correct the spelling of Barbara N. Lyons on the signature page.

MOTION was ADOPTED 5 to 0.

4. JD Bravo Company CO #2 Additional Services for the Municipal Complex - Phase II (Administration / Police)

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the execution of JD Bravo Company proposal dated November 15, 2018 in the amount of \$33,393.00 to provide additional construction management services regarding the Municipal Complex renovations under Phase II through the completion of the entire project.

MOTION was ADOPTED 5 to 0.

5. 2018 \ 2019 Rental of Snow Removal Equipment with Operators

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award the 2018 \ 2019 Rental of Snow Removal Equipment with Operators contracts on as needed basis to:

*B&E Karts, LLC at an hourly rate of \$122.50 per vehicle*

*James & Family Enterprises, LLC at an hourly rate of \$115.00 per vehicle for two vehicles*

*Little Digger Excavating & Hardscape at an hourly rate of \$115.00 per vehicle for one vehicle*

*Spears Excavating, LLC at an hourly rate of \$110.00 per vehicle for four vehicles*

MOTION was ADOPTED 5 to 0.

Penn Builders, Inc Change Order #3 and #4 | Administration and Police Building, Phase II Construction

Mr. Tomko reported; some of the change orders include deductions. Change order number three is in the amount of \$7,716.00 is for the insulation of felt on the T&G planking for the meeting room area. Additionally, concrete was required for frost walls at the concrete pads in two locations outside the rear of the Police building entrance.

Change order number four is in the amount of \$17,810.33, with a deduction of - \$8296.58 for the deletion of door hardware and kick plates. An additional cost of \$9,155.98 for framing and drywall of walls and ceilings with a deduction of -\$240.72 for changing the break room ceiling from drywall to acoustic tile. Additional cost for the installation of a concrete slab in the carport for a total cost of \$17,191.65.

Mr. Snyder questioned if other alternatives were considered for the concrete slab. Mr. Tomko explained; the amount is a carryover from Phase I. The amount is for the final paving under the carport area along the open area. However, it was decided to wait until the building was completed due to re-grading. In addition, upon Mr. Canales review, drainage was completed as well. By working with builders and utilizing concrete, the cost was reduced significantly.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Penn Builders, Inc. Change Orders #3 and #4 as noted in the total amount of \$25,526.33 with comments.

Mr. Snyder informed; a meeting is scheduled with architects; Phillips and Donovan next week to review several construction issues.

MOTION was ADOPTED 5 to 0.

E. Manager -

1. Board and Commission Vacancies

Ms. Mason referenced the November 14, 2018 Memorandum informing of current vacancies on several Boards and Commissions, such as:

<i>Agricultural Security Area Advisory Council</i>	<i>3 Vacancies</i>
<i>Friends of Kids Castle Committee</i>	<i>3 Vacancies</i>
<i>Planning Commission</i>	<i>1 Vacancy</i>
<i>Public Water &amp; Sewer Advisory Board</i>	<i>1 Vacancy</i>

There is a question on the status of the Central Bucks Senior Task Force. Mrs. Lyons suggested to address the issue at the December 4, 2018 Board of Supervisors regular meeting. Ms. Mason indicated; advertising for vacancies will begin.

2. New Britain Borough Traffic Study

Ms. Mason reported; New Britain Borough forwarded an email informing the hiring of Gilmore & Associates to complete a traffic study for the covered bridge which runs between New Britain Township and New Britain Borough. New Britain Township also reviewed the email with no issues and will advise the township of their results. A traffic signal is currently being considered similar to the one at the Jack Mountain covered bridge. Analysis will be completed and forwarded to the township.

F. Supervisors

Mrs. Lyons referenced Chapter 121; Peace and Good Order provision from the Code of Ordinance, adopted by the Doylestown Township Board of Supervisors on April 15, 1980 under Chapter VI, Article I. Mrs. Lyons requested the chapter be replicated to determine what authority the Board has. The Board assisted in informing of the crisis, stigma and recovery of opioid addiction as well as the school shootings.

Upon referencing the recent tragedy that occurred at the Tree of Life Synagogue in Pittsburgh, Mrs. Lyons indicated; the Board is responsible in ensuring with keeping residents free of word in conduct and intent to cause disturbance to the peace that will endanger their safety. She recommended to report and investigate all hate crimes and provide police support to Jewish communities. As individuals of a local government, Mrs. Lyons indicated; it's our duty to say something to educate and not ignore the situation so to protect residents from hate.

Mr. Colello agreed with Mrs. Lyons comments and added; the most discriminated and hated groups are the Jewish and doesn't believe enough is being done to remedy it.

Mr. Snyder reported; a Communications survey was issued via the township's newsletter with a variety of ways how residents could respond. Township Planning Consultant; Judy Stern Goldstein explained; once a survey is received, most people either place it aside to read later or never open. It seems most of the Doylestown Township residents are receiving their information from another outlet due to the active volunteer community. The survey results show 97 respondents, 75 completed via a Survey Monkey link and 22 completed a paper form. The majority of residents who didn't respond is a problem. Most respondents were approximately 61 years at 43% and 71% were 51 to over 60 years of age. Only 26% of the Doylestown population is over 61 years of age.

The respondents indicated print media was most preferred and Facebook was the first source for news and engagement. Overall, the mature residents mainly responded to the survey. Although the township is not completing a bad job in communicating, the residents may not be engaged enough to read materials. Ms. Stern Goldstein suggested to find ways to engage the younger age group under the Boards and Commissions.

Mr. Snyder indicated; the next step to improve communications is to create a focus group to better understand the engagement problem in different age categories and criteria. Upon a brief discussion amongst the Board on how best to communicate and inform residents, it was agreed to have Mr. Snyder move forward in creating a focus group to assist.

Ms. Herring reported; the Parks & Recreation Board continued discussions on plans of the new activity building to be presented at a future Board of Supervisors meeting. Ms. Herring added to Mrs. Lyons report by reminding the observance of Transgender Remembrance Day who are a group prone to suicide due to hate and prejudice. Twenty two homicides have been reported to date. Upon referencing other recent hate acts reported in the news, Ms. Herring indicated it's the hope to find a resolution and work with one another.



Mr. Colello suggested mailing newsletters directly to residents instead of placing in several public areas, to assist in increasing communications. Mr. Snyder answered; it's a subject the township needs to better understand and will have a member of the focus group address. Ms. Manion commented; mailing newsletters directly to resident's home will not dramatically change the engagement with members. Upon a question from Chief Logan, Ms. Stern Goldstein explained; the survey was circulated not only through mail and the website, but other media outlets, such as Twitter, Facebook and announcements through meetings.

Mr. Colello congratulated all winners and non-winners from the last election. In a prepared statement, Mr. Colello announced he will not be running for re-election in 2019 and requested Ms. Herring or Ms. Manion to take over as Liaison to the Public Water and Sewer Advisory Board, which is a very important committee working towards providing public sewer to communities in need. The Doylestown Township Municipal Authority (DTMA) is in the process of providing public water to communities, such as Stony Lane Circle and Woodridge. Upon a meeting last week, it was indicated the communities are interested in having the DTMA prepare a water main to the areas, even at an additional expense. The Planning Commission has a full agenda scheduled in November to include the Grasso property proposed plan to construct a senior living facility. The next meeting is scheduled for Monday, November 26th at 7:00pm.

Ms. Manion commented on the increase of resident's positive responses when the speed limits were decreased to 25 miles per hour.

#### **V. CORRESPONDENCES - Keeley/Sioux Sidewalk/Trail Construction – New Britain Borough**

Ms. Mason reported on the receipt of New Britain Borough Manager; Sam Bryant's November 7, 2018 letter notifying the award of grant funds to extend the Bike & Hike Trail along East Butler Avenue, Keeley Avenue and Sioux Road. For the Board's information, the pedestrian trail will run from the Township's property at Covered Bridge Park and the Borough is requesting permission to install a six foot macadam trail in the right of way that will impact a Township resident's property. By consensus the Board concurred with New Britain Borough working with the homeowner to install the trail.

#### **VI. UNFINISHED BUSINESS**

##### **A. Raising Fowl – J. Stern Goldstein, Planning Consultant**

Ms. Judy Goldstein reported since meeting with the Board on October 16, 2018, one pending item on subsection of livestock accessory use on residential properties as raising of poultry requires a decision. Upon completing additional research, Ms. Stern Goldstein proposed a change to the Ordinance under the H11 District; raising of livestock as minimum of one acre for raising of poultry, five chickens permitted for the first acres, one additional for each additional quarter acre, five acres for a rooster, runs, pens, houses and chicken coops needs to be 50 feet from the property line, any structures relating to the keeping of poultry has to be near the residents, facility for storing manure or feed has to be 75 feet from any property line, cannot illuminate the exterior of pens, houses or chicken coops and a written waste storage plan will be required.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors incorporate changes to the Zoning Ordinance under the H11 District for Raising of Fowl, as outlined in the October 30, 2018 Boucher & James, Inc memorandum into the Clean up Ordinance. Further; the Board authorizes Township Solicitor; Jeffrey P. Garton to create a draft ordinance to prepare for advertisement.

MOTION was ADOPTED 5 to 0.

B. Callan Subdivision – PennDOT Highway Occupancy Permit for Bike/Hike Path

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve applicant of the Callan Subdivision at 2140 Easton Road, Parcel: TMP 9-12-11 obtain a PennDot Highway Occupancy permit for the Bike & Hike path required to be constructed as a condition of approval for the subdivision.

MOTION CARRIED 5 to 0.

C. Doylestown Hospital (Anchor Health) – PennDOT Traffic Signal Modifications

Ms. Herring made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize an Application for Traffic Signal Approval submission to Penn Dot on behalf of Doylestown Hospital (Anchor Health) as a condition of approval from the land development.

Mr. Colello noted a spelling error and corrected Title of Witness or Attester as Township Manager / Secretary.

MOTION CARRIED 5 to 0.

**VII. NEW BUSINESS**

A. Year of the Bird Proclamation – H. Shiver, EAC

Ms. Heidi Shiver of the Environmental Advisory Council reported; 2018 has been dedicated as the Year of Bird in celebration of the 100th anniversary Migratory Bird Treaty Act, which was created to protect declining bird species from the plume trade hunting and habitat lost. The act is credited for saving billion of bird life from extinction. With the support of the Bucks County Audubon Society, created in 1969 by Dr. John Mertz and former Chairman of the Doylestown Township Environmental Advisory Board; Ray Hendrick, the Bucks County Audubon Society continues to thrive and scheduled to celebrate their 50th anniversary in 2019.

Upon acknowledging many accomplishments to include the Native Garden located in Doylestown Township, Ms. Shiver requested Board support of the proclamation.

Mr. Colello noted a fact error as Climate change is not the number one threat to birds. Ms. Shiver responded; the section will be updated to show additional threats, such as habitat lost and pesticides. Mrs. Lyons requested to submit a correct version for Board review at the December 4, 2018 Regular meeting.

Mr. Colello noted a grammatical error and correct as 2018 also marks the beginning of the next 100 years.

B. Tabatabai Tract – Final Minor Land Development Plan

Mr. Garton reported; applicant Tabatabai Tract, tax parcel; 9-22-115-1 proposes to divide the property into two lots. Overall, the lot measures approximately 10.26 acres. After the subdivision, lot one will consist of 5.91 acres with existing structures and lot two will consist of 4.35 acres. The plans were prepared by Gilmore & Associates, dated September 21, 2018. The Doylestown Township Planning Commission recommended approval of a Final Subdivision plan at their October 22, 2018 meeting, subject to the following conditions:

1. *Compliance with the Boucher & James, Inc., review letter dated October 17, 2018;*
2. *Compliance with the Pickering Corts & Summerson review letter dated October 12, 2018;*
3. *Compliance with the Bucks County Planning Commission review letter dated October 10, 2018;*
4. *Compliance with the Michael Baker International review letter dated October 16, 2018;*
5. *The Board of Supervisors granted waivers from the following provisions of the Subdivision and Land Development Ordinance:*
  - a. *From the provisions of Section 153-20.C.(10) - requiring that existing features be shown within 400 feet as the Applicant has provided an aerial but further conditioned that the adjoining tax parcels be shown on the plan;*
  - b. *From the provisions of Section 153-24.B.(2)(a) - which would require the widening of existing streets along the subdivision;*
  - c. *From the provisions of Section 153-26.A.(3) - which would require the construction of curbs;*
  - d. *From the provisions of Section 153-25.C - requiring the installation of a bike and hike path;*
  - e. *From the provisions of Section 153-26.A(1) - so as to not require the sidewalks being installed along the frontage; and*
  - f. *From the provisions of Section 153-34.C - concerning the requirement to locate trees as the Applicant shall provide a tree sampling survey to the satisfaction of the Township's Planner.*

6. *The brick patio with the pergola will be either relocated or removed to comply with the Zoning Ordinance;*
7. *No portion of any of the accessory structure, including any garages, shall be used as a residence without receipt of all required permits and approvals from the Township being obtained prior to such use;*
8. *Receipt of all permits and approvals from any agencies having jurisdiction over the project, including the Bucks County Conservation District;*
9. *Applicant to pay any and all expenses incurred by the Township in connection with the Application, including professional services;*
10. *Applicant shall pay a fee in lieu of recreation for the one (1) new lot in accordance with Township requirements; and*
11. *The plans shall be ADA compliant*

On behalf of applicants, Mr. Eric Clase of Gilmore & Associates agreed to the conditions as set forth by Township Solicitor; Jeffrey P. Garton.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisor approve the Tabatabai Tract Final Minor Land Development Plan.

MOTION was ADOPTED 5 to 0.

C. Budget Presentation – Sent previously

Ms. Mason reported; the Revised 2018 Doylestown Township Budget records revenues as \$14,724,859, \$3,255,765 was used from reserves, expenses at \$17,980,624 with a fund balance of \$12,167,361 based upon 11.875 mils.

The projected 2019 Doylestown Township Preliminary Budget records revenue of \$16,280,462, used reserves as \$4,837,228, expenses at \$21,117,690, with a fund balance of \$7,330,132 based upon 12.375 mils. The millage rate will be reallocating millage into the General Fund, Recreation Fund and adding 1/2 mil to the Debt Service Fund.

We reformatted the budget for 2019 and it will be posted online tomorrow, November 21, 2018. The MS4, completion of Phase II of the Municipal Building project and a large amount of work placed into the five year projection, including a bridge replacement and to address paving in the Pebble Ridge \ Woodridge paving project.

Ms. Mason thanked the Finance Department, budget analysts, Board of Supervisors and Ways & Means Committee for their assistance and hard work.

Upon Mr. Snyder's questions, Ms. Mason indicated; the Board addressed reducing the interest rate of the contribution towards the Pension from an assumption of 8% to 7.75% with an extra contribution to achieve a goal of 100% funded.

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors amend the 2018 Doylestown Township Budget.

MOTION was ADOPTED 5 to 0.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve and authorize the 2019 Preliminary Doylestown Township Budget be posted pursuant to the Second Class Township Code 24-6 with comments.

Mr. Colello commented; in December, the Board will vote on two separate items as the budget and determining if a tax increase is necessary. He indicated; the township can complete 2019 with no tax increase. Mr. Colello then noted; Ms. Herring is the deciding vote and to consider the 25% of the community as senior citizens with fixed incomes and struggling young families. Mr. Snyder disagreed with the Board's vote as two separate items and indicated; the five year view needs to be considered as well.

MOTION was ADOPTED 5 to 0.

Mr. Snyder reported; the Pension Advisory Committee recently met and made a verbal recommendation to lower the discount rate to 7.5%, revisit the discount rate assumption annually and make any adjustments necessary. Finally, consider completing additional payments in lieu of changing discount rates or payment towards the pension.

D. Pine2Pink Proclamation

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Proclamation Pine2Pink Doylestown 2018 and recognize Keith Fenimore and the Pine2Pink Foundation for promoting Breast Cancer Awareness.

MOTION was ADOPTED 5 to 0.

E. Eagle Scout Proclamation - Kenneth S. Vollmer, Troop 71

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award Boy Scout Troop 71 member; Kenneth S. Vollmer rank of Eagle Scout during the December 9, 2018 Court of Honor ceremony.

MOTION was ADOPTED 5 to 0.

F. Permit Fee Waiver Requests

1. Fonthill Terrace Pavilion

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve The Bucks County Historical Society request to waive permit fees in the amount of \$990.00 towards renovation of the Fonthill Terrace Pavilion

MOTION CARRIED 5 to 0.

2. Ann Silvermann Community Health Clinic

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors TABLE Ann Silverman Community Health Clinic request to waive building permit fees towards expansion plans until a dollar amount is submitted.

MOTION CARRIED 5 to 0.

G. Treasurer's Report – November 20, 2018

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the November 20, 2018 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

H. Bills List – November 20, 2018

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the November 20, 2018 Bill's List in the amount of \$907,747.84.

MOTION was ADOPTED 5 to 0.

**VIII. ANNOUNCEMENTS**

The Central Bucks EMS Annual Fund Drive is ongoing and notifications and donation opportunities will be provided through the mail. Donations are also accepted via the townships website at [www.doylestownpa.org](http://www.doylestownpa.org).

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- F. Doylestown Township Parks and Recreation is once again partnering with Premier World Discovery to offer 2 amazing trips in 2019:
  1. California Rail Discovery – April 3, 2019 - 7-day trip
  2. Rome and the Country Roads of Tuscany – November, 2019 – 9-day trip

- G. GIFT GIVING IDEAS – Contact the Administration offices for more information
  - 1. Movie Tickets
  - 2. Bicentennial Gifts –Bricks, Mercer Tiles and Clothing
  - 3. Park and Recreation Gift Certificates – Programs
  - 4. Park Benches
  - 5. Mural Print
  - 6. “Dogs Around Doylestown” Poster

**IX. ADJOURNMENT**

Hearing no further business, the November 20, 2018 Doylestown Township Board of Supervisors Regular meeting was adjourned at 8:44pm.

Respectfully submitted by

Stephanie J. Mason  
Secretary