



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
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215-348-9915

~ Minutes ~

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Tuesday, September 19, 2017

5:00 PM

Public Meeting Room

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### I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

#### A. Pledge to the flag

#### B. Presentations - Unsung Hero Award Presentation

On behalf of the Board and Township, Mrs. Lyons presented Friends of Kids Castle Committee Chairman; Joseph Salvati with the 2017 Doylestown Township Unsung Hero Award and read Proclamation #1970 recognizing his service to the community. Mr. Salvati has been a resident of Doylestown Township since 1997 and served on the Telecommunication Advisory Board from 2010 until 2014. He also supported many other committees to include Park & Recreation and Bicentennial Committee.

Under his service with the Friends of Kids Castle Committee Mr. Salvati obtained hundreds of thousands of dollars in grants and sponsorship from various agencies to complete renovations to Kid Castle. Mrs. Lyons indicated the work completed to Kids Castle will bring joy to generations of children.

Mr. Salvati responded; he is very proud to be part of the Township and honored to witness the inspiring work accomplished. He thanked the Board and township for their inspiration and support.

#### C. Visitors/Public Comments

### II. ANNOUNCEMENTS

A. The Board of Supervisors and the Ways and Means Committee will hold a 2018 Budget Work Session at the conclusion of this evenings Board of Supervisors meeting.

B. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 3, 2017 at 4:00 PM.

C. Doylestown Township Budget Work Session – Tuesday, October 3rd at 2:00 PM

- D. Thompson Performing Arts Series Free Outdoor Movie – “Beauty and the Beast” - Friday, October 20th at the Covenant Bank Amphitheater in Central Park.
- E. Leaf and Yard Waste Recycling - Doylestown Township residents only. The Drop off Site is open every third Saturday of the month, March-December from 9 AM to 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK
- F. Howl-O-Ween – Saturday, October 21st at Central Park from 10 am – 1 pm.
- G. CB Cares – 2017 Pumpkinfest – Saturday, October 21st at the Moravian Tile Works
- H. You can purchase Discount Movie Tickets from our Administration Offices
- I. Fundraisers: Information is available at the Administration Office.
  - 1. EAC Magnets - \$5.00 ea.
  - 2. Twp. Bicentennial Caps - \$18.00 ea.
- J. Doylestown Twp. Park and Recreation in partnership with Premier World Discovery is offering two trips in 2018; Great Trains and Grand Canyons and Treasures of Ireland. Please contact the Administration Office for brochures with highlights and inclusions.

### III. MINUTES APPROVAL: Regular Meeting – August 15, 2017

Mr. Snyder made a MOTION; seconded by Mr. Colello the August 15, 2017 Doylestown Township Board of Supervisor Regular meeting minutes be approved with the following corrections as noted by Mr. Snyder and Mr. Colello

Page 13 - Section A, Inter municipal Agreement; calculations changed to by weight.

Page 14 - Section E, Bike and Hike Trails, Paragraph 2 Proposed Grant Application; Change Telecommunication Advisory Board (TAB) to Bike and Hike Committee. Change Stoney Brook Manor to Stonington Farms.

MOTION was ADOPTED 5 to 0.

Mr. Colello made a MOTION; seconded by Mr. Snyder the August 23, 2017 Budget Work Session minutes be approved with the following corrections as noted by Mr. Colello :

Page 3 - Anticipation of Projects for 2018; Change Windy Way to Windey Way

MOTION was ADOPTED 5 to 0.

### IV. CORRESPONDENCE

#### A. Opposing House Bill No. 1010 (Legalizing Operator-Based Video Gaming Terminals)

Mrs. Lyons reported; Bucks County Association of Township Officials (BACTO) request Municipalities' support, so the legislators have ammunition when speaking with counterparts along

the Central and Western part of the state. The request is to support opposing House Bill No. 1010; Legalizing Operator Based Video Gaming Terminals along public venues in the community. If the municipalities do not voice their opposition, the House Bill may pass and terminals installed. The Township would like Authority to regulate the terminals and the opportunity to oppose the bill. PA State Representative; Marguerite Quinn and PA State Senator; Charles T. McIlhinney through BACTO are in support of the opposition of House Bill No. 1010.

Mrs. Lyons made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors support the Bucks County Association of Township Officials (BACTO) in the opposition of House Bill No. 1010; Legalizing Operator Based Video Gaming Terminals along public venues in the community.

Mr. Colello commented the decision to oppose House Bill 1010 should be by BACTO. The Township Supervisor should concentrate on Township business and not Harrisburg business. However, Mr. Colello is in favor of signing off on a letter of opposition. Mr. Colello commented; the majority of the residents may be in favor of having gaming terminals.

Mrs. Lyons responded; Board of Supervisors should have input on how the House Bill is emplaced and regulated.

Mr. Snyder responded; if residents are in favor of having gaming terminals, the Board will then make a decision or implement a plan.

MOTION was ADOPTED 4 to 1 with Mr. Colello voting nay.

B. Opposing Amendment to House Bill No 593 (Redirecting funds from local government)

Mrs. Lyons reported; Bucks County Association of Township Officials (BACTO) submitted the opposing amendment to House Bill No 593; redirecting funds local government which failed. The House Bill was an effort to prevent taking critical funds from local governments as well as redirect funds to the state's general fund through one time transfer.

The Doylestown Township Board of Supervisors agreed to table the matter.

C. Support of a Citizens Commission for Legislative and Congressional Redistricting

Resident: Kim Kendall is a volunteer of Fair Districts in Pennsylvania, which is seeking a constitutional amendment to the Pennsylvania Constitution to end Gerrymandering. Ms. Kendall presented the Board with a proposed resolution to redistrict reform. Approximately eighty (80) municipalities across the state and in twelve (12) different counties have passed a resolution in support of the redistricting reform. The resolution is non-binding, but sends a clear signal to the Pennsylvania State Legislator that citizens of the Township opposes Gerrymandering. It also will affect the health, safety and welfare of the citizens in the community.

Mrs. Lyons questioned; how will passing a resolution assist with the health, safety and welfare of the citizens. Ms. Kendall answered; the resolution will not only go through everything included under the County Commissioners. Although the resolution is not legally binding, it will assist the Township in providing a voice through the State Legislator. It will also assist in setting public policy to determine what bills get passed into law.

Mr. Colello commented; the township should not be involved in State business and not submit resolutions for issues not directly involving the township. There are other more important issues than

Gerrymandering the Township can address and pass resolutions. He suggested Ms. Kendall send a letter to Harrisburg or the State Senator instead. Ms. Kendall disagreed.

Mr. Snyder made a MOTION the Doylestown Township Board of Supervisors adopt a resolution in support to end Gerrymandering.

Ms. Manion suggested providing the Board more time to review the issue. Ms. Kendall invited the Board to attend a Gerrymandering discussion scheduled for Wednesday, September 20th at 7:00pm at Wesley Enhanced Living, 200 Veterans Lane

MOTION FAILED

Ms. Manion made a MOTION: seconded by Mr. Touhill the Doylestown Township Board of Supervisors TABLE the Support of a Citizens Commission for Legislative and Congressional Redistricting to review the matter.

MOTION CARRIED 5 to 0.

## V. REPORTS

### A. Solicitor

### B. Police Chief

Police Chief Logan reported; the Drug Enforcement Administration (DEA) is holding its fourth annual and 14th National Take Back Day to provide an opportunity for residents to dispose of unwanted prescription medication on October 28th. Two locations will be hosting the event. The first will be at the Doylestown Hospital's Emergency Department and second at Redner's Warehouse food store.

Drop off locations are located at the Doylestown Township Police Department and throughout Bucks County.

The District Attorney; Matt Weintrub will conduct a Town Hall meeting on Saturday, September 23rd between 10:30am and 11:30am. The event will take place at the Bucks County Community College in the Lower Bucks campus in Bristol. A number of representatives and Bucks County Drug and Alcohol will also be in attendance to address the opioid epidemic.

### C. Township Engineer

### D. Director of Operations

Mr. Tomko reported; a notice to proceed was issued on June 6, 2017 to multi-prime contract, where five prime general contractors submitted bids were completed for Phase I of the Municipal Complex renovations project. The original completion date based upon a 120 day construction schedule is October 4, 2017. The new date is now tentatively slated during the Thanksgiving holiday.

The impact of the delay is moving the fleet maintenance into the new space and relocating the police evidence storage. This will also delay demolition and start of construction for Phase II. The township staff will be moving into temporary trailers by early October.

Phase II design development is ongoing. Currently, the architectural plan bid documents are being prepared and ready for review. Phase II bidding is scheduled for October of 2017. Hazardous abatement will be pushed back to mid-October into the foyer area of the Administration building. The bid opening is scheduled for early November and demolition is scheduled for late November.

The project budget was set at \$12M with the original \$10M bond issue in 2017. There was been discussion regarding a \$2M bond issue for 2018. As a result, the Phase I actual cost is at \$2.17 million, based upon bids and change orders to date. Phase II costs is based upon an estimate created by JD Bravo Construction Management firm at \$11.1 million. The soft costs, which are estimated at actual, but not all inclusive include architectural engineering, trailer cost, rental, abatement, tank, generator and other items purchased to equal \$15.3 million. This will bring the township over the initial bond and project, budget of \$12 million by \$3.31 million.

The overage was caused by setting the budget based upon the architect's construction costs. Upon reviewing Phase I, plus Phase II and comparing to Phillips and Donovan's cost, the figures were close, but with additional architectural costs, the project was over estimated. Additionally, site work and soft costs were not included in the original budget.

Mr. Colello questioned; will the project continue with a \$15 million dollar budget. Mr. Tomko indicated no and a soft cost is the highest contributor for being over budget.

At the advice of the construction manager, the project will proceed as planned with taking Phase II out to bid as designed. Considering the estimated cost with actual, it may be possible to save \$3.1 million. Phase I was placed to bid and actuals were received were under estimate. The Phase II bid will be structured, where the site work can be removed as an add alternates in the bid. Upon Mr. Snyder's question, Mr. Tomko explained; instead of a one lump sum bid, an add alternative bid will be broken out as a separate line item to have the Public Works staff members complete some of the work. Additionally, the work can be completed at cost versus at the prevailing wage rate. The Project Manager; JD Bravo Construction Management also suggested to include alternative materials, such as, imitation stone or tile to lower costs. Mr. Tomko concluded; the idea is to move forward to begin the bidding process. Mr. Snyder agreed and added; the bidding process should begin soon to receive affordable pricing and to ensure the order is placed. Once the bid is received, it will provide the opportunity to devise an informed decision.

L.J. Paoletta Construction, Inc. Change Order - Approval Recommendation:

Mr. Tomko reported; L.J. Paoletta Construction submitted two change orders in the total amount of \$6,839.35 for site work and new excavation along the car port area, which not included in the original bid. The excavation change bid is for the installation of the foundation. The second change order is for the modification of a utility line.

Mr. Snyder suggested; for future change orders to submit a running list of all change orders. Mr. Tomko agreed.

Mr. Colello noted; the change order may cost the township more money due to labor and time. Additionally, the second change order is higher due to running two pipes instead of one and asked, what went wrong. Mr. Tomko answered; instead of having two water lines run into the building, it was suggested to have one water line and then T off inside of the building to avoid damaging a utility line by having the one line. A \$900.00 credit is included for a pipe due to two trenches being

consolidated into one. Mr. Colello questioned; to save \$3,600.00 can two pipes be run. Mr. Canales responded; it was unclear where the change came from. Pennoni & Associates was asked to change the plans. There may have been a site meeting, where rearranging the piping was discussed and bring certain pipes to certain locations. Due to currently under the design phase for the Municipal and Activity buildings, the change in the piping from two to one was decided to become consistent. The change order was reviewed and comments provided. The conclusion was the best solution. Mr. Tomko added; instead of the having two pipes in the ground running to the same building and to T them off towards the yard, one line can be run and T off in the building.

Mr. Colello questioned; has L.J. Paoella Construction responded to the letter created by Mr. Tomko. Mr. Tomko answered; a revised schedule was submitted and other prime contractors are currently reviewing to come to an agreement with other five contracts. Ms. Manion requested more clarification on the matter. Mr. Garton questioned; if the work has been completed. Mr. Tomko indicated; the water line was installed. He added there was a discrepancy in the plans and to clarify, it was decided to create the one line in.

Mrs. Lyons agreed with Mr. Snyder's comments and indicated; going forward the Board should be provided with a full explanation of any future change orders. Mr. Snyder suggested having a full change order review process be implemented to ensure all the correct information is available. Mr. Tomko agreed.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve two change orders (#1 & #2) submitted by L.J. Paoella Construction in the amount of \$6,829.35 with the understanding a clear review of the change order process be implemented for future requests.

MOTION CARRIED 4 to 1 with Mr. Colello voting nay due to his relationship with a subcontractor for the project.

Pennoni - 2017 National Bridge Inspection Standards (NBIS) Proposal:

Mr. Tomko reported; Pennoni & Associates submitted the 2017 National Bridge Inspection Standard (NBIS) proposal for the re-inspection of seven bridge structures, seven pipe structures, fifteen trail structures and one abandoned bridge abutment in the amount of \$42,360. The proposal is the third cycle of the continuation of professional engineering services for the inspection of the Township bridges and structures. Upon Board approval, Pennoni & Associates will devise an engineering proposal to be executed.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Pennoni & Associates 2017 National Bridge Inspection Standard Proposal in the total amount of \$42,360.

MOTION was ADOPTED 5 to 0.

Request to send Chris Mason to the Pennsylvania Recreation & Park Society Certified Playground Safety Inspection Training:

Mrs. Lyons questioned; Mr. Mason will become a certified Playground Safety Inspector, similar to Parks & Recreation Director: Karen Sweeney and Fire Marshall: Rich Schea. Mr. Tomko indicated yes. Ms. Mason added; Mr. Schea is no longer a playground safety inspector and the certification will allow Mr. Mason to become an alternate in Ms. Sweeney's absence.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors authorize Chris Mason attend with an overnight stay the Pennsylvania Recreation & Park Society, Certified Playground Safety Inspection training scheduled for December 4th through 6th, 2017 in the total amount of \$653.

MOTION CARRIED 5 to 0.

Mr. Snyder questioned; with certified staff members, will the township require inspections from other agencies. Ms. Mason answered; a yearly inspection by our insurance carrier is still required for our liability insurance.

E. Manager

F. Supervisors

Mr. Snyder reported: upon meeting with the Pension Sub Committee earlier today, a presentation is scheduled at the October 3, 2017 Board of Supervisors Regular meeting. Prior to the presentation, the Committee has requested to meet with each Board member to review all materials.

Mr. Snyder questioned the Board; how is data received from residents regarding their needs with various area of the township, to include parks, trails, sewers and how the Township communicates. The last community survey was recorded in 2007. Ms. Lyons suggested beginning after the building process has stabilized. With several projects slated for 2018, the township staff is very busy. The Board agreed to have Mr. Snyder pursue several ideas for review. Mrs. Lyons suggested to coordinate with the Telecommunications Advisory Board (TAB) during their social media project with residents.

Mr. Colello congratulated Mrs. Lyons on a job well done representing the Township during the Doylestown Hospital ground breaking ceremony.

The Planning Commission conducted an on-site meeting with residents regarding the Callan Tract. The plan proposes to add two homes off Warden Road, near the Tabor Homes. After several months of discussion, a solution was reached between the residents and owner; David Callan.

Ms. Manion reported; upon the Bike & Hike Committee meeting earlier today, the trail off Lower State Road is not completed and currently closed. The dedication will take place sometime in November of 2017.

A rededication event is scheduled for Saturday, September 24th for the Bucks County Fallen Heroes. Banners will be re-dedicated along Freedom Square Park in recognition of all Bucks County, fallen heroes post September 11, 2001. Pennsylvania Congressman; Brian Fitzpatrick is scheduled to speak at the event.

Mrs. Lyons announced the Bicentennial Gala is scheduled for January 6, 2018 at the Doylestown Country Club.

The Doylestown Hospital ground breaking event for the Richard A. Reif Heart and Vascular Center was a very well organized and attended event. Doylestown Hospital is the township's largest employer and great community neighbor, which is receiving national recognition.

On Saturday, September 16th, the Township held a Kick Off for Demolition of the Municipal Building event. It was well attended and fun event. Mrs. Lyons thanked Ms. Mason, the Township staff and Bicentennial volunteers for a job well done.

## VI. PUBLIC HEARING

### A. Intergovernmental Cooperation Agreement Ordinance – Recycling

Mr. Garton reported; for many years the township has cooperation with Chalfont Borough, Doylestown Borough, New Britain Borough, New Britain Township, Warrington and Warwick Townships in submitting all resident's recyclables information to the state. The State reimburses or presents a grant back based upon the volume of materials recycled. The Department of the Environmental Protection (DEP) concluded; the cooperative ventures are no longer required. However, would consider an intergovernmental cooperation agreement, provided for state law. Under the Pennsylvania statute, an ordinance is required to be adopted.

Upon the Board's authorization, Mr. Garton prepared an ordinance, duly advertised in The Intelligencer to approve the Intergovernmental Cooperation agreement. The grant application can be aggregated as it pertains to the recycling efforts and disbursed based on volume throughout the various municipalities. The agreement is coordinated through Environmental Consultants; Hough & Associates.

Mrs. Lyons opened for the floor for a public hearing, where no comments were received.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve and ratify an ordinance with regards to the Intergovernmental Cooperation Agreement entered into by Doylestown Township, Chalfont Borough, Doylestown Borough, New Britain Borough, New Britain Township, Warrington and Warwick Townships, as coordinated by Environmental Consultants; Hough & Associates.

MOTION was ADOPTED 5 to 0.

## VII. UNFINISHED BUSINESS – N/A

## VIII. NEW BUSINESS

### A. Bucks County Water and Sewer Authority Agreement- Final Draft for Review

Mr. Garton stepped down as the Township's Solicitor, where Attorney; Matthew P. McHugh of Obermayer, Rebmann, Maxwell and Hippel, LLP. filled in as temporary Solicitor for Doylestown Township.

Ms. Lyons reported; The Bucks County Water & Sewer Authority (BCWSA) agreement is not a final draft and still under consideration. Mrs. Lyons referenced paragraph sixteen (16), under the tap in fees section and questioned; what is the difference with paragraph twenty one (21) for a multi-lot Equivalent Dwelling Unit (EDU) required per lot. Mr. McHugh answered; paragraph 21 references multi lots where it's required to purchase at least one EDU per lot. Unless, the lot is merged into one. Paragraph 16 will allow for certain residential requirements for multi-family, where more than one EDU will be required for that subject property. BCWSA will review the matter, because it's anticipated most of the properties will not have more than one EDU. However, if an issue is found, the BCWSA is requesting the opportunity to assess the situation to determine the amount of EDUs for the subject property. Ms. Mason added; the property may have a separate apartment.

Mr. Colello questioned; with an in-law suite, apartment, an additional \$6,200.00 will be charged and what criteria are used to determine the EDU charge. Mr. Garton answered; under the Township's ordinance, an in-law suite has restrictions about the content. If the suite is provided with public water, the EDU will be determined based upon the water consumption and generate the amount of sewer usage. The paragraph mainly pertains to a multi-family project. The usage will be determined through water flows and consumption as similar to public water properties. Mr. Garton suggested to incorporate language subject to industry standards or the BCWSA standards rules and regulations. The Board agreed.

Ms. Mansion questioned; if the BCWSA can review tap in fee discounts as an incentive for the residents to move forward with hook ups. Mr. Garton suggested to have Ms. Mason forward a letter to BCWSA Chief Executive Officer. The BCWSA Board may have not considered the issue. Mrs. Lyons agreed and indicated the Board should support the residents receive a discount for tap in fees. She then offered to schedule a meeting with the BCWSA Chairman.

Mr. Colello noted the absence of paragraph thirteen (13) from the agreement. Mr. McHugh responded; paragraph 13 was removed due to a discussion regarding the possibility of a resident being able to prepay the assessment costs upfront and prior to commencement of construction. BCWSA made an offer to discount the assessment charge by the upfront payment relative to the interest expense that notes a saving throughout the course of the PennVest loan. Upon reviewing the numbers, the actual savings to the residents is neglectable and may be misleading. With the number not confirmed until construction begins, the actual savings with the PennVest loan will not be available. Although upfront payment will be received from the residents at approximately \$34,000, it will not significantly reduce the assessment costs. It will be better served to have the resident hold onto the funds, instead of BCWSA. Mrs. Lyons suggested to have the assessment occur during the time the upfront costs are due. Mr. Garton suggested to include the suggestion in the letter to the BCWSA Chairman.

Mr. Colello noted an Exhibit B was not included in the agreement and questioned if Ms. Mason is currently reviewing the matter. Mr. McHugh indicated yes and will be included once the materials are consistent with one another.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors TABLE the Bucks County Water & Sewer Authority Agreement.

Resident: Mr. Wood questioned; why wasn't the option to speak with the BCWSA Board regarding a discount offered before voting on the ordinance. Upon a brief discussion, Ms. Manion indicated a different approach is being taken to request a discount for the residents. Mrs. Lyons added; agreements preparation take different forms at times and the Board is taking a different action to have residents receive a discount for early payment.

MOTION CARRIED 5 to 0.

B. Warrington Community Ambulance Corp.

Treasurer and Board Member of the Warrington Community Ambulance Corporation; Mark Eichhorn requested Board reconsideration the 2009 resolution regarding funding three ambulance services for Warrington Township, Chalfont and Central Bucks. The resolution states funding will be based upon land area. The request is to change the language indicating funding will be available to all ambulances based upon call volume. There is also a request to divide the total call volume by the amount the

township budgets at the end of the year for ambulance services. This will enable all services to receive the same fee.

Mr. Eichhorn reported; 509 ambulance calls were dispatched to the Doylestown Township area and a total of 1,789 calls made since 2016. The cost and expense for repayment for Chalfont is \$30.00, Central Bucks is \$72.00, and Warrington receives \$22.00. However, when an ambulance is dispatched, it costs the same for each area.

Mr. Snyder questioned; what is the procedure for other areas. Ms. Mason answered; funding is by land area and the percentage is the same for the fire companies.

Mr. Colello commented; each township should pay as per use of the ambulance. Mr. Eichhorn responded; the request is to have everyone pay the same. There are three ambulance companies that service the township.

Mrs. Lyons indicated on several occasions, Central Bucks Ambulance Corporation requested support for their services by creating a tax, to compensate for what is not collected from insurance companies and residents. Mrs. Lyons suggested to first speak with the Central Bucks and Chalfont Ambulance Corporation, prior to voting on the resolution. Once a discussion is completed, the issue will be placed back onto the agenda.

C. DEP Grants and Funding – Vandor/Furlong HSCA

Ms. Mason reported; several years ago, the Township worked with Buckingham and Plumstead Townships for the Cross Keys contamination and successfully provided fresh water to effected areas. The Vandor \ Furlong HSCA site project will complete a similar process. Years ago, the Vandor Manufacturing contaminated a number of properties and since, the residents near the site have been utilizing bottled water and carbon filters. In 2008, the Township, Buckingham and the Doylestown Township Municipal Authority (DTMA) attempted to work with the Department of Environmental Protection (DEP). At the time, DEP was willing to fund the project. Unfortunately, there was no valid water source available.

Currently, there is a water source available and the DTMA created plans to bring in a water connection to the area. An intergovernmental agreement is required with Buckingham Township and a meeting with attorneys has been scheduled. Additionally, a grant was received and the Township will be the lead agency of the project. DEP is currently waiting for grant to be returned to move forward with the process.

Mrs. Lyons questioned; what is the source of the water. Ms. Mason answered; the water source will be provided by Buckingham Township. A developer has installed wells and provided ownership to Buckingham.

Mr. Snyder questioned; has each of the 43 homes been impacted by the contamination. Ms. Mason indicated yes and all properties have been recorded on a map. The effected homes will abandon their wells and connect to a public connection. The Township will work with commercial properties to cover the appropriate expenses associated with the project. Mr. Snyder questioned; if there any cost placed on the resident. DTMA Executive Director; Keith Haas indicated no. Ms. Mason added; no residential property will be charged. However, a mandatory connection is required as per DEP requirements. DEP will also be hosting a meeting with effected residents within the next month.

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors authorize the execution of the grant agreement with DEP to the Department of Environmental Protection (DEP) to receive funding towards the Vandor \ Furlong HSCA water

connection project, subject to an Intergovernmental Agreement between the Township and Buckingham Township.

Mr. Haas noted; the project needs to be completed by June 30, 2018.

MOTION was ADOPTED 5 to 0.

D. Request to Send Vehicles to Auction

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize a 2002 Chevy Tahoe, VIN#1GNEK13Z72J301143 and 2004 GMC Pickup Truck VIN#1GTHK24U74E307003 be sent to public auction hosted by J.J. Kane Auctioneers on November 4, 2017.

MOTION CARRIED 5 to 0.

E. 2018 Financial Requirement and Minimum Municipal Obligation

The Doylestown Township Board of Supervisors acknowledges receipt of the 2018 Financial Requirement and Minimum Municipal Obligation in the amount of \$517, 435 for the Police Pension Plan, \$421,994 for the Non-Uniformed Pension Plan and \$40,416 for Non-Uniform Defined Contribution Plan.

F. Historical Property Request/Sketch Plan – Burke Tract, 3715 Bristol Road

Senior Vice President of WB Homes; Christopher Canavan requested Board approval to add the Burke Tract property located at 3715 Bristol Road under the Historic Property Registry. The property is on 8.9 acres. The site was originally twelve acres, but during the Route 611 Parkway project, a right of way portion was removed. If the B15 Use is utilized, additional zoning relief will be necessary.

Upon a meeting with the Doylestown Township Planning Commission, a recommendation was submitted to have the property added to the Historic Property Registry. The property dates back to the 1780s and has historic connection to a revolutionary war soldier.

Mr. Garton noted; there is no approval for construction or development.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisor approve the existing farmhouse and barn located on the Burke Tract at 3715 Bristol Road (Tax parcel 9-7-6) be placed under the Historic Property Registry.

MOTION CARRIED 5 to 0.

G. Land Developments

1. Quinlan Property – Preliminary Subdivision/Land Development

Mr. Garton reported; the applicant for the Quinlan Property requested to subdivide tax parcel 9-7-150-2, consisting of approximately ten (10) acres into eight (8) lots. Each lot to be improved with a single tax dwelling. The current dwelling on site will be removed and each lot will range in size from 30,000 to 50,000 square feet. The plan includes 2.4 acres of open space. The plans were prepared by Schlosser & Clauss Engineers, dated April 3, 2017, last revised on August 24, 2017. The Doylestown Township Planning Commission recommended approval of the Preliminary Subdivision Land Development plan at their July 24, 2017 meeting, subject to various conditions.

Mrs. Lyons questioned the status of the street name, Brandon Way. Mr. Canales explained; the plan can be approved without approving the street name. Mr. Kirk Clauss of Schlosser & Clauss informed; Director of Code Enforcement; Sinclair Salisbury researched and approved the street name.

Upon Board approval, Mr. Garton set forth the following conditions:

1. Compliance with the Boucher & James, Inc., review letter dated September 8, 2017;
2. Compliance with the comments noted in the Bucks County Planning Commission review letter dated April 20, 2017, except for the requirement to install a center island in the cul-de-sac;
3. Compliance with the Pickering Corts & Summerson review letter dated September 6, 2017;
4. Compliance with the Michael Baker International review letter dated September 12, 2017;
5. Compliance with the Pennoni Associates review letter dated September 5, 2017;
6. Compliance with the SC Engineers, Inc., review letter dated September 11, 2017;
7. Compliance with the Environmental Advisory Committee report dated July 18, 2017;
8. Compliance with the Director of Code Enforcement correspondence dated July 20, 2017;
9. The Board of Supervisors granted waivers from the following provisions of the Subdivision Land Development Ordinance:
  - a. From Section 153-24.E.4 - Regarding street intersection on the same side of a collector street within 1,000 feet;
  - b. From Section 153-26.A - Regarding the construction of concrete curbing along New Britain Road;
  - c. From Section 153-34.B.3.a - Regarding the spacing of street trees being greater than 40 feet;
  - d. From Section 153-34.B.3.b - Regarding the location of street trees being greater than 5 feet from the right-of-way line;
  - e. From Section 153-34.C.5 - Partial Waiver - Regarding installation of 42 replacement trees instead of 58 replacement trees; and
  - f. From Section 153-38.D.6 - Regarding slopes of 3:1 in the detention basin;
10. Applicant to pay a fee in lieu of sixteen (16) trees;
11. The plans shall provide for one street light, which shall be a Colonial Lumiere street light;
12. Applicant to provide access to the open space for residents of the subdivision;
13. Applicant to pay a fee in lieu of recreation in accordance with the Township's fee schedule;
14. Applicant to pay \$1,000 as an offsite contribution for each single family dwelling to be constructed, which payment will be made as each building permit is drawn, except subject to a credit to the extent that the applicant installs or otherwise pays for any offsite improvements;
15. Funding and execution of Development and Financial Security Agreements;

16. Receipt of all permits and approvals from any agencies having jurisdiction over the project, including but not limited to the Doylestown Township Municipal Authority and the Bucks County Water and Sewer Authority;

17. Applicant to pay any and all expenses incurred by the Township in connection with the application, including professional services; and

18. The determination of the name of the street shall be reserved for later discussions, such that it shall be resolved prior to the execution and funding of the development and financial security agreements.

Mr. Clauss thanked Mr. Garton for his organization, specifically with the acknowledgement of the credit for the offsite work completed by the applicant. Also, with the declaration of conveyance and restrictions with respect to working with the applicant for the fair and reasonable escrow amount for trees to be protected. Mr. Clauss then thanked the Township staff and consultants for their professionalism. On behalf of the applicants for the Quinlan Property, Mr. Clauss agreed to all conditions.

Chief Logan noted; a Brendan Way located in Buckingham Township and questioned if two digit address house addresses will be utilized. Ms. Mason responded; the township uses smaller digits for house numbers. Mr. Clauss agreed to return for Board approval for a new street name.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Quinlan Property Preliminary Subdivision Land Development plan, where the applicant agrees to return for Board approval of a new street name.

MOTION was ADOPTED 5 to 0.

2. Callan Tract – Preliminary Land Development – Request Review Extension

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors grant applicant; David S. Callan September 14, 2017 request for a 90 day extension of the plan review period regarding the Callan Tract until December 23, 2017.

MOTION CARRIED 5 to 0.

H. Doylestown Hospital – Development Agreement

Mr. Garton presented for Board review, the Doylestown Hospital Development agreement. The funds have been received, signed by the hospital's representatives and a letter of credit has been received.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisor approve the Development Agreement between the Township and Doylestown Hospital.

MOTION was ADOPTED 5 to 0.

I. Zoning Hearing Board Applications

Ms. Mason reported; the property on 536 W. Swamp Road is a non-conforming lot and the homeowners built a deck without proper permits. With the applicants not being represented by an attorney, Ms. Mason does not recommend sending the Township Solicitor to represent the Township at the Zoning Hearing Board meeting.

Mrs. Lyons questioned; how did the township find the deck was built. Ms. Mason answered; during another scheduled inspection, the Director of Code Enforcement: Sinclair Salisbury found the deck to be in violation.

Upon a brief discussion amongst the Board, Ms. Mason agreed to research the contractor who built the deck and noted; the application has a hardship due to not meeting the minimum side yard requirements.

The Doylestown Township Board of Supervisors agreed by consensus to forward Brian Hitchon of 536 W Swamp Road request for a variance to keep a previously built deck to the Zoning Hearing Board without Solicitor representation, as per the recommendation of Township Manager; Stephanie Mason.

J. Treasurers Report – September 19, 2017

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the September 19, 2017 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

K. Bills List – September 19, 2017

Ms. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the September 19, 2017 Bill's List in the amount of \$310,454.29.

MOTION was ADOPTED 5 to 0.

**IX. ANNOUNCEMENTS**

- A. The Board of Supervisors and the Ways and Means Committee will hold a 2018 Budget Work Session at the conclusion of this evenings Board of Supervisors meeting.
- B. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 3, 2017 at 4:00 PM.
- C. Doylestown Township Budget Work Session – Tuesday, October 3rd at 2:00 PM
- D. Thompson Performing Arts Series Free Outdoor Movie – “Beauty and the Beast” - Friday, October 20th at the Covenant Bank Amphitheater in Central Park.
- E. Leaf and Yard Waste Recycling - Doylestown Township residents only. The Drop off Site is open every third Saturday of the month, March-December from 9 AM to 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK
- F. Howl-O-Ween – Saturday, October 21st at Central Park from 10 am – 1 pm.
- G. CB Cares – 2017 Pumpkinfest – Saturday, October 21st at the Moravian Tile Works
- H. You can purchase Discount Movie Tickets from our Administration Offices
- I. Fundraisers: Information is available at the Administration Office.
  - 1. EAC Magnets - \$5.00 ea.
  - 2. Twp. Bicentennial Caps - \$18.00 ea.

- J. Doylestown Twp. Park and Recreation in partnership with Premier World Discovery is offering two trips in 2018; Great Trains and Grand Canyons and Treasures of Ireland. Please contact the Administration Office for brochures with highlights and inclusions.

**X. ADJOURNMENT**

Hearing no further business, the September 19, 2017 Doylestown Township Board of Supervisors Regular meeting was adjourned at 6:45pm.

Respectfully submitted by

Stephanie J. Mason