

Board of Supervisors

Regular Meeting

425 Wells Road Dovlestown, PA 18901

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215-348-9915

~ Minutes ~

Tuesday, April 5, 2016 5:00 PM Public Meeting Room

I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello and Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

Prior the meeting, the Board conducted a Road Inspection with Operations Manager; Richard John and Roads Manager to evaluate numerous roads slated to be repaired this year and in 2017.

Mrs. Lyon recognized and welcomed Council President of Doylestown Borough; Det Ansinn.

B. Presentations

1. PRPS - Karl Lukens - Government Affairs Committee Chair

Director of Parks and Recreation; Karen Sweeney read a brief statement outlining the Bike and Hike Committee's commitment to the design and construction of recreation trails along the township and neighboring municipalities. Their commitment also yielded several millions dollars in community grants to foster it's mission to develop 26 miles of interconnecting trails and passages.

On behalf of Pennsylvania Recreation Parks Society, Ms. Sweeney presented the 2016 Community Champion Award to the Doylestown Township Community Bike and Hike Committee. Chairman of the Doylestown Township Bike and Hike; Lynn Goldman thanked the Board, Ms. Mason and committee members.

a. PRPS - Local Government Award - Barbara N. Lyons

Karl Lukens of the Local Governmental Affairs Committee and Director of the Park and Recreation in Lower Providence Township presented the 2016 Pennsylvania Recreation and Parks Society (PRPS) Local Government Award to Mrs. Barbara N. Lyons. As Chairman of the Doylestown Township Board of Supervisors, Mrs. Lyons has championed a number of projects which advanced community parks and recreation servicing Doylestown Township. Mr. Lukens read a statement showcasing Mrs. Lyons numerous achievements to include assisting in several fundraising missions for projects, such as the amphitheater, bike and hike trails and her roles with the Joint State Government Commissions Advisory Committee on Violence Prevention and CB Cares Educational Foundation.

Upon accepting the award, Mrs. Lyons was honored and thanked everyone for their assistance and support.

b. PRPS - Community Champion Award - Doylestown Community Bike & Hike

2. EMERGENCY MANAGEMENT – READY BUCKS – Sinclair Salisbury

Doylestown Township Zoning Officer; Sinclair Salisbury presented the Ready Bucks Emergency Management Notification system provided by Bucks County and explained the importance in signing up. A sign up link is available at http://www.doylestownpa.org under the Department and Services section.

The system is compatible with different appliances or devices, such as a phone, tablet or computer. The options for emergency notifications are serious and daily events to include traffic, weather and school alerts. Mr. Salisbury recommends all residents first sign up for the Township weather emergency alerts. The traffic alert is not recommended due to the continuous updates. The ready bucks systems should be utilized for serious emergencies in weather or special alerts, such as chemical spills.

Once an alert is received, it will need to be acknowledged to prevent unnecessary alerts from being sent to all devices.

Ms. Manion questioned if Amber Alerts are part of the emergency notification system. Mrs. Lyons clarified; Amber alerts are provided by wireless provider companies.

Mr. Snyder questioned who sends the alerts. Mr. Salisbury answered; the Bucks County Emergency Management Agency sends out all alerts from their 911 center. An additional feature will allow residents to sign up for alerts in multiple townships.

C. Visitors/Public Comment

II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, May 3, 2016 at 4:00PM
- B. Doylestown Township 2017 Budget Work Session Tuesday, April 12, 2016 at 4:00 PM
- C. Doylestown Township Community Garden Survey is available on our website www.doylestownpa.org. Please take a moment to give us your thoughts. Deadline to complete the survey is Friday, April 8, 2016.
- D. RED CROSS SPRING BLOOD DRIVE! Monday, April 11, 2016 2PM 7PM at the Activity Center. To sign up please go to www.redcrossblood.org.
- E. Township Leaf & Yard Waste Collection Saturday, April 16, 2016, from 9 AM 11 AM New Britain Road entrance to Central Park.

- F. Arbor Day Tree Planting April 30, 2016, 9:00 AM Neamand Park, meet at Silver Maple Farms
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- H. Touch-A-Truck Saturday, May 7, 2016 Central Park 10AM 1:00 PM FREE
- I. Home Run Derby Thursday, May 12, 2016 Turk Baseball Fields Check in 4:30PM
- J. Family Fun & Fitness Saturday, May 15, 2016 Central Park 11AM 3PM FREE
- K. Doylestown Township Annual Golf Outing June 6, 2016 at Doylestown Country Club. Registration Deadline: May 15th. Please contact the Administration offices or www.doylestownrec.com to register.

III. MINUTES APPROVAL: Regular Meeting – March 15, 2016

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors March 15, 2015 Regular meeting minutes be approved.

MOTION was ADOPTED 4 to 1 with Ms. Manion abstaining due to her absence.

IV. CORRESPONDENCES

A. Noise Barrier Rt. 611 & Broad Street

Ms. Mason reported on a letter received from resident; Mr. Bert Eck of 1 Sterling Crest Court requesting a sound barrier be installed for the Carriage Hill Community at the Broad Street exit of the Route 611 bypass. Upon a survey of 24 homeowners, 18 residents responded in favor of the installation and 1 against.

Mr. Snyder questioned if traffic has increased over the last several years and how is it measured. Mrs. Lyons responded; a traffic study will be completed by PennDot.

The Doylestown Township Board of Supervisors agreed by consensus to forward the matter to the Pennsylvania Department of Transportation (PennDot) and request a survey be completed to determine if a sound barrier is warranted, as per the recommendation of Ms. Mason.

B. Dog Park Advisory Board – Resignations

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors accept resignations from Helen Neuman and Scott Tilden as members of the Doylestown Township Dog Park Advisory Committee.

MOTION CARRIED 5 to 0.

V. REPORTS

A. Solicitor

No Report

B. Township Engineer

Mr. Canales reported; the 2016 Roads Program will begin the week of April 11th. Ten roads are slated to be repaired, where a schedule will be provided by the assigned contractor. Upon receipt, the schedule will be forwarded to the township to post on the website. Mr. Canales indicated the roads project may begin with Spring Valley Road.

C. Police Chief

No Report.

D. Township Manager

1. 2016 PSATS Proposed Resolutions

Ms. Mason reported on the receipt of the 2016 Pennsylvania State Association of Township Supervisors (PSATS) Proposed Resolutions for consideration by the membership. The Board is scheduled to attend the PSATS conference from April 17th until the 19th. Ms. Mason recommended any concerns or comments be shared with voting delegate; Ken Snyder prior to official voting.

E. Supervisors

Mr. Touhill encouraged anyone interested to attend and participate in the April 30, 2016 Environmental Advisory Board (EAC) Bird Walk, tree planting and Environmental Garden event.

Mr. Snyder reported last Saturday, the EAC completed the Native Garden clean up, where over twenty volunteers assisted.

The Ways and Means Committee conducted a Budget Work Session two weeks ago to review the preliminary results of the 2015 budget with favorable readings, where it came in under budget. The next step is to review the details of the 2017 budget and what activities to focus on.

Mr. Snyder encouraged all residents to sign up for the emergency management notification system.

Mr. Colello reported; the Planning Commission recently met and reviewed the Molatto Lot Line Change and Sign Ordinance Amendment which are both included in tonight's agenda.

Mr. Colello announced; a sign ordinance seminar is scheduled as part of the April, 2015 PSATS conference.

The Public Water and Sewer Advisory Board reorganized and rejuvenated the committee. New meetings times have been advertised in the local newspaper as 5:30pm.

The Doylestown Township Municipal Authority (DTMA) also reorganized their committee with many water projects scheduled for review.

Mrs. Lyons reported on the Township letter drafted on April 4, 2016 to Regional Advisor; Andrew Gilchrist at the PA Department of Conservation and Natural Resources. The letter was drafted on behalf of Plumstead Township in support of the Gardenville Field parks development.

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors sign and forward the April 4, 2016 letter to Regional Advisor; Andrew Gilchrist in support of the Plumstead Township Gardenville Field parks development.

MOTION CARRIED 5 to 0.

VI. NEW BUSINESS

A. Land Development

1. Metro Storage Sketch Plan

Mr. Garton reported John A. VanLuvanee, Esquire of Eastburn & Gray, P.C. is in attendance with his client; Metro Storage to present a sketch plan for Board review and comments. It relates to the Carosi property located at the intersection of Duane Road and Route 611. There is also a billboard that slopes down towards the balance of the property.

Mr. VanLuvanee addressed the Board to provide a brief overview of the property and indicated a formal application will be submitted to the Zoning Hearing Board. Before filing an application, items will need to be identify for variance requests. The challenging property has 3.29 acres with access back onto Duane Road by an easement. A meeting with township staff was scheduled in September of 2015 and with residents along Duane Road in January of 2016. At the January meeting, the residents viewed a presentation of the sketch plan. The nature of the project is to introduce a new G15 warehouse use to the property which will replace the Carosi's landscaping and excavation use.

Vice President of Development; Bob Heilman provided a brief history of his company and described the self storage business as low impact with regards to infrastructure, traffic generation and a calming use with traffic. The proposed facilities will have three stories to the rear and one story in the front due to tiering of the property.

Mr. VanLuvanee provided an overview of the existing condition with a permitted billboard as per an agreement for the parameters use. The agreement also recognizes the billboard as on a lease-hold portion of the property. A certificate of occupancy was issued in 1974 for excavation and landscaping use.

Mr. VanLuvanee reported the site has many non-conformities with buildings and partial buildings within a few feet from property boundaries and no established buffer yards. The applicants will be working to improve all conditions as part of the project with variances remaining due to existing man-made slope conditions. There is also an existing encroachment to the riparian corridor. The applicants are currently trying to locate where it exists to create a usable and buildable site.

Eric Britts of Bohler Engineering provided an overview of the property as a 3.3 acre site, zoned in the C1 Commercial District with Outdoor Advertising Overlay District applied. An adjacent residential property has an easement which connects the proposed site to Duane Road. The nearby Gulf Station and the property to the north are zoned C1 Commercial. The residential properties located to the east are zoned in the R1A District. Across the street of the site is zoned in the C2 District.

The property has existing access to Easton Road and Duane Road near the easement. To date, no application has been submitted to PennDot due to zoning issues needed to be addressed with regards to a dirt driveway. There are several steep slopes on the site, including a ten foot drop into the site coming from Easton Road. There is also a man-made mound in the corner, which is also considered a steep slope. Mr. Britts added; more than half of the steep slopes located on the property are man-made. There are many building and homes that come very close to the property line without a buffer.

Additionally, there is Neshaminy Creek, riparian corridor district and the flood plans that comes with it.

With the proposed condition, the footprint of the building is 35,000 square feet with split elevations located in the front as a one story building. Above is a two story building with the first story underground, which has the area with the fill. As the site drops off the back, the second story will be picked up. When viewing the back of the property the building is three stories from grave to the top. It's proposed to maintain the access to Easton Road and Duane Road to the easement. Additionally, there will be eight parking stalls with two more located in the back of the building. Circulation around the building will include a turnaround area of gravel. Storm water management is also proposed as an underground detachment basin that will drain towards Neshaminy Creek. Mr. VanLuvanee added; relief will be requested for buffering requirements. However, dense landscaping buffering will be provided to the adjacent residential community along the east side.

Mr. Heilman described the front elevation to the top of the roof will measure 17.8 feet and the rear section will measure 39.2 feet to the roof. The building materials will be three-fold, masonry based with stone place in the front and an architectural panel band in between the elements. Aluminum framing will be utilized for the window area with aluminum awnings. The building will operate coming off from Easton Road, where loading will be conducted inside the building.

Mr. VanLuvanee concluded; the site will be a low traffic generating use and act as a good neighbor to the adjacent community. The proposed plans are to have Easton Road act as the primary access. The property will be under the G15 Warehouse Use permitted by special exception in the C1 Zoning District. The applicants are currently working on identifying variances and non-conforming use. Upon completion, relief for variances will be submitted. The applicants have also met with neighbors and will continue dialogue.

Public \ Supervisors Comments:

Mr. Colello clarified; the applicants will meet with the Zoning Hearing Board for impervious surface and questioned if there is any gauge for what is allowed. Mr. VanLuvanee answered; the Township's ordinance has impervious surface ratio based upon net billable site area. The site has many natural resources and will be less than 50% impervious based upon the applicant's view. The ordinance will show the imperious substantially higher, because so much of the site has to be removed subject to natural resources restrictions. The applicants are currently working through all the calculations to consider the slopes and riparian corridor. Once considered, the site will be very small and not subject to natural resources restrictions. This will result in 100% of impervious surface ratio as defined by the ordinance.

Mr. Colello indicated; if the Township's impervious surface requirement is at 40% and the applicants submit a plan of 85%, it will have a different impact than attempting to become closer to required 40%. Mr. VanLuvanee added; by definition, currently the plan is at 95%. The percentage is high due to no storm water management. Although impervious surface is an important issue, the usual factors of the site should be considered. Mr. VanLuvanee then offered to return once the calculations are confirmed.

Resident: Maureen Dalton-Praul of 29 Duane Road questioned if the applicant is still under contract or has the property been purchased. Mr. VanLuvanee answered; the applicants are equitable owners of the property. Ms. Dalton-Praul then questioned if PennDot has made a decision if Route 611 will be the primary access as opposed to Duane Road. Mr. VanLuvanee indicated no decision has been made. There has been too much work on the site and premature to submit a request to PennDot.

Resident: Kim Arrao of 50 Duane Road commented on the safety of children with the primary access off Duane Road. Mr. Garton suggested all residents make sure to provide the township manager with their contact information to insure they receive notifications on all future meetings and decisions regarding the proposed site.

Ms. Arrao questioned if one or two doors will open up to the loading facilities. Mr. Heilman responded; the doors were reduced from three to two.

Resident: Paul DiNello at 53 Duane Road questioned if the outdoor units displayed on the renderings are still proposed for the site. Mr. VanLuvanee answered; units will be located in the back of the site. Mr. Heilman added; the indoor storage units will be climate controlled and no outdoor units are proposed. The existing units are exterior access and currently no decision has been made to if they will remain. Mr. DiNello commented if the exterior units remain, there will be a concern.

Ms. Dalton-Praul questioned the plan on lighting and if lighting will remain overnight. Mr. Heilman Answered; LED full cut off fixtures are proposed at the property line with zero light. Timers will be included, where lights will be turned off when the building closes at 10:00pm. However, it will be up to the Township whether security lights are to remain on overnight.

2. Molatto Lot Line Change

Mr. Garton reported the Molatto Lot Line Change is a final plan related to Tax Parcel 9-22-79-7 and 9-22-80. The applicants proposes to convey a portion of Tax Parcel 9-22-79-7 and 9-22-80 to realign the lot line. The plan were prepared by Holmes Cunningham Engineering, LLC and dated February 2, 2016. The Doylestown Township Planning Commission has reviewed the lot line and submitted their recommendations on March 28, 2016 subject to certain conditions. The conditions were shared with Ms. Kristin Holmes of Holmes Cunningham Engineering, who agreed to all.

Ms. Holmes addressed the Board and explained as part of the application, the property owner owns both lots and the request is to realign the interior lot line of the two lots to straighten out the interior line. As an overview, the lot line is currently horizontal and the parcel is L shaped. The goal is to have two regular, long and narrow lots.

Prior to Board approval, applicant; Ron Molatto is subject to the following conditions as set forth by Township Solicitor; Jeffrey P. Garton ...

- 1) Compliance with Boucher & James, Inc review letter dated March 24, 2016
- 2) Compliance with Pickering, Corts & Summerson review letter dated March 9, 2016
- 3) Waiver request from the Subdivision Land Development of the Township Ordinance as ...
- a SALDO Section 153-24.B(2) so is not to be required to widen Cherry Lane
- b SALDO Section 153-24.K so is not to be required to complete a half width improvement and shoulder along Cherry Lane
- c SALDO Section 153-34.B(6) requiring a separate landscape conservation plan
- d SALDO Section 153-34.C requiring a survey of individual trees
- e SALDO Section 153-20.C(10) requiring a location of all water courses and wells as they provide a USGA map upon submittal of the plan.
- 4) Conditions the applicant dedicate to Doylestown Township conditions of a right of way along both parcels for the ultimate right of way line
- 5) Receipt of all permits from agencies having jurisdiction over the project
- 6) Applicants to reimburse the Township for any or all costs incurred with respect to the application
- 7) Deeds of conveyance and consolidation will be recorded contemporaneously with the mylars.

On behalf of the applicant, Ms. Holmes agreed to all conditions.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve applicant: Ron Molatto request for a Lot Line Change with comments.

Mr. Snyder questioned why is the applicant requesting a lot line change. Ms. Holmes answered; the homeowner lives on the property to the top of the parcel. His plan is to straighten out his parcel to extend the rear back and square off both parcels. Mr. Snyder then questioned if one parcel will eventually be sold. Mr. Molatto indicated yes.

MOTION was ADOPTED 5 to 0.

B. Proposed Sign Ordinance Amendment – Authorization to Advertise

Mr. Garton reported; the Proposed Sign Ordinance Amendment is presented to the Board for authorization to advertise for a public hearing. The Doylestown Township Planning Commission has reviewed and vetted the ordinance during several work sessions.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorized the advertisement of the Proposed Sign Ordinance Amendment for public hearing and to receive comments, so the Board can approve with minor adjustments.

MOTION was ADOPTED 5 to 0

Township Planning Consultant; Judy Stern Goldstein commented; sign ordinance is good, comprehensive, concise, user friendly and should work well. Significant changes include a full restructuring of the ordinance so that it's clear when parcels are searched, they are located to the related zoning district. Once in the zoning district section, a chart is available showcasing the variety of uses along with temporary and permanent under each category use. The entire process was completed in approximately one year and a half with the main issue being content and design. Newer findings by the Supreme Court was also considered and updated with the new ordinance.

C. Bids

1. Guide Rail Bid for 2016

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2016 Guide Rail Bid for repairs and replacement of guard rails along the Township to the following contractors ...

- 1) Long Fence Company, Inc of Odenton, MD in the amount of \$22,436.00
- 2) Road Safety Systems, LLC of Shamong, NJ in the amount of \$23,499.00
- 3) M.L. Ruberton Construction Company, Inc of Folsom, NJ in the amount of \$23,520.00
- 4) Collinson, Inc of Uwchland, PA in the amount of \$26,250.00
- 5) J.Fletcher Creamer & Son, Inc of Hackensack, NJ in the amount of \$30,444.00
- 6) William Orr & Sons, Inc of Jonestown, PA in the amount of \$32,700.00

MOTION was ADOPTED 5 to 0.

D. Zoning Hearing Board

1. A. DiMino, 11 Woodview Drive – Variance Request

The Doylestown Township Board of Supervisors agreed by consensus to forward Mr. Andrew DiMino of 11 Woodview Drive request for appeals from a determination of the Zoning Officer to the Zoning Hearing Board.

E. Equipment to be sent to Auction

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve a 1996 John Deere 5200 Tractor with an Alamo Mower be sent to public auction with J.J. Auctioneers scheduled on April 16, 2016, as per the request of Director of Operations; Richard John.

F. Eagle Scout Proclamation – Broderick K. Johnston, Troop 71

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors authorize Boy Scout Troop 71 member; Broderick K. Johnson be awarded the rank of Eagle Scout at the May 1, 2016 Court of Honor ceremony.

G. Park & Recreation:

1. Proposed Amphitheater Improvements

Park and Recreation Director; Karen Sweeney explained to honor the \$10,000 sponsorship received The Thompson Organization, signage is proposed to be place on the side of the amphitheater near the parking lots. The standard message board will be topped by a sign recognizing the Thompson Organization as a main sponsor. In addition and to receive additional sponsorship, a backer board is requested to list all sponsors in a professional manner and will be placed facing the amphitheater. The board will allow to place names of several sponsors magnetically. This will also allow to either add or interchange names easily. The minimal amount for a sponsor to receive a name plate will be \$1,000. The overall cost will be \$425.00 for signage and \$2,150.00 for the sponsor board. Both are one time charges with an occasional update or maintenance charges.

The Board would also like to re-create a storage room into a green room to provide performers a place to change. The space is approximately 9x20, where press board will be installed inside and upgrading with home depot type fixtures. The space can also be available for rental and extra storage. Total cost will be \$2,500.00.

The last item proposed is to upgrade and clean up the existing sound equipment for a total cost of \$4,000.00. The grand total amount for the proposed clean up package will be \$9,075.00. The Performing Arts budget has more than enough funds to cover all expenses.

Ms. Sweeney concluded by requesting Board approval to move forward with all purchases and upgrades, so the Parks and Recreation department can move quickly to retain the items prior to the commencement of the Summer Concert Series. The grand total comes in less than one year's contribution received from Covenant Bank at \$13,700.00.

Mr. Snyder questioned if the funds will be withdrawn only from the Performing Arts department's budget. Ms. Sweeney confirmed the funds are available and completely separate from what was raised from January until March of 2016. All funds raised from the 2015 period, is now \$25.00 from the raising goal.

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize the Park and Recreation Board move forward in purchasing a sponsor board, signage and complete upgrades to their sound system for preparation of the Summer Concert Series and marketing towards receiving additional sponsorship.

MOTION CARRIED 5 to 0.

H. BCATO - Proposed Resolution

Mrs. Lyons reported municipalities participated in a resolution to inform and request the Pennsylvania Legislator and Senate a change in the BCATO Act to reflect the 1% of the tax collected by Philadelphia. It has been recorded over \$200,000 could have been credited to Doylestown Township, instead went to Philadelphia.

For Board consideration, a draft of the BCATO resolution was presented for comments and consideration.

Mr. Colello commented although he sees no issue with the resolution, he questioned what are State Representative; Marguerite Quinn and Senator; Charles T. McIlhinney Jr view on the issue. If they are opposed, Mr. Colello suggested to schedule an office visit. Mrs. Lyons indicated the Board can complete both acts. Mr. Snyder added; the Board can extend an invitation to both Representative Quinn and Senator McIlhinney at the BCATO meeting scheduled on May 5, 2016 at the Doylestown Country Club. The Board agreed.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors are in favor of the proposed BCATO resolution and agreed to extend an invitation to State Representative Quinn and Senator Charles T.McIlhinney to the BCATO meeting scheduled for May 5, 2016 at the Doylestown Country Club.

MOTION CARRIED 5 to 0

I. Bills List – April 5, 2016

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the April 5, 2015 Bill's List in the amount of \$84,062.53.

MOTION was ADOPTED 5 to 0.

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VIII. ADJOURNMENT

Hearing no further business, the April 5, 2015 Board of Supervisors Regular meeting was adjourned at 6:18 pm.

Respectfully submitted;

Stephanie J. Mason

Secretary