

**Minutes of the**  
February 15, 2011  
**Board of Supervisor's Regular Meeting**

The Regular Meeting of The Doylestown Township Board of Supervisors was held at 7:00 p.m., Tuesday, February 15, 2011 in the Doylestown Township Municipal Building, 425 Wells Road, Doylestown, PA. Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; E. Thomas Scarborough, Jr., Barbara Eisenhardt and Cynthia M. Philo. Others in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; Stephen J. White

Absent: Township Engineer; Mario Canales

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION:**

Ms. Lyons announced the Board met in Execution Session, prior to the meeting, to discuss matters of personnel.

**ANNOUNCEMENTS:**

The next Doylestown Township Board of Supervisors Regular meeting is scheduled for Tuesday, March 1, 2011, 7:00 p.m., in the Township Municipal Building.

1<sup>st</sup> Annual Mother/Daughter Tea & Craft event is scheduled for Saturday, March 27, 2011 at The Market at Delaware Valley College. Please contact the Administration Office for details.

The Doylestown Township Administration Offices will be closed on Monday, February 21, 2011 for Presidents Day holiday.

National Prescription Drug Take Back event is scheduled for Saturday, April 30, 2011 from 10:00 a.m. to 2:00 p.m. at the Doylestown Township Administration Building (Police Department side)

Annual Doylestown Township Golf Outing event is scheduled for June 6, 2011 at the Doylestown Country Club. Please registrar now for Early Bird savings.

**VISITOR / PUBLIC COMMENTS:**

Resident; Joseph Paternostro of Houk Road informed the Board upon his letter of January 20, 2011 regarding the suppressing of a house fire at El Jan Drive, he spoke with Doylestown Township Fire Marshall; Rick Schea who addressed three of his concerns. Mr. Schea explained both fire hydrants utilized were activated and flowed water without incident. Most fire trucks are equipped with pumpers for easy access, rather than dispatching a separate pumper truck to save time. Finally, there was sufficient flow and pressure to provide fire suppression on El Jan Drive. The Fire Department did attempt to engage a second nearby hydrant on El Jan Drive, prior to the attempt from Route 313. However, between the two hydrants pressure was reduced and once recognized, flows were adjusted

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accordingly to where only 10 to 15 pounds of pressure was used. Mr. Paternostro concluded by stating the fire department followed standard operating procedures and nothing was done out of the ordinary.

**MINUTES APPROVAL:**

Mr. Scarborough made a MOTION to approve the minutes of the January 18, 2011 Board of Supervisors Regular meeting, seconded by Ms. Philo.

MOTION was ADOPTED 4 to 0.

**CORRESPONDENCE:** None

***Mr. Colello arrived at the meeting at 7:17 p.m.***

**REPORTS:**

SOLICITOR                      None

**POLICE CHIEF – 164-7 – Maximum Speed Limits**

Chief White explained upon the suggestion of the Traffic Advisory Committee and discussions with nearby residents, to reduce the speed limit of township roadways to 25 miles per hour in certain circumstances, he proposed to the Board to have an ordinance drafted by Township Solicitor; Jeffrey Garton, as per Chapter §6109 of the Pennsylvania Vehicle Code and meet with the Traffic Commission to pass this regulation and enforce as a law per 67 PA Code §201.31. Mr. Garton clarified the Traffic Commission is a body created in pursuant to the Motor Vehicle Code, established by an ordinance, where no advertisements are needed for stop signs and/or speed limits to limit expenses and additional public meetings for faster results.

Ms. Philo made a MOTION the Doylestown Township Board of Supervisors have the Traffic Commission proceed to have the proposing township roadways' speed limits be reduced to 25 Miles per Hour as per Chapter §6109 of the Pennsylvania Vehicle Code, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0.

TOWNSHIP ENGINEER:              No Report

TOWNSHIP MANAGER:

**PSATS 43rd Annual Township Citizen Communications Contest**

Ms. Mason was pleased to announce Doylestown Township won third place in the State Association's 43<sup>rd</sup> Annual Township Citizen Communication Contest for our Program Guide and congratulated Director of Parks and Recreation's Director; Karen Sweeney for a job well done.

**Doylestown Dart Service**

Upon efforts from Senator Charles T. McIlhinney and State Representative Marguerite Quinn to received funding, the

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Doylestown Dart Bus service will now remain in service until July 2011 from Monday through Friday only. A meeting is scheduled in March for the purpose of recruiting businesses, such as hospital, colleges to assist in further funding. Ms. Mason is concerned with the township's budget allocating \$1,451.00 annually towards the assistance of the Bucks County TMA service for Doylestown and asked if the Board would like to discontinue this membership and consider setting the monies aside to offset the Doylestown Dart program.

The Board agreed by consensus to wait on a decision until more information is provided.

#### Bucks County Regional Police Study – Reschedule Meeting

The Board agreed by consensus to reschedule the Bucks County Regional Police Study Public Meeting for Tuesday, February 22, 2011 at 5:00 and 7:00 p.m., in the township municipal building.

#### Premium Conversion Plan Proposal

Ms. Mason presented for Board approval, a Premium Conversion Plan proposal permitting employees to pay for costs of their sponsored benefits with pre-tax dollars. The township's budget previously passed had the employees pay for costs with post-tax dollars. By using pre-tax dollars to pay for certain benefits, employees reduce their taxable income resulting in more spending dollars. Ms. Mason requested the Boards' approval to file a Form 5500 to the Internal Revenue Service in order to proceed legally.

Mr. Colello questioned what annual fees are included. Ms. Mason answered; a onetime fee of \$350.00 is charged to have all documentation in place and there after an annual \$450.00 fee for preparation, testing and amendments requirements.

Mrs. Eisenhardt made a MOTION the Doylestown Township Board of Supervisors approve the filing of Form 5500 to the Internal Revenue Service permitting employees pay for the cost of their sponsored benefits with pre-tax dollars, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

#### **SUPERVISORS:**

Mrs. Eisenhardt thanked the Park and Recreation Board for their efforts in receiving a donation of over 80 trees for the Central Park Game Grove. Mrs. Eisenhardt then suggested the Board look into enforcing the use of park's courts for only what they are intended to keep high cost of resurfacing low and prevent destruction. One way to enforce the policy is to receive permission prior to use of the courts as a proactive approach. Currently there is signage and police enforcing the rules and regulations of court usage, so no further action is needed. Mrs. Eisenhardt then thanked the Friends of Doylestown Dog Park for their efforts in obtaining pledges and donations.

Ms. Philo thanked residents who attended the recent Traffic Advisory Committee meetings and ensured their issues and concerns will be addressed. At the Bike and Hike committee meeting, several neighboring township's such as Plumsteadville voiced an interest in connecting to the Peace Valley bike and hike trail leading to New Hope Borough. Many companies are interested in public private partnership with the continued Doylestown Dart Bus service, such as Mercer Square, Shoprite and Delaware Valley College.

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**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

WREN Grant Partnership 2011

Mr. Scarborough made a MOTION to approve the WREN Grant Application with Bucks County Conservation District and Doylestown Township Municipal Authority be submitted for the purpose to educate township residents about many storm water BMP's being built in the township with the construction of Route 202 Parkway, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

2011 Trash Hauler Licenses

Mr. Scarborough made a MOTION to issue permits for the following trash haulers to collect waste and recyclables in Doylestown Township during 2011 for both residential and commercial haulers, seconded by Ms. Philo.

**Allied Waste**                      **George Leck & Sons**

**Gorski Trash Removal**    **JP Mascaro & Sons**

**Ches-Mont Disposal**        **Waste Management of Indian Valley**

MOTION was ADOPTED 5 to 0.

Exonerate Tax Collector

Under the tax collection law when taxes are unpaid by December 31, 2010, the responsibility to collect real estate taxes is now by the Bucks County Tax Claim Bureau and the township's tax collector will be exonerated.

Ms. Lyons made a MOTION the Doylestown Township Board of Supervisors exonerate the Doylestown Township Tax Collector from collecting real estate taxes and have the responsibility shifted to the Bucks County Tax Claim Bureau, seconded by Ms. Philo.

MOTION was ADOPTED 4 to 1, with Mr. Scarborough abstaining.

Sounds of Summer Concert Series 2011

Ms. Philo made a MOTION the Doylestown Township Board of Supervisors approved the following performance contracts relative to the Sounds of Summer Concert Series for 2011, seconded by Mrs. Eisenhardt.

**June 29<sup>th</sup>; Almost FAB \$1,150.00**

**July 3<sup>rd</sup> or 10<sup>th</sup>; Philly Horn Band \$2,000.00 and Schaeffer Pyrotechnics \$5,000**

**July 6<sup>th</sup>; Steve Pullara \$600.00 and Stuart Rudnick \$275.00**

**July 13<sup>th</sup>; Jimmy and the Parrots \$1,500.00**

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**July 20<sup>th</sup>; In Full Swing \$1,500.00**

**July 27<sup>th</sup>; Fabulous Grease band \$2,000.00**

MOTION was ADOPTED 5 to 0.

Resident; Lee Schwarz of 189 Sunset View Drive questioned how much will the township spend on the performance bands. Mrs. Lyons indicated there is no cost to the township; monies used to pay for the entertainment are all from donations in the amount of \$14,025.00.

Doylestown Township Fee Schedule Amendment

Mrs. Eisenhardt asked if there is a list of uses for the activity center and township building. Director of Parks and Recreation; Karen Sweeney answered; the Parks and Recreation department are willing to rent space for any other uses, but first tries to identify program uses before working around service community programs in the activity center.

Resident; Lee Schwarz of 189 Sunset View Drive questioned what is the expected increase in income percentage compared to last year. Ms. Sweeney answered; based upon adjusted fees and moving some of the seasonal fees out of the general use to keep separate from special events; a 5 to 7% increase is expected without overcharging for uses and keeping in mind the revenue base.

Mrs. Eisenhardt made a MOTION the Doylestown Township Board of Supervisors approve the Doylestown Township Parks and Recreation Amended 2011 Fee Schedule, seconded by Mr. Colello.

MOTION was ADOPTED 5 to 0.

**TRESURER'S REPORT:**

Mr. Scarborough made a MOTION the Doylestown Township Board of Supervisors accept the February 15, 2011 Treasurer's Report, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0.

**BILL'S LIST**

Mr. Scarborough made a MOTION the Doylestown Township Board of Supervisors accept the February 10, 2011 Bill's List, in the amount of \$218,028.26, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0.

**PRESENTATIONS:** Boards and Commissions Annual Reports

Bike and Hike Committee

Vice Chairman; Thomas Kelso presented the Board with an overview of 2010 events, such as, destination Peace Valley is under way to connect a bike and hike trail from Doylestown Township to Peace Valley Park. There have been positive meetings with neighboring residents and participation from five municipalities. This year a presentation will be scheduled to provide the Board with an overview of the plan at a reasonable cost. Also the completion of the

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path along Shady Retreat Road is anticipated.

#### Planning Commission

Member; Thomas Kelso indicated because 2010 was a slow year with land development, it gave the planning commission opportunity to view in detail the solar and wind energy, outdoor wood furnace and high ground water table ordinances issues. The commission also welcomed two new members, Judy Hendrixson and Ken Snyder. The commission is grateful to have quality people on board. In 2011, several development plans challenges are in the works, such as, White Eagle Labs and Eastburn Tract. Mr. Kelso indicated this year; has seen wonderful cooperation and interaction with the different committees.

#### Doylestown Community Performing Arts Council

Member; Karen Sweeney informed the Board currently fund raising efforts are going well and there have been positive conversations. If conversations continue to go well, Ms. Sweeney will present the Board with two Fireworks contract in the near future.

#### Environmental Advisory Council/Shade Tree Commission

Vice Chairman; Arnold Feldman reported 2010 was active with the following events. The council hosted a Green Energy Seminar in July with great success. PECO Energy, a solar energy and installation companies were invited to speak. The event has been telecast on the EAC hour at 6:00 p.m. An energy meter was purchased to show how much energy is being used and how much it costs. A policy will be developed for residents who would like to sign out the device for their use. The Shade Tree Commission begins the process for a historic tree registry with Senator Charles McIlhinney. The council has been awarded two grants, one for Tree Vitalization Program and the second for Invasion Species Education through PECO. In 2011 the council will continue with the leaf drop off, trash haulers and the Big Green Box program to recycle batteries. The council hosted the BuxMont and Arbor Day Summits. Collaboration has begun with the Code Enforcement regarding the green building and burning ordinances.

Resident; Lee Schwarz of 189 Sunset View Drive questioned if a recycling program for light bulbs will be considered. Mr. Feldman indicated the council published an article regarding recycling light bulbs in the recent township newsletter. However the council is looking into a program, but the cost is expensive. Resident; Mr. Paternostro of Houk informed the public of the local Home Depot recycling program. Mr. Scarborough questioned the status of a trash collection program. Mr. Feldman responded that its in the early stages of review.

#### Municipal Authority

Executive Director; Richard E. John reported 2010 was a successful year with over \$2 million grants awarded in 2009/2010. The grant was used towards building over 4 miles of water main throughout areas of the township, including the Cross Keys section. Customer count is currently at 2,500 with an additional 1,700 wholesale customers. In 2011, the authority will continue to look into resolving ground water contamination problems along the Furlong area at a cost of approximately \$2 million. The Department of Environmental Protection (DEP) will assist with grant funding. One item the authority continues to struggles is holding costs while maintaining usage with new regulations. For example; in April new regulations to monitor chlorine in water will be in effect for 24 hours a day, seven days a week. This will requires special equipment at a cost of \$60,000.00. However, the authority is

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financially sound and in good shape.

#### Open Space & Farm Land Preservation Board

Chairman; Dr. Joshua Feldstein reported Bucks County Commissioners allocated \$620,408.00 for the purpose of preservation of open space at 75% of expected expenditures. Each township or boro is expected to contribute a required 25%. Doylestown Township is the only municipality able to negotiate and convince participants to contribute the required 25%. Mr. Feldstein then explained the process of the Board by indicating to his knowledge most appraisals or presentations were approved with no problems. Dr. Feldstein concluded by stating the Board has done and continues to do well and noted the following figures. Currently Doylestown Township constitutes 15.54 square miles, which equals to 9,945.6 acres. 739.8992 acres was given as a gift, with the addition of 233 acres preserved by Delaware Valley College and 305.65 acres as part of the Pine Run equals 1,278.537 acres or 12.8% of township's total acreage. Lastly, Central Park located in New York has 843 acres is only 8.5 times bigger than Doylestown's Central Park and is proud of the action of all Boards and Commission and the contributions they provide to the township.

Resident; Lee Schwarz of 189 Sunset View Drive if the township is at 12% preservation of open space, what is the goal for 2011. Dr. Feldstein answered; the goal is to receive as much money from the County to allocate for open space preservation.

#### Park and Recreation Board

Chairperson; John Bray reported the Board has been very busy in 2010, with exploring new opportunities to make more money for the township through parks and recreation. The Board revised the master plan for Central Park, by looking into the comprehensive plans and adding two athletic fields at no cost to the township. The contractor in charge of the Parkway 202 project donated extra dirt and his time to construct the fields with parking. The Game Grove recently received over 80 trees as a donation from volunteers and Apostolic Church. In 2011, several projects are in the works, such as a special event with the Riverside Symposium, park access from White Eagle Labs land development and creating a gift catalog for the purpose of donations to the Game Grove, such as benches and various pieces of outdoor furniture at will be posted in the township building. An adaptive trail and tactile education design is in the process to assist residents with special needs and impaired vision to enjoy the park. Finally, Parks & Recreation Director; Karen Sweeney is scheduled to speak at the Department of Conservation and Natural Resource (DCNR) Conference on September 13<sup>th</sup> and 14<sup>th</sup>.

#### Public Water & Sewer Advisory Committee – No Report

#### CB Regional Aging Task Force/Summit on Aging

Chairperson; William Lloyd reported the Task Force was very successful in 2010 with representatives from nine municipalities and representatives from the Central Bucks Family YMCA, Doylestown Hospital Education Department and the Central Bucks Senior Center. Mr. Lloyd reference the mission statement of the Task Force by indicating the main goal of the committee is to enhance the quality of life for senior citizens in Central Bucks by providing awareness and security. Many visitors provided presentations at the senior center to include, Police Chief Stephen J. White, Care Planning, and Aging Well in Bucks County, Hospice Care and Melanie Moore from Doylestown Hospital. All presentations are telecast on Doylestown Television (DTV).

Telecommunications Advisory Board (TAB)

Chairman; Kurt Krause debuted the new projection screen technology with a swivel front and side projection while reporting in 2010, the TAB Board focused on locally produced programming and cable casting of Board of Supervisors meetings and township events. There have been a number of technical upgrades, to include the installation of a fourth camera and improvements to sound and broadcast quality. A character generator has been implemented to allow titles on the bottom on the screens during broadcasts. A program guide was added to the township's website, renaming of the cable channel to Doylestown TV (DTV) and equipment was sold to Chalfont Township. In 2011, the focus will be to continue to concentrate on programming and such as a new program called, "Moments in Time", an oral history of Doylestown Township that will include interviews with a number of residents. The program will debut in the fourth quarter of 2011. Currently, the Board is looking into expanding the access programming from the internet, but costs is a factor. Preparations for the Comcast Renewal to approach a franchise fee is due in 2013.

Tom Kelso indicated the new projection screen will be very helpful with Land Development presentations for the Planning Commission.

Traffic Advisory Board

Chairman; Mark Shiner reported the board spent most of their time in 2010 on traffic calming along Sauerman and Turk Roads. In 2011, funding will be available for traffic surveys in order to provide traffic calming properly. Also in 2010, the boards only reviewed one traffic concern for the White Eagle Lab land development. Projected in 2011, the board will proceed with a traffic calming engineering study along Sauerman Road to complete the process. A traffic calming study may begin with Turk Road to reduce the speed limit and avoid some issues and continue to monitor the development efforts on Rogers Road. Additional signage on all three sides around Kutz Elementary, depending is the school board finds it can be afforded. Mr. Shiner concluded by thanking Board of Supervisor's liaisons Rick Colello and Cynthia Philo and Chief White and Lt. Logan for their efforts and support.

Zoning Hearing Board – No ReportWays and Means Committee

Member; Ed Ebenbach informed the public the committee has five members that serve for three years, who meet on the fourth Wednesday of every month at 7:00 p.m. and open to the public. The purpose of the committee is to provide finance, budgeting and investment recommendations to the township.

In 2011, the committee extended the work that began in 2010 to hold regular reviews of the finances with staff to understand the analysis package for major line items and big block items and what overall impact they may have in two to four years down the road. This will enable the township to focus on capital expenditure requirements in 2011. Many hours are needed to understand what can be spent and what capacity the general fund has to use. An intention to segment the township expenditures both by funding sources through how taxes are collected and used will be implemented to be in a better position once the budget planning process begins for better decision making. Pension will be looked at to update the liability analysis and funding approach to stay sound. A comparative data is



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being planning to develop a sense of what will happen in 2012 and provide that information to the Board of Supervisors. Finally in 2011, the committee hopes to find ways to distribute budgeting information to the public in order to keep them informed and avoid confusion. They will begin with posting information on the township website, newsletter and television.

Mrs. Lyons commented the Ways and Means Committee is a smart and hard working group and on behalf of the Board of Supervisors it is a privileged and grateful to be working with all the Boards and Commissions. Mrs. Lyons continued to say the Boards and Commissions are the back bone of the administration and noted there are more residents who volunteer in Doylestown Township than any other community in Pennsylvania. Everyone should be very proud of themselves and without them Doylestown Township would not be recognized as one of the best running townships in Pennsylvania.

**ANNOUNCEMENTS:**

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**ADJOURNMENT:** 8:22 p.m.

Respectfully submitted by;

Stephanie J. Mason, Secretary