

**DOYLESTOWN TOWNSHIP BOARD OF SUPERVISORS**

**REORGANIZATION MEETING**

**January 4, 2010**

The Reorganization Meeting of the Doylestown Township Board of Supervisors was held at 9:00 a.m. on Tuesday, January 4, 2010 at the Doylestown Township Municipal Building, 425 Wells Road, Doylestown, PA. Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; E. Thomas Scarborough, Jr., Supervisors; Cynthia Philo, Barbara Eisenhardt and Jeffrey Bennett. Others in attendance included Chief of Police; Stephen J. White, Township Solicitor; Jeffery P. Garton; Township Engineer; Mario Canales, Director of Operations; Richard E. John; Township Manager; Stephanie J. Mason

**SWEARING IN CEREMONEY:**

The honorable Judge Wallace Bateman sworn in newly elected Doylestown officials,

*Mrs. Barbara N. Lyons - Supervisor*

*Mr. R. Tyler Tomlinson - Auditor*

*Mrs. Carol Scarborough - Tax Collector*

**PLEDGE OF ALLEGIANCE**

**ANNOUCEMENTS:**

Township Board of Auditors Reorganization meeting is scheduled on Tuesday, January 5, 2010 at 7:00 p.m.

Doylestown Township Municipal Administrative Offices will be closed, Monday, January 18, 2010 for the Martin Luther King holiday. CB Cares will have a day of service. Volunteers should log onto [www.cbcares.org](http://www.cbcares.org)

The next Board of Supervisors meeting is scheduled on Tuesday, January 19, 2010 at 7:00 p.m.

**CORRESPONDENCE:**

Proclamation of Zachary William Gant

Mr. Scarborough made a MOTION to accept the proclamation of Zachary William Gant in his award of Eagle Scout from Boy Scout Troop 71, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0.

Organize the Doylestown Board of Supervisors for 2010

Acting Chairman and Secretary, Mr. Jeffrey P. Garton called the question for nominations of Chairman to the Board of Supervisors.

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***Chairman***

Mr. Scarborough made a MOTION to nominate Mrs. Barbara N. Lyons as Chairman of the Board of Supervisors, seconded by Mr. Bennett.

Mrs. Eisenhardt made a MOTION to nominate Ms. Cynthia Philo as Chairman of the Board of Supervisors.

Mrs. Barbara N. Lyons was elected ***Chairman*** of the Board of Supervisors by a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Ms. Philo.

***Vice Chairman***

Mr. Bennett made a MOTION to nominate Mr. E. Thomas Scarborough, Jr. as Vice Chairman of the Board of Supervisors, seconded by Mrs. Lyons.

Mrs. Eisenhardt made a MOTION to nominate Ms. Cynthia Philo as Vice Chairman of the Board of Supervisors, seconded by Mrs. Eisenhardt.

Mr. E. Thomas Scarborough was elected ***Vice Chairman*** of the Board of Supervisors by a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Ms. Philo.

Mrs. Barbara N. Lyons made a MOTION to nominate herself as the ***Director of Public Safety***, seconded by Mr. Scarborough.

MOTION was ADOPTED 3 to 2. Mrs. Eisenhardt and Ms. Philo nay

**MINUTES APPROVAL:**

Mr. Scarborough made a MOTION to approve the Board of Supervisors, December 29, 2009 minutes, seconded by Mr. Bennett.

A discussion ensued between the Board members regarding PSAT and Roberts Rules of minute taking.

Ms. Philo request the December 29, 2009 minutes be amended to reflect she and Mrs. Eisenhardt's serious reservations and disagreements with the rewrite of the December 1<sup>st</sup> and 15<sup>th</sup> minutes.

MOTION was ADOPTED 3 to 2, Mrs. Eisenhardt and Ms. Philo voted nay

A resident questioned how does the Board determine what public comments will be published. Mrs. Lyons stated public comments are only to include name, address, and nature of that comment.

Mr. Scarborough made a MOTION to approve the Board of Supervisors minutes of December 15, 2009, seconded by Mrs. Lyons.

MOTION FAILED with No Action. The December 15, 2009 minutes will be presented at the January 19, 2010, Board of Supervisors meeting.

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Mr. Scarborough made a MOTION to approve the Board of Supervisors minutes of December 1, 2009, seconded by Mr. Bennett.

Mrs. Eisenhardt requested Public Comments regarding the Temple Judea project on pages 4, 5, 6 and partial on page 7 be entered into the minutes.

Ms. Philo stated the minutes should reflect her request for a traffic study to be included with the Bucks County Planning Commission in regards to the Temple Judea construction project.

Mrs. Lyons called the question.

MOTION was ADOPTED 3 to 2 to approve the December 1, 2009, Board of Supervisors minutes. Mrs. Eisenhardt and Ms. Philo voted nay

Proposed Guidelines for Supervisors, Public Meetings, and Chairperson: 2010

Mr. Scarborough made a MOTION to adopt the Guidelines for Surpervisors, Public Meetings and Chairperson: 2010 in accordance with 65 Pa.C.S.A., Section 701, Sunshine Act and Robert's Rule of Order procedure to conduct of meetings (see exhibit A), seconded by Mr. Bennett.

MOTION was ADOPTED 5 to 0.

Designated Board's areas of responsibility for 2010:

**Agricultural Security Advisory Board**

Mrs. Lyons made a MOTION to nominate Mrs. Barbara Eisenhardt as liaison to the *Agricultural Security Advisory Board*, seconded by Ms. Philo

MOTION was ADOPTED 5 to 0.

**Bike/Hike Committee**

Mr. Scarborough made a MOTION to nominate Mr. Jeffrey A. Bennett as liaison to the Bike/Hike Committee, seconded by Mr. Bennett

Ms. Cynthia Philo made a MOTION to nominate herself as liaison to the Bike/Hike Committee, seconded by Mrs. Eisenhardt.

Mr. Jeffrey A. Bennett was elected *Bike/Hike Committee* liaison by a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Ms. Philo.

**Environmental Advisory Council**

Mr. Bennett made a MOTION to nominate Mr. E. Thomas Scarborough, Jr. as liaison to the *Environmental Advisory Council*, seconded by Mrs. Lyons.

MOTION was ADOPTED 5 to 0.

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**Intermunicipal Liaison**

Mr. Scarborough made a MOTION to nominate Mrs. Barbara N. Lyons *Intermunicipal Liaison*, seconded by Mr. Bennett.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons made a MOTION to nominate Ms. Cynthia Philo as Assistant Intermunicipal Liaison, seconded by Mrs. Eisenhardt.

Ms. Philo was elected *Assistant Intermunicipal Liaison* with a 4 to 1 vote with Mr. Bennett voting nay.

**Municipal Authority**

Ms. Philo made a MOTION to nominate Mrs. Barbara Eisenhardt as liaison to the Municipal Authority, seconded by Mrs. Eisenhardt.

Mr. Bennett made a MOTION to nominate Mr. E. Thomas Scarborough, Jr. as liaison to the Municipal Authority, seconded by Mr. Scarborough.

Mr. E. Thomas Scarborough, Jr. was elected *Municipal Authority* liaison by a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Mrs. Eisenhardt.

**Open Space/Farm Land Preservation Committee**

Mr. Scarborough made a MOTION to nominate Mrs. Barbara N. Lyons liaison to the *Open Space/ Farm Land Preservation Committee*, seconded by Ms. Philo

MOTION was ADOPTED 5 to 0.

**Parks and Recreation Committee**

Mr. Scarborough made a MOTION to nominate Mr. Jeffrey A. Bennett as liaison to the Parks and Recreation Committee, seconded by Mr. Bennett.

Ms. Cynthia Philo made a MOTION to nominate herself as liaison to the Parks and Recreation Committee, seconded by Mrs. Eisenhardt.

Mr. Jeffrey A. Bennett was elected *Parks and Recreation Committee liaison* with a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Ms. Philo.

**Personnel/Administration**

Mrs. Barbara N. Lyons made a MOTION to nominate herself as Personnel/Administration liaison, seconded by Mr. Scarborough.

MOTION was ADOPTED 5 to 0.

**Planning Commission**

Mrs. Barbara Eisenhardt made to MOTION to nominate herself as the Planning Commission liaison, seconded by Ms. Philo.

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Mrs. Lyons made a MOTION to nominate Mr. Jeffrey A. Bennett as the Planning Commission liaison, seconded Mr. Scarborough.

Mr. Jeffrey A. Bennett was elected *Planning Commission liaison* with a 3 - 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Mrs. Eisenhardt.

#### **Public Safety**

Mr. Scarborough made a MOTION to nominate Mrs. Barbara N. Lyons as the Public Safety liaison, seconded by Mr. Bennett.

Ms. Cynthia Philo made a MOTION to nominate herself as the Public Safety liaison, seconded by Mrs. Eisenhardt.

Mrs. Barbara N. Lyons was elected as the *Public Safety Liaison* by a 3 to 2 vote. Ms. Philo and Mrs. Eisenhardt voted for Ms. Philo.

#### **Public Water & Sewer Advisory**

Mr. Bennett made a MOTION to nominate Mr. E. Thomas Scarborough, Jr. as the *Public Water & Sewer Advisory liaison*, seconded by Mr. Scarborough.

MOTION was ADOPTED 3 to 2. Ms. Philo and Mrs. Eisenhardt voted nay.

#### **Roads and Bridges**

Mrs. Lyons made a MOTION to nominate Ms. Cynthia Philo as the *Roads & Bridges liaison*, seconded by Ms. Philo

MOTION was ADOPTED 5 to 0.

#### **Summit on Aging**

Mrs. Barbara Eisenhardt made a MOTION to nominate herself as the *Summit on Aging liaison*, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

#### **Telecommunications Advisory Board**

Mr. E. Thomas Scarborough, Jr. made a MOTION to nominate himself as the Telecommunications Advisory Board liaison, seconded by Mr. Bennett.

Ms. Cynthia Philo made a MOTION to nominate herself as the Telecommunication Advisory Board liaison, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 3 to 2. Ms. Philo and Mrs. Eisenhardt voted for Ms. Philo.

#### **Traffic Advisory Committee**

Mrs. Lyons made a MOTION to nominate Ms. Cynthia Philo as the Traffic Advisory Committee liaison, seconded by Mrs. Eisenhardt.

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Mr. Jeffrey A. Bennett made a MOTION to nominate himself as the Traffic Advisory Committee liaison, seconded by Mr. Scarborough.

MOTION was ADOPTED 3 to 2 to elect Mr. Jeffrey A. Bennett as the *Traffic Advisory Committee liaison*. Ms. Philo and Mrs. Eisenhardt voted for Ms. Philo.

#### **Ways and Means Committee**

Ms. Cynthia Philo made a MOTION to nominate herself as the Ways and Means Committee liaison, seconded by Mrs. Eisenhardt

Mr. Jeffrey A. Bennett made a MOTION to nominate Mrs. Barbara N. Lyons as the Ways and Means Committee liaison, seconded by Mr. Scarborough.

MOTION was ADOPTED to elect Mrs. Barbara N. Lyons as the *Ways and Means Committee liaison* by a 3 – 2 vote. Ms. Philo and Mrs. Eisenhardt voted for Ms. Philo.

#### Township Appointments for 2010

Mr. Scarborough made a MOTION to accept the Doylestown Township Appointments for year 2010 as presented from A to U, seconded by Mr. Bennett.

MOTION was ADOPTED 3 to 2. Ms. Philo and Mrs. Eisenhardt voted nay indicating that they were fine with the staff appointments but not the appointment for consultant services.

#### Appointments to the Boards and Commissions for 2010

Mrs. Eisenhardt made a MOTION to nominate Mr. Christopher Serpico for the Vacancy Board, seconded by Ms. Philo.

Mr. Scarborough made a MOTON to nominate Mr. Walter Barry for the Vacancy Board, seconded by Mr. Bennett.

Ms. Philo made a MOTION to table the nomination for the Vacancy Board, seconded by Mrs. Eisenhardt.

MOTION FAILED 3 to 2.

MOTION was ADOPTED to appoint Mr. Walter Barry to the Vacancy Board 3 to 2. Ms. Philo and Mrs. Eisenhardt voted nay.

Mr. Bennett made a MOTION to accept the 2010 Appointments to Boards and Committees list from item A through Q and S through V, seconded by Mr. Scarborough.

MOTION was ADOPTED 3 to 2. Ms. Philo and Mrs. Eisenhardt voted nay.

#### Establishing New Committees

#### **Unsung Heroes Community Service Award Committee**

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Mr. Scarborough made a MOTION to establish the *Unsung Heroes Community Service Award Committee*, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

Ms. Cynthia Philo made a MOTION to nominate herself as the Heroes Community Service Award Committee liaison, seconded by Mrs. Eisenhardt.

Mr. Scarborough made a MOTION to nominate Mrs. Barbara N. Lyons as the Heroes Community Service Award Committee liaison, seconded by Mr. Bennett.

MOTION was ADOPTED to elect Mrs. Barbara N. Lyons as the Heroes *Community Service Award Committee liaison* by a 3 to 2 vote. Ms. Philo and Mrs. Eisenhardt voted nay.

### **Regional Police Committee**

Ms. Philo made a MOTION to establish the Regional Police Committee, seconded by Mr. Bennett.

MOTION was ADOPTED 5 to 0.

Mr. Scarborough made a MOTION to nominate Mrs. Barbara N. Lyons as the Regional Police Committee liaison, seconded by Mr. Bennett.

Mrs. Eisenhardt made a MOTION to nominate Ms. Cynthia Philo as the Regional Police Committee liaison, seconded by Ms. Philo.

MOTION was ADOPTED to appoint Mrs. Barbara N. Lyons as the *Regional Police Committee liaison* by a 3 to 2 vote. Ms. Philo and Mrs. Eisenhardt voted nay.

### Doylestown Township Meeting Dates for 2010

Mr. Scarborough made a MOTION to accept the Doylestown Township Meeting Date for 2010 as presented, seconded by Mr. Bennett.

MOTION was ADOPTED 5 to 0.

### Acceptance of Fire Police Officers

Mrs. Eisenhardt made a MOTION to accept the Fire Chief nominees for Fire Police Officers as per Pennsylvania Fire Police Law statute Title 35, Health and Safety Section 1201, seconded by Mr. Scarborough.

MOTION was ADOPTED 5 to 0.

### Designation of Depository in the Commonwealth of Pennsylvania

Mr. Scarborough made a MOTION to accept the Designation of Depository, seconded by Mr. Bennett

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MOTION was ADOPTED 5 to 0.

Appoint Pension Committee

Mr. Scarborough made a MOTION to accept nominees for the Pension Committee, seconded by Mr. Bennett.

***Mark Wetmore – Uniformed Township Employee***

***Joe Nerz – Non-Uniformed Employee***

***Board of Supervisors***

***Township Manager; Stephanie Mason***

MOTION was ADOPTED 5 to 0.

Certify delegates to State Annual Convention

Mrs. Eisenhardt made a MOTION to certify delegates to State Annual Convention and establish one voting delegate, seconded by Mr. Scarborough.

***Barbara N. Lyons***

***E. Thomas Scarborough, Jr.***

***Barbara Eisenhardt***

***Cynthia Philo***

***Jeffrey A. Bennett***

***Stephanie Mason***

MOTION was ADOPTED 5 to 0.

Mrs. Eisenhardt made a MOTION to nominate Ms. Cynthia Philo as Voting Delegate, seconded by Ms. Philo.

Mr. Bennett made a MOTION to nominate Mr. E. Thomas Scarborough, Jr. as Voting Delegate, seconded by Mr. Scarborough.

MOTION was ADOPTED to appoint Mr. E. Thomas Scarborough as ***Voting Delegate*** by a 3 - 2 vote. Ms. Philo and Mrs. Eisenhardt voted nay.

Resolution #1500 – Amendment to Fee Schedule

Mr. Scarborough made a MOTION to accept the amendments to the Fee Schedule as per Resolution #1500, seconded by Mr. Bennett.

MOTION was ADOPTED 3 to 2. Ms. Philo and Mrs. Eisenhardt voted nay.

Resolutions – 2010 Compensation/Professional Services



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Mr. Bennett made a MOTION to accept the Compensation for Professional Services for 2010, seconded by Mr. Scarborough.

MOTION was ADOPTED 3 to 2. Ms. Philo and Mrs. Eisenhardt voted nay.

Set Current IRS Mileage Rate – Effective January 1, 2010

The Board agreed by consensus to set the IRS Mileage Rate at 0.50¢ per mile.

MOTION was ADOPTED 5 to 0.

Designation of Official 2010 Township Holidays – Township Building Closed

Mrs. Eisenhardt made a MOTION to accept the 2010 Official Township Holiday Schedule where the Doylestown Administration Offices will be closed, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

Police Affairs Committee

Mr. Scarborough made a MOTION to accept the members of the Police Affairs Committee, seconded by Ms. Philo.

*Barbara N. Lyons - Director of Public Safety*

*Cynthia Philo – Board Member*

*E. Thomas Scarborough, Jr. – Board Member*

MOTION was ADOPTED 5 to 0.

Recommend Treasurer's Board Bond - \$3,000,000.00

Mr. Scarborough made a MOTION to accept the Treasurer's Bond at \$3,000,000.00, seconded by Mr. Bennett.

MOTION was ADOPTED 5 to 0.

**ANNOUCEMENTS:**

The Township Board of Auditors Reorganization meeting is scheduled on Tuesday, January 5, 2010 at 7:00 p.m.

Doylestown Township Municipal Administrative Offices will be closed, Monday, January 18, 2010 for the Martin Luther King holiday. CB Cares will have a day of service. Volunteers should log onto [www.cbcares.org](http://www.cbcares.org)

The Board of Supervisors meeting is scheduled on Tuesday, January 19, 2010 at 7:00 p.m.

**ADJOURNMENT:** 10:04 a.m.

Respectfully submitted by

Stephanie J. Mason, Secretary