



# Kids' Castle Group Policy

Due to the enormous popularity of the playground and the large number of requests from various organizations to bring groups to the playground the Township has implemented designated group days, times and use guidelines. Although we do not wish to discourage or make it impossible for groups to visit the playground, we must take steps to manage and control the overall use of the facility so as to accommodate use by individual users and township residents. We must also take into consideration safety concerns relevant to the number of children using the facility at any given time.

Thank you for your cooperation. We look forward to seeing you at Kids' Castle.

## Please Review the following Group Use policies and procedures.

- Group days and times: **Tuesdays, Wednesdays and Thursdays from 10:00 a.m. to 3:00 p.m.** There will be **no exceptions** made to this policy. Non-registered organizations bringing groups during non-group times will be asked to leave the playground facility.
- Kids Castle Playground is designed for **ages 2 - 12**. Please schedule your group accordingly.
- All organizations interested in bringing a group of any number to Kids' Castle must **pre-register** with the township in advance of the visit.
- **Only the pre-determined child count will be accepted upon arrival unless additional participants are pre-approved prior to arrival.**
- There is a **daily limit of 125 children** (one or more groups) that will be accepted on any specific group day.
- Adult supervision is required at all times with a minimum **1:8 ratio** of chaperone to children.
- The visiting organization shall be held solely responsible for the care, supervision and behavior of the children within the group, as well as any and all damage caused by any member of group while visiting Kids Castle. **Chaperones are expected to review and enforce all playground rules and regulations.**
- The registered group must check in at the Township Building upon arrival and submit full payment of the **\$3 per person** fee prior to going to the playground.
- Due to the heavy demand, organizations will be limited to **two visits per month**. Registration forms must be used and are available by calling 215-348-9915 (please use one application form per requested visit).
- Resident-based group registrations will be accepted beginning **January 1**. To be considered a resident-based group, a minimum of 50% residency must be represented within the group. Non-resident group registrations will be accepted beginning **March 1**.
- **Group registration for a visit to Kids' Castle does not include pavilion use.** For more information regarding pavilion rental contact the Township Administrative Office at (215) 348-9915.
- **If for some reason you have to cancel or reschedule a visit you must call or you will be charged based on anticipated number of children.**  
(This is required regardless of reason for cancellation)