



Board of Supervisors

Regular Meeting

MINUTES

425 Wells Road
Doylestown, PA 18901
215-348-9915

<http://doylestownpa.org>

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Tuesday, March 19, 2024

7:00 PM

Community Meeting Room

7:00 PM REGULAR MEETING

Pledge to the Flag

Presentation

Commendations - Chief of Police

Chief Logan thanked all of the officers from Doylestown Township Police Department and the Police Departments in the surrounding communities for all they do for the community throughout the year. He had several awards to give out to officers from all the Police Departments in the surrounding municipalities as well as Doylestown Township.

Community Service Award – Sgt. Jessica Whiteside for taking the lead on Nation Night Out and providing a fund family event for the entire Bucks County Community and building a strong community partnership.

Commendation Award & Letter of Commendation - Central Bucks Regional Ofc. Andrew Hochmuth & his partner K9 Baron heard the burglary alarm for a property in Doylestown Township. Ofc. Hochmuth's quick response and actions led to the successful arrest of the loan suspect.

Life Saving Award & Letter of Commendation – Plumstead Township Police Ofc. Thomas Rutecki in response to a 9-1-1 call involving a suicidal female, used his crisis management skills to develop a rapport and created an opportunity to successfully remove her from harm.

Letters of Commendation – Were given to the following: Ofc. Jermaine Davis and Ofc. Matt Ofner of the Buckingham Township Police Department, Sgt. Shaun Magee, Ofc. Timothy Reihl, and Ofc. Christopher O'Connor of the Doylestown Township Police Department and Ofc. Patrick Raubenstein, Ofc. Thomas Rutecki, and Ofc. Matthew Sozio of the Plumstead Township Police Department was working at the time of the 9-1-1 call and responded to assist Ofc. Rutecki.

Letters of Commendation – Were given to the following: Sgt. Keigh Deitz, Ofc. Andrew Hochmuth, and Ofc. Jeff Watson of the Central Bucks Regional Police Department, Ofc. Brenna Coll, Ofc. Brian Maloney, Ofc. Joseph Zuchero and Det. Cory Caraballo of the Doylestown Township Police Department, and Ofc. Patrick Raubenstein was working the overnight shift at the time of the burglary and assisted Ofc. Hochmuth & K9 Baron.

Public Comment Agenda Items Only

None

ANNOUNCEMENTS

- A. The next regular meeting of the Board of Supervisors will be held on Tuesday, April 2, 2024 at 7:00 PM.
- B. The Doylestown Township Board of Supervisors and Finance Committee will hold a Budget Work Session on Tuesday, April 2, 2024 at 5PM.

- C. The Doylestown Township Municipal Building will be closed on Friday, March 29, 2024 in observance of Good Friday.
- D. National Night Out – Tuesday, August 6, 2024, 4 – 8PM - Central Park – Free Community Event! – Mark your calendar, you don't want to miss this Family Fun Event!
- E. Keep up to date with Township News / Events – sign up for E-news at www.doylestownpa.org. E-News is sent out every Friday at 4:00PM.

MINUTES APPROVAL: Regular Meeting – February 20, 2024

On motion of Ms. Lyons, seconded by Ms. Dixon, the minutes were approved with the following change. The motion carried 5 – 0.

CORRESPONDENCESHeritage Conservancy – DCNR Grant – Request for Letter of Support

Ms. Mason stated that the Heritage Conservancy advised the Township that they will be applying for a DCNR Grant regarding the Bucks County Historical Society's 65-acre Fonthill property, 535 Swamp Road. They are asking the Township for a letter of support of their application to DCNR for the conservation easement. We have drafted a letter for the Chairman in support of the application. On motion of Ms. Santacecilia, seconded by Ms. Lyons the board approved sending the letter of support. The motion carried 5 – 0.

Doylestown Rotary – Central Park Amphitheater – Fee Waiver Request – Total \$655

Ms. Mason stated that the Doylestown Rotary will have an event in Central Park, Voices for the Voiceless, on May 4th. They are asking for a waiver of \$655 of the fees associated with this event. The Township allows non-profit organizations a waiver of up to \$1,000 per year of fees.

On motion of Ms. Lyons, seconded by Ms. Santacecilia, the Board approved the fee waiver. The motion carried 5 – 0.

REPORTSSolicitor

Nothing to Report

Township Engineer

Nothing to Report

Police Chief

Nothing to Report

Dir. of Operations2024-2025 Bucks Consortium Road Materials Bid – Award Recommendation

Mr. Tomko stated that this is where we buy our materials for our annual maintenance in roads and parks. He is asking the Board to accept the proposals and pricing from the following companies:

- Asphalt Maintenance Solutions, LLC, Center Valley, PA
- Eureka Stone Quarry, Inc., Chalfont, PA
- Plumstead Materials, Doylestown PA
- Miller Materials, Doylestown PA
- M&W Precast & Construction Supply, LLC, Ottsville, PA

On motion of Ms. Lyons, seconded by Mr. Wood, the Board approved the Bucks County Consortium Materials Bids. The motion carried 5 – 0.

2024 Mowing Contract – One year Contract Extension – Award Recommendation

Mr. Tomko stated that this is the second one-year extension of the contract awarded to Mid-Atlantic Property Maintenance, LLC, he is asking the Board to approve the extension of their contract for the 2024 Lawn Maintenance for the base bid sum total of \$110,830.44 for 28 week mowing season.

On motion of Ms. Lyons, seconded by Ms. Dixon the motion carried 5 – 0.

Kids Castle – Poured-in-Place Surface Repairs Proposal – Award Recommendation

Mr. Tomko stated that repairs are needed on the poured-in-place at Kids Castle. Mr. Mason, Parks Superintendent received quotes for repairs. Beyond the Surface Pros, LLC submitted a quote for \$10,953.00 for repairs of the poured-in-place.

Ms. Santacecilia wanted clarification on what happened to the poured-in-place. Mr. Tomko stated that it is wear and tear that happens with continued use, for safety reasons these sections will be repaired. The entire area will probably need to be redone in about 7 to 10 years.

On motion of Ms. Dixon, seconded by Ms. Lyons the motion to have the worn poured-in-place repaired by Beyond the Surface Pros, LLC in the amount of \$10,953.00 carried 5 – 0.

637 N Shady Retreat Road – Stormwater Repair Engineering Proposal – Award Recommendation

Mr. Tomko stated that at this location the inlet pipe that crosses North Shady Retreat Road and outlets onto the property at 637 N. Shady Retreat Road, the pipe is collapsing, and sink holes are forming and the pipe needs to be replaced. He is asking the Board to approve the proposal submitted by Pennoni for 637 N. Shady Retreat Road - Stormwater Management Engineering & Design and permitting in the amount of \$19,425.00.

On motion of Ms. Santacecilia, seconded by Ms. Dixon the motion carried 5 – 0.

Township Manager

Nothing to Report

Supervisors

Ms. Lyons – Gave a quick update on the Capital Campaign Committee, we are up to approximately \$2,209,656, applied for another RACP Grant later on this year as well as a T-Mobile Grant. TAB has almost finished a promo video, the Park & Rec Board working on the Golf Outing which will be held on October 7th and is coming together nicely with about \$23,700 committed. All proceeds from the Outing will go to Capital Campaign. Thank you everyone who has donated so far.

Ms. Santacecilia – Inquired if Match Madness was still going on, Ms. Lyons said yes, every week during March there is a different thing to do, it is very well done, and she can't thank the staff and volunteers for all the hard work they are doing. Ms. Santacecilia continued by thanking all of the police officers for coming tonight and it was wonderful to see all of the commendations.

Ms. Dixon – thanked the Doylestown Township Police Officers and the Officers in the surrounding municipalities for safeguarding our community. The committees have been busy, Bike/Hike she has

attended two meetings, and you can see the projects that are underway. Most have seen the one from Burpee Road along Shady Retreat Road, being built with a Safe Routes to School grant. This project that will be done in the fall, will give the children who live in the area a safe way to walk to school and nearby parks. There will be another Bike to School Day with Kutz Elementary, perhaps bringing it to other schools in the future. The EAC is gearing up for Arbor Day Tree Planting on April 27th from 9 – 11am, trees will be planted along the Bike/Hike Trail behind Doylestown Lea. The Garden Party is coming up on June 27th, with a native plant demonstration. Birdtown received a silver medal for their classification for encouraging communities' engagement and advocacy for sustainable environments for birds, wildlife, and people. Congratulations! With the nice weather please pay attention when driving to those who are walking, riding, and biking. Everyone should be aware drivers, walkers, bikers all need to pay attention.

Mr. Wood – stated that at the Planning Commission meeting we discussed the proposed car wash along 611 near where the 7/11 and Midas are located is continuing to move forward. He asked that the EAC events be on the announcements next month. He reminded the residents that if you go behind Central Park there is mulch that is made from the leaf and yard waste collections that is available.

Ms. Herring – Police Chief Succession Plan – stated that she has the pleasure of discussing the new Police Chief succession plan. We saw today what an outstanding police force we have and how lucky we are. This is due to Chief Logan's leadership. He has decided to retire in October after being with the Doylestown Township Police department since 1987. The Board has taken on the very serious job of looking into the succession of our Police Chief position, they have interviewed, researched, spoken to other communities who have gone through the process, they have received a number of recommendations from Chief Logan, former Chief White, prior District Attorney Weintraub and members of our current Police Department, outstanding recommendations for Lt. Zeigler to succeed Chief Logan. Through this process we feel that Lt. Zeigler is the right candidate to fill this role. She is happy to ask our solicitor to work with Lt. Zeigler to draft the succession documents.

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board unanimously approved moving forward with the succession of Lt. Zeigler to Chief of Police. The motion carried 5 – 0.

Chief Logan stated that it is very fortunate that we have elected to go this direction, back in 1987 when he started, he was given every opportunity for advancement. He has always tried to make sure that our staff were given the same opportunities that he was given. With Lt. Zeigler coming up through the ranks just like he did, he has earned it by doing the right things, making the right decisions and longevity, this is his commitment to this Township. As he said to the Board, we need to have an employee who wants to be here, knows the community, and will fight for the community. You will get nothing less than that with Lt. Zeigler.

Ms. Herring stated that Lt. Zeigler has been with the department since 2003 starting as a patrol officer and rising through the ranks to Lieutenant in 2020, building his experience, committing himself to training, building his professional skills, completing the FBI National Academy, and most of all he has the respect and support of the people within his department.

Ms. Herring also spoke on Women's History Month & recognized the women who have shaped our community: Fanny Chapman; Pearl S. Buck and the women of the Village Improvement Association who founded Doylestown Hospital and have done so much for our community.

She also recognized the spring holidays: Ramadan which is currently underway; the Spring Equinox; Holi; and Easter. Happy Holidays & Congratulations Lt. Zeigler.

UNFINISHED BUSINESS

Neshaminy Consortium – Appointment(s) to Steering Committee & Resolution #2571 Adoption

Ms. Mason stated that the Board will need to approve Resolution 2571 which was reviewed at the last meeting. In addition, the Neshaminy Consortium is looking for two representatives from the Township. At the last meeting Mr. Wood indicated that he would be interested, the Board will need to appoint someone else either from the Board or staff.

Ms. Herring asked if Ms. Susten, Assistant Township Manager, would be willing to take on that role.

Ms. Susten accepted.

On motion of Ms. Dixon, seconded by Ms. Santacecilia, the Board appointed Mr. Wood and Ms. Susten to the Neshaminy Consortium Steering Committee as representatives of Doylestown Township. The motion carried 5 – 0.

On motion of Ms. Lyons, seconded by Mr. Wood, the Board approved Resolution 2571. The motion carried 5 – 0.

NEW BUSINESS

Amendment to Police Contract – Power Shifts – Accept Memorandum of Agreement

Ms. Herring mentioned that this amendment to the Police contract will add a new level of shift coverage required for new hires.

Chief Logan stated that they want to create an overlap shift that was not in the original contract for the two new hires that we have in the works, a provision in the contract is needed to allow for the extra coverage. This is an addendum rather than an amendment, does not affect salaries, just where we can place the officers.

On motion of Ms. Lyons, seconded by Ms. Santacecilia, the motion to support the Memorandum of Agreement as an addendum to the current collective bargaining agreement. The motion carried 5 – 0.

Pension Agreement – Approval Girard / Termination Vanguard

Ms. Herring stated that Vanguard has divested themselves from doing Municipal pensions. We are looking to having the agreement signed with Girard Pension Services moving forward.

On motion of Ms. Lyons, seconded by Ms. Dixon, the motion to sign the agreement with Girard Pension Services and terminate with Vanguard. The motion carried 5 – 0.

Ordinances – Authorization to Advertise – Single Use Plastic Bag Ordinance, Backyard Poultry Ordinance Amendments, Clean-up Ordinances (Chapter 93 Open Burning New Chapter), Chapter 94 Fire Prevention, Chapter 110 Move-In Registration, Chapter 145 Soil Erosion and Sediment Control, Chapter 148 Stormwater Management, Chapter 151 Streets and Sidewalks, Chapter 153 Subdivision and Land Development, Chapter 170 Water, Chapter 172 Wells)

Single Use Plastic Bags

Mr. Clarke addressed the request to advertise establishing Chapter 139 Single Use Plastic Bag to regulate the distribution of non-recyclable single use plastic bags within Doylestown Township by providing for certain requirements, exceptions, enforcement procedures and penalties. This ordinance addresses only single-use plastic bags, and does not address plastic utensils, hard plastic containers. If the Board would approve this at a future meeting it would take effect 185 days after the passage of the

ordinance. Restaurants, food trucks, farmers markets, retail stores, festivals, carnivals & fairs. The ordinance also regulates non-recycled paper bags, recycled paper bags can be distributed as normal, businesses may charge .15 cents per bag, proceeds to be kept by businesses. The ordinance will also show the cost for violations. This is for authorization to advertise only; it will be on a future agenda for adoption if the Board approves advertising.

Ms. Santacecilia feels that the focus should be on consumer education. She has concerns, doesn't think it should be a one size fits all ordinance. She believes it should be optional, she feels that reusable bags get contaminated, smell & baggers don't want to touch them. She feels that bags without handles are a hardship. She questioned if we went back and surveyed the businesses that letters were sent to last year? She would like to see this be optional rather than permanent. She feels it should be at the state level not township.

Mr. Jim Baldassarre, Chairman of EAC, stated in response that yes, the EAC went door to door to virtually every restaurant in the Township and many of the businesses. In general, large businesses most were prepared to do this, they already do this for many other jurisdictions. For the small family-owned businesses, they understood that this would be a change for them, beyond the durability of paper bags and wet items we didn't sense any resistance. We are doing essentially what the Borough has already done, this is going to be happening everywhere. It is true that in order for this to be successful people have to reuse their bags and that is part of the education.

Ms. Dixon stated that she feels it is time for the plastic bag ban, we have been waiting long enough for this. Our residents know the amount of trash in our landfills, environment, streams & trees from plastic bags, it is time to move on this. It is easy enough to get reusable bags.

Mr. Joe Salvati, resident, inquired what was the thought behind requiring stores to charge for paper bags, why is it in the ordinance?

Mr. Baldassarre stated that for the sake of simplicity the EAC was looking to do the same as what the Borough has done. The EAC's proposal was actually not to charge but to make it optional. Charging for paper bags incentivizes people to bring a reusable bag. Either way would be acceptable.

On motion on Ms. Dixon, seconded by Ms. Lyons the Board authorized the advertisement for the Single-use Plastic Bag Ordinance. The motion carried 4 – 1, with Ms. Santacecilia voting nay.

Ordinance Clean-up Ordinance

On motion of Ms. Lyons, seconded by Ms. Dixon, the board decided to vote on items a. through i. be decided on in the Ordinance Clean-up as one. The motion carried 5 – 0.

Ms. Goldstein, Gilmore & Associates, went through the ordinance clean-up as follows

- a. Chapter 93 Open Burning (new chapter) this had been in Chapter 94, needs to be on its own as part of the clean-up. No major changes, technicality to put it where it belongs in the Township Code.
- b. Chapter 94 Fire Prevention – delete chapter 94-3 which is open burning (now Chapter 93)
- c. Chapter 110 Move-In Registration – changing Move-in Permit to Move-in Registration
- d. Chapter 145 Soil Erosion and Sediment Control – small amendment, specifying a minimum of six inches of topsoil
- e. Chapter 148 Stormwater Management – amendment regulating sump pump discharges and roof drain discharges, prohibiting discharges into the public streets or right of way.
- f. Chapter 151 Streets and Sidewalks – also deals with sump pumps & roof drains, some minor issues and maintenance responsibilities for curbs and sidewalks, responsibility of property owner
- g. Chapter 153 Subdivision and Land Development -
- h. Chapter 170 Water – changing to a permit from Bucks County Health Department permit and registration to the Township previously it was written as permit from the Township

- i. Chapter 172 Wells – small cleanup issues as noted by the Township Staff

Mr. Peder Cox, resident, has curbs and sidewalks, responsibility of homeowner. He stated that he would not maintain it, because they were put in by the Township. He doesn't own the sidewalk or the curb.

Ms. Goldstein stated that the sidewalks and curbs were added to Chapter 151 at the request of the Director of Public Works for maintenance reasons. Mr. Tomko stated that the sidewalks are the responsibility of the property owner. Ms. Goldstein stated that the clearing of snow and ice is currently in the ordinance, not the maintenance. This clarification was done at your request from 2022. Mr. Tomko stated that other municipalities require property owners to repair curbs and sidewalks, if the homeowner does not maintain, other municipalities will assess for the cost incurred by the municipality. We have had enormous expense for curbs and driveway aprons over the years which caused this request. The Township did not put in the curbs and sidewalks, they were done by the developers. Mr. Clarke stated that if a Township vehicle damages your sidewalk or curb, the Township will be responsible not the homeowner. He is not aware of any other municipality where the Township is responsible for the curbs and sidewalks, it's always the property owner's responsibility. We are not responsible for checking sidewalks on a regular basis, if something is brought to our attention we have to take action. After continued discussion Ms. Goldstein made the suggestion that if you authorize the advertisement of the chapter to get the other small cleanup items done, add in the Sump Pump regulation the reference to the correct PennDOT section and the Second-Class Township Code reference, then you could decide at the time of the hearing to strike certain sections. You can take sections out of an ordinance, but it is hard to add them in during the hearing.

On motion of Ms. Dixon, seconded by Ms. Lyons, the motion to authorize advertisement of Ordinance Clean-up passed 5 - 0.

Backyard Poultry Ordinance Amendments

Ms. Goldstein stated that the Poultry Ordinance was amended several years ago. The time has come for the Township to revisit the topic. The Board referred a resident to the Planning Commission and EAC, we heard input from many people and the Township forwarded recommendation to you to make the following amendments: include definitions for chicken run or pen; Hen House or Chicken Coop; change the area requirements, currently five chickens are permitted for the first 40,000 sq.ft. with on additional chicken for each quarter acre, that was changed to 10,000 sq.ft. so it's a quarter of the 40,000 sq.ft. lot area, it's a minor change; no facility for storing manure shall be located within 50 feet of any lot line currently the regulation is 75 feet so it's reducing that to 7 or to 50 feet and then adding two sections which is use h11d and those would be #9 chickens must be kept in coop, enclosure or fenced area at all times, no chicken shall be permitted to roam freely, no free-range chickens and last one is Township may periodically inspect the facility upon reasonable notice to ensure all conditions of use are continuously met. This makes sure the Township has the right to ensure the regulations are being followed. Minor modifications that hopefully will resolve the issues the Township has been having.

There was further discussion regarding fencing, fenced yard vs. fenced area size.

On motion of Ms. Santacecilia, seconded by Ms. Dixon, the motion to advertise the Backyard Poultry Ordinance Amendments carried 5 – 0.

Land Development

Chalfont New Britain Joint Sewer Authority – Waiver of Land Development Agreement – Acceptance of Agreement

Location: 1645 Upper State Road – TP# 09-007-010-001

Ms. Mason stated we have a waiver of Land Development in connection with the Chalfont New Britain Joint Sewer Authority. They requested this waiver previously and we now have the agreement. Looking for the Boards approval to move forward.

On motion of Ms. Lyons, seconded by Ms. Dixon the Board approved the Waiver of Land Development for Chalfont New Britain Joint Sewer Authority, the motion carried 5 – 0.

Doylestown Walk Deeds of Dedication – Accepting Open Space Deed of Public Improvement and use Easement – Trail Easement

Location: TP#'s 09-007-001 (Open Space Parcel A)

Ms. Mason stated that Doylestown Walk is providing us with a Deed of Public Improvement and easement on Parcel A which is being granted to the Township for future recreational/trail easement, potentially a future trail head on that parcel. We have no plans at this time, but they are giving us that easement, the property will be owned and maintained by the HOA.

On motion of Ms. Lyons, seconded by Ms. Dixon, the motion to accept the easement from Doylestown Walk carried 5 – 0.

Resolutions

Doylestown Hospital Authority Financing – Resolution #2580 Adoption

Ms. Mason stated that representatives from Doylestown Health are here. We have had these resolutions in the past as they go through various types of financing. This is their requirement to be able to do financing, the Township has no financial obligations regarding this item.

On motion of Ms. Lyons, seconded by Ms. Dixon the motion to approve Resolution #2580 carried 5 – 0.

Doylestown Township Municipal Authority – Planning Module Central Wells 5 & 7 and Resolution #2581 Adoption

Ms. Mason stated that this is a resolution that will allow us to submit to the DEP. The Board will recall that the DTMA is doing some work on a couple of wells. Part of this project will require the use of EDUs from Bucks County Water & Sewer Authority; the water will go into the public sewer system when they are done with treatment. Because there is public sewer, they need this resolution to submit to DEP.

On motion of Ms. Santacecilia, seconded by Ms. Dixon the motion to accept Resolution #2581 carried 5 – 0.

South Easton Road Township to Borough Connector Trail – Resolution #2582 Adoption

Ms. Mason stated that we recently received a \$1.5 million TASA Grant for the trail connector from Borough into the Township. We are applying for a DCNR grant of \$300,000+/- to supplement that with some additional funding to help offset costs for design, engineering and possibly towards the construction. We are looking for the Boards approval to submit the grant to DCNR.

Ms. Santacecilia had concerns about the cost to the Township and safety of those using this section along 611. Should we be discussing spending this money, there is only 5% of our community that use the bike trails. She is not against the trail; she feels we are stretching our budget with the other projects going on now, this trail could cost the Township \$500,000. She feels we should let the businesses pay for it.

Mr. Wood stated he bikes that stretch regularly, it is not safe as it is now, this would make it safer.

Mr. Kelso, Vice Chairman Bike/Hike Committee stated yes only 5% of bikers use these trails, it has always been pedestrian oriented, except for the Parkway Trail. We have learned a lot in 30 years for trails in terms of safety. We cannot make every trail perfectly safe; people make poor decisions. The

importance of this connector is it is filling a gap between Doylestown Borough and one of our growing employment centers in the Township along South Easton Road. Opportunities for people in the Borough and the Township to safely walk or bike, connecting people to places of work, school, worship, he feels this section exemplifies that. It is wonderful the way the staff is stacking grants. It is a great opportunity, we have a grant right now that will pay for 100% of the construction, by stacking the DCNR grant we can bring this close to 100% funded.

Ms. Mason explained that businesses along this area did put in trails and as Mr. Kelso has indicated bringing residential and businesses together. Residents want to be able to walk into town safely.

Ms. Dixon inquired if we decide to not do this trail, do we just walk away from a \$1.5 million grant and later decide it would be a great trail can we reapply.

Ms. Mason stated by turning grants away we run the risk that we will not receive other grants from other agencies, and we will have a blemish on our record. It would jeopardize all other grants this Township would apply for in the future.

Ms. Herring stated that the Board has seen presentation on Blue Zones where residents are healthy and are living longer, the more walkability the better health of our community. Investing \$500,000 in a trail system after receiving such generous grants, we will be able to benefit the community not only with convenience but with better health.

Chief Logan stated that he has been around for the construction of most of the trails throughout the township, the master plan shows them all hooking into something. From a public safety issue trail going into a dead end, people want to get from here to there, they will make their own way, for public safety he would like to see them get connected.

On motion of Ms. Lyons, seconded by Ms. Dixon the Board approved the adoption of Resolution #2582. The motion carried 4 – 1 with Ms. Santacecilia voting Nay.

Oracle NetSuite – Recommendation to select Oracle NetSuite for Government as ERP

Ms. Mason stated that this is about our ERP, which is our financial software package, our Finance Department put in a lot of work into evaluating options, the purchase of such software is in the budget.

Ms. Lyons commented on the amount of work they did to cull down the possibilities is amazing; the memo is very clear. She is appreciative of what they have done.

Ms. Anne Marie Dobson, Assistant Finance Director – stated that the Finance Department is looking for the Board's approval to move forward with the new Enterprise Resource Planning (ERP) software which includes providing contracts to review and for us to sign. She explained the process that got them to this point, creating a steering committee, viewing demos, speaking with neighboring municipalities and taking part in the recommendation. They also included the Director of Operations and Executive Director of DTMA in this process. NetSuite came to the Township and provided a full informative demo of their software. She asked if there were any questions.

Mr. Wood inquired if she knew of any current customers and if she has had experience with Oracle herself. Ms. Dobson stated that they are new to local government, they are expanding, and currently have about 3,000 customers. One of the goals was getting a new all-in compassed system is to create a budget book, which this system will do and part of Government Finance Officers (GFOA) they give distinguished honors for budget book, which is what they were looking for. Our current contract with Questica expires in May 2024.

Ms. Santacecilia stated that she sent Ms. Dobson an email earlier with the question how we connect our payroll with ADP with NetSuite and that Ms. Dobson told her they can communicate. She is wondering if in the future if everything could be under one program. On motion of Ms. Lyons, seconded by Ms. Dixon the Board approved NetSuite for Government as our ERP, the motion carried 5 – 0.

Zoning Hearing Board

Shady Retreat Partnership – 708 Shady Retreat Rd. Unit #3 & #4 -TP x309-010-004-003 & 09-010-004-004 – Requests a Variance

The application was sent to the Zoning Hearing Board without opposition by the Township.

Clarke - 607 Covered Bridge Lane – TP 09-065-009 – Impervious Surface Variance

The application was sent to the Zoning Hearing Board without opposition by the Township.

Cantrell – 106 Julie Lane – TP 09-030-195 – Impervious Surface Variance

The application was sent to the Zoning Hearing Board without opposition by the Township.

Treasurers Report – March 19, 2024 – On motion of Ms. Lyons, seconded by Ms. Santacecilia the Treasurers report was approved. The motion carried 5 – 0.

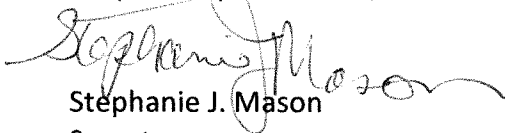
Bills List – March 19, 2024 – On motion of Ms. Lyons, seconded by Ms. Santacecilia the Bills List in the amount of \$679,420.73 was approved. The motion carried 5 – 0.

Public Comment – All Items

None

ADJOURNMENT – the meeting adjourned at 8:43pm

Respectfully submitted,


Stephanie J. Mason
Secretary