

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
September 21, 2023

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, September 21, 2023 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Daniel Stairiker, Secretary; Rod Stone, Treasurer and Robert Shaffer, Assistant Secretary/Treasurer (via Zoom). Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor, Alfred S. Ciottoni, Municipal Authority Engineer and Brent Eaton, Water Superintendent.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30 pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No visitors attended the DTMA meeting.

ACTION ITEMS

MINUTES APPROVAL

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the August 17, 2023 DTMA meeting were approved as submitted.

REPORTS

AUTHORITY ENGINEER'S REPORT

CONTRACT NO. 2022-1: GENERATOR INSTALLATIONS

Request for Payment Application #1 – Eastern Environmental Contractors, Inc.

Mr. Ciottoni reviewed the contractor's request Payment Application #1. Mr. Stone made a motion to approve the Eastern Environmental Contractors, Inc., P.O. Box 278, 6304 5th Street, PA 18054 Payment Application #1 in the amount of \$121,275.00 for work completed on Contract 2022-1: General Installations. Mr. Stairiker seconded the motion which was unanimously approved by the Authority.

Request for Authorization to Bid Contract No. 2023-1: Cross Keys Pumping Station Upgrade

Mr. Ciottoni reviewed this request regarding authorization to publicly bid upgrades to the Cross Keys Pumping Station. Mr. Stone made a motion to approve the request for authorization to bid contract number 2023-1: Cross Keys Pumping Station Upgrade as outlined by the Authority Engineer. Mr. Stairiker seconded the motion which was unanimously approved by the Authority.

PFAS Design of Treatment Facilities Update

Mr. Ciottoni provided an update on the status of the PFAS Design of Treatment Facilities being designed by Gilmore & Associates. Following some discussion of the original deadlines in their proposal, staff were directed to remind Gilmore of the current project schedule expectations of PennVest grant applications submitted by the February 2024 deadline.

AUTHORITY SOLICITOR'S REPORT

No report was given at this time.

OPERATIONS REPORT

North Well #3 Repair

Mr. Brent Eaton addressed the Board with a report on the emergency repair of North Well #3 which stopped producing water. Mr. Eaton reported that DTMA worked quickly to get the well operational. In response to a question by the Board, it was confirmed future preventive maintenance measures will be planned on DTMA wells.

Distribution System Leak Survey

Mr. Eaton reported that DTMA hired a contractor to perform leak detection on the distribution system. Three leaks were discovered within 46 miles of the distribution system. He added that all leaks were immediately repaired.

EXECUTIVE DIRECTOR'S REPORT

2024 DTMA DRAFT BUDGET

Following the DTMA Budget work session meeting held just prior to today's public meeting, Mr. Keith Hass reported on plans to revise the budget with presentation of the revised budget at the October meeting.

NORTH WALES WATER AUTHORITY MEETING

Mr. Hass reported on a meeting with Mr. Bob Bender from the North Wales Water Authority (NWWA) regarding the NWWA emergency interconnection at Neshaminy Manor.

PUBLIC WATER SURVEY UPDATE (FINAL)

Mr. Hass reported that the recently distributed surveys did not generate enough interest for any water main extensions. However, one property owner on Iron Hill Road will connect to the existing water main.

NEW BUSINESS

BILL'S LIST: September 2023

Mr. Stairiker made a motion to approve the September 2023 Bills List for the General Fund Account in the amount of \$74,385.44; Developers Escrow Fund in the amount of \$15,326.05; Capital Improvement Fund in the amount of \$221,854.49; Prepaid Invoices in the amount of \$512,855.44; Prepaid ACH Credit Invoices in the amount of \$12,261.29; and Transfers to the Township in the amount of \$98,095.95. Mr. Stone seconded the motion and the motion was then unanimously approved by the Authority.

TREASURER'S REPORT: September 2023

Mr. Stairiker made a motion approving acceptance of the September 21, 2023 Treasurer's Report as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

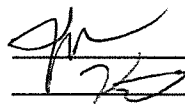
The next DTMA Board of Directors Meeting is scheduled for October 19, 2023 at 3:30 pm.

Mr. Van Houten announced the upcoming PMAA Region Fall Meeting scheduled for Thursday, October 19, 2023 at 12:00pm. Mr. Hass agreed to send the agenda to the members of the DTMA and requested that those interested in attending let him know.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:25pm.

Respectfully submitted,
Keith Hass
Executive Director



Date

10/19/2023