

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**March 16, 2023**

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, March 16, 2023 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Daniel Stairiker, Secretary, and Rod Stone, Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority (via Zoom).

## **WELCOME**

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:40 pm.

## **VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS**

A Doylestown Township resident, Ms. Trish Murphy, of 107 Windsong Drive, Doylestown, PA, was welcomed to the meeting.

## **ACTION ITEMS**

## **MINUTES APPROVAL**

**February 16, 2023**

Upon a motion by Mr. Stairiker seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the February 16, 2023 DTMA meeting were approved as submitted.

## **REPORTS**

### **AUTHORITY ENGINEER'S REPORT**

#### **CDM SMITH PFAS STUDY UPDATE – WATER SUPPLY**

Mr. Ciottoni presented a report providing information pertaining to the recently proposed PFAS regulations. He explained that the EPA issued new drinking water regulations for PFAS lowering the acceptable amounts to levels that are almost non-detectable. Mr. Ciottoni reported that water Authorities will have three years to comply with the newly

established regulations. He also said that an updated report from CDM is expected to be ready for next month's meeting.

In addition, federal funding monies have been set aside to offset the expenses that will be incurred as a result of these new regulations. Mr. Ciottoni explained that funding will be limited to "shovel-ready projects" so he requested authorization to move forward with obtaining proposals for the design of treatment facilities for PFAS. Based on the fact that proposals of this type are provided with no financial obligation, the consensus of the Authority was to authorize Mr. Ciottoni to move forward with the pursuit of engineering proposals designed to address PFAS treatment.

#### **AUTHORITY SOLICITOR'S REPORT**

No report was issued.

#### **EXECUTIVE DIRECTOR'S REPORT**

#### **AUTHORIZATION TO EXTEND THE 2021 LAWN MAINTENANCE CONTRACT TO ALL SEASON LAWN AND LANDSCAPING, LLC.**

Mr. Hass explained that the 2021 Lawn Maintenance Contract with All Season Lawn and Landscaping, LLC. executed two years ago provides the option for two one-year contract extensions if mutually agreed upon.

Mr. Stone made a motion to authorize extension of the 2021 Lawn Maintenance Contract for a third year to the 2023 mowing season with a contract price increase of 6.4% to \$21,881.33 (2022 December Philadelphia Consumer Price Index) to All Season Lawn and Landscaping, Inc., PO Box 45, Warminster, PA 18974. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

#### **DTMA PUBLIC WATER SURVEYS – INITIAL RESULTS**

Mr. Hass explained that approximately 200 surveys were mailed to township residents along Edison Furlong Road who are slated for road paving projects in the next few years. With only a small number of returned surveys, Mr. Hass maintained that it is early in the process and will update the board at future meetings.

#### **ADDITIONAL AGENDA ITEM**

Mr. Stone made a motion to amend today's DTMA agenda to include the additional action agenda item of the **AUTOSPORT REALTY, LLC (Sloane Autosport)** The motion was seconded by Mr. Stairiker, and unanimously approved by the Authority.

#### **AUTOSPORT REALTY, LLC PROJECT**

Mr. Hass reported that the Sloane Auto Sport project has been completed with the exception of the final close-out documents, including as-builts, easements and the deed of dedication. Based on this information, Mr. Stone made a motion to reduce the Autosport Realty, LLC letter of credit by \$65,444 subject to a DTMA staff review. Mr. Stairiker seconded the motion which was then unanimously approved by the Authority.

## **SOURCE WATER PROTECTION PROGRAM**

Mr. Hass referenced a document in the board packet outlining the benefits of DTMA partnering with the DEP, PA Rural Water Association, and an environmental consultant to establish a Source Water Protection Program. This program identifies potential risks, such as chemical contamination, to our groundwater supply wells and will provide a blueprint on working with businesses, farmers (if necessary), and residents to minimize environmental contaminants.

Mr. Hass explained there is no cost for enrolling in the program as the DEP pays for the program. DTMA staff time will be required but any time spent on the project will be invaluable in helping protect our groundwater supply. Mr. Hass concluded that a May kick-off meeting is possible.

Mr. Van Houten confirmed that this source water protection program appears to be a great plan in which to participate, and he thanked Mr. Hass for looking into it.

## **GROUNDWATER TESTING PLAN**

Mr. Hass referenced previous discussions regarding property owners who have expressed an interest in having their private wells tested for PFAS. He explained that the approximate cost of this type of well testing is \$600 to \$800. It was agreed to discuss any testing plans with the input from the Public Water and Sewer Advisory Board and the Doylestown Township Board of Supervisors.

## **NEW BUSINESS**

### **CONSIDERATION OF OFFICER TITLE CHANGES FOR THE DTMA**

At the request of the DTMA Vice-Chairman, Mr. Kevin Green, consideration was given to the concept of a title change for the DTMA officers of chairman and vice-chairman to chairperson(s). It was determined that a formal change to the new titles would require amendments to all DTMA documents beginning with those documents that founded the Authority. Mr. Van Houten suggested that, in the future, if a newly elected person wishes to be addressed as chairperson instead of chairman, the Board would consider the issue at that time, but the formal titles of DTMA chairman and vice-chairman will remain at this time.

### **BILL'S LIST: March 2023**

Mr. Stairiker made a motion to approve the March 2023 Bills List for the General Fund Account in the amount of \$16,384.20; Developers Escrow Fund in the amount of \$3,649.00; Capital Improvement Fund in the amount of \$12,449.91; Prepaid Invoices in the amount of \$2,738.78; Prepaid ACH Credit Invoices in the amount of \$15,516.34; and Transfers to the Township in the amount of \$99,781.26. Mr. Stone seconded the motion that was then unanimously approved by the Authority.

### **TREASURER'S REPORT: March, 2023**

Mr. Stairiker made a motion approving acceptance of the March 16, 2023 Treasurer's Report as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

### **ANNOUNCEMENTS**

The next **DTMA Board of Directors Meeting** is scheduled for April 20, 2023 at 3:30 pm.

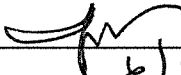
**PMAA Board Member Training** is scheduled for Thursday, March 30 in Valley Forge, PA. Mr. Hass agreed to check with the newest Board member, Robert Shaffer to see if he is available to attend this training.

**PMAA Management Workshop** is scheduled for Wednesday, April 26 in Hershey, PA.

### **ADJOURNMENT**

With no further business to come before the Authority, the meeting was adjourned at 4:27 pm.

Respectfully submitted,  
Keith Hass  
Executive Director

  
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6/15/23  
\_\_\_\_\_  
Date