

Doylestown Township - Ways and Means Committee
Meeting Minutes for October 26, 2022

Meetings held 4th Wednesdays at 7PM.

No meeting in November, December meeting is 2nd Wednesday.

Resident Members	IN	Township Participants	IN
Brenda Bray - Chair	X	Stephanie Mason – Township Manager	X
Mike Paulosky – Vice Chair	X	Ken Wallace – Township Finance Director	Absent
Colleen Mullin	X	Dave Tomko – Director of Operations	Absent
Bob Salanik	X	Ed Ebenbach – Budget Consultant	X
Eric Cornwell	X	Nancy Santacecilia- Board of Supervisors	Zoom
Joe Volk	X	Vanessa Maurer Warrington Twp Supervisor	X
Jennifer Herring- Board of Supervisors - Liaison	Zoom	Michael Diorka Warrington Twp. Supervisor	X
		Joseph Donawald Township Resident	X

Ms. Bray called the meeting to order at 7:00 pm. A quorum was present, and the following matters were discussed.

1. Approval of Prior Meeting Minutes

The minutes of the September 28, 2022, meeting was unanimously approved upon a motion by Colleen Mullin and seconded by Joe Volk.

2. 2023 Calendar of Meetings

- Ms. Bray indicated that the proposed meeting calendar for 2023 was distributed to the committee for review. The November meeting was removed from this draft as the committee historically does not meet in November. The balance of the dates were approved.

3. Introduction of Guests

- Ms. Bray introduced two guests who are Warrington Township Supervisors, Vanessa Maurer, and Michael Diorka. They were observing the actions of the Ways and Means Committee, as they are investigating the possibility of establishing a similar committee in their township.
- A township resident Joseph Donawald also attended the meeting.

4. Update 2022 Operations and Capital Expenditures

- a. **Budget Information Review** Ed Ebenbach reviewed the budget presentation made on October 18th to this committee and the Board of Supervisors. Included were a summary of township revenues projected for 2023 in the amount of \$ 13.6 million, and a summary of the township expenditures also totaling \$ 13.6 million. No tax increase is requested. Ed also reviewed the highlights of this budget and the assumptions that went into the 5-year revenue and expenditure projections. Mr. Ebenbach also reviewed the Real Estate Tax Millage Plan from 2021 thru 2027 fiscal years. The projected fund balances thru 2027 were also reviewed. There was also a discussion on the Pension Advisory committee’s recommendation for reducing the pension fund discount rate.
- b. **Capital Projects Update** Ed Ebenbach reviewed the Capital Spending Forecast as presented to the Board of Supervisors on October 18th. A list of the projects was distributed, and they include the Community Center Building, Central Park Bathroom upgrades, and the Accelerated Road Program. The 2023 projects will be funded from transfers from the general fund and future years projects will be funded by a combination of transfers, borrowings, and millage increases.
- c. **PFM Information** A summary of “New Money Scenarios” for capital projects was distributed in summary for outlining potential future debt service payments. These borrowing scenarios are

preliminary and will depend on the actual capital project cost and the timing for project completions.

5. Status of 2022 Capital Spending The administration reported that the road paving program was progressing and will be completed by early November. All other projects scheduled for 2022 are on schedules previously discussed.

6. Committee Vacancies Mr. Salanik informed the committee that he would be retiring from the Ways and Means Committee at the end of the year. He listed personal reasons for the resignation citing plans for extensive traveling in 2023. Mr. Delikat has also recently resigned from the committee so that there are two committee vacancies to be filled. Mr. Salanik thanked Ms. Bray for her guidance and leadership of the committee during his tenure, and his fellow committee members and the township administration.

7. Adjournment

- Upon a motion by Eric Cornwell and seconded by Colleen Mullin the meeting was adjourned at 8:12 p.m.

Respectfully Submitted

Robert Salanik

Next meeting

December 7, 2022, 7:00 p.m.